

**TUITION AND REQUIRED FEES FOR FULL-TIME STUDENTS<sup>1</sup>**  
**KANSAS BOARD OF REGENTS UNIVERSITIES**  
**ACADEMIC YEAR 2008-2009**

<b>RESIDENT</b>	<b>UNIVERSITY OF KANSAS<sup>2</sup></b>	<b>UNIVERSITY OF KANSAS MEDICAL CENTER</b>	<b>KANSAS STATE UNIVERSITY</b>	<b>KANSAS STATE UNIVERSITY SALINA</b>	<b>WICHITA STATE UNIVERSITY</b>	<b>EMPORIA STATE UNIVERSITY</b>	<b>PITTSBURG STATE UNIVERSITY</b>	<b>FORT HAYS STATE UNIVERSITY</b>
<u>Undergraduate (15 hrs.)</u>								
Tuition	\$3,097.50	n/a	\$2,977.05	\$2,812.50	\$2,072.25	\$1,647.00	\$1,710.00	\$1,370.25
Required Fees	423.35	n/a	336.60	299.16	470.00	421.00	451.00	399.75
Total Per Semester	<u>\$3,520.85</u>		<u>\$3,313.65</u>	<u>\$3,111.66</u>	<u>\$2,542.25</u>	<u>\$2,068.00</u>	<u>\$2,161.00</u>	<u>\$1,770.00</u>
<u>Graduate (12 hrs.)</u>								
				<u>KSU-VET</u>				
Tuition	\$3,061.20	\$11,861.40	\$3,232.80	\$6,150.00	\$2,304.60	\$1,988.00	\$1,990.00	\$1,638.00
Required Fees	423.35	238.36	336.60	336.60	379.40	421.00	451.00	319.80
Total Per Semester	<u>\$3,484.55</u>	<u>\$12,099.76</u>	<u>\$3,569.40</u>	<u>\$6,486.60</u>	<u>\$2,684.00</u>	<u>\$2,409.00</u>	<u>\$2,441.00</u>	<u>\$1,957.80</u>
<b>NON-RESIDENT</b>	<b>UNIVERSITY OF KANSAS<sup>2</sup></b>	<b>UNIVERSITY OF KANSAS MEDICAL CENTER</b>	<b>KANSAS STATE UNIVERSITY</b>	<b>KANSAS STATE UNIVERSITY SALINA</b>	<b>WICHITA STATE UNIVERSITY</b>	<b>EMPORIA STATE UNIVERSITY</b>	<b>PITTSBURG STATE UNIVERSITY</b>	<b>FORT HAYS STATE UNIVERSITY</b>
<u>Undergraduate (15 hrs.)</u>								
Tuition	\$8,136.00	n/a	\$8,129.25	\$7,680.00	\$5,910.75	\$5,903.00	\$5,837.00	\$5,162.25
Required Fees	423.35	n/a	336.60	299.16	470.00	421.00	451.00	399.75
Total Per Semester	<u>\$8,559.35</u>		<u>\$8,465.85</u>	<u>\$7,979.16</u>	<u>\$6,380.75</u>	<u>\$6,324.00</u>	<u>\$6,288.00</u>	<u>\$5,562.00</u>
<u>Graduate (12 hrs.)</u>								
				<u>KSU-VET</u>				
Tuition	\$7,314.60	\$21,035.10	\$7,437.00	\$14,475.00	\$6,713.40	\$6,014.00	\$5,514.00	\$4,854.00
Required Fees	423.35	238.36	336.60	336.60	379.40	421.00	451.00	319.80
Total Per Semester	<u>\$7,737.95</u>	<u>\$21,273.46</u>	<u>\$7,773.60</u>	<u>\$14,811.60</u>	<u>\$7,092.80</u>	<u>\$6,435.00</u>	<u>\$5,965.00</u>	<u>\$5,173.80</u>

**NOTES:**

<sup>1</sup> Tuition rates for full-time, undergraduate students are based upon 15 credit hours. Tuition rates for full-time, graduate students, except medical students, are based upon 12 credit hours.

Standard tuition rates as shown in the table above are the per-credit-hour rates that all KU students will pay, except first-time, degree-seeking freshmen. In contrast, the Compact Tuition rates at KU are the fixed, 2 four-year, per-credit-hour rates that first-time, degree-seeking freshmen will pay, beginning with the Fall 2008 KU freshman class. The Compact Tuition per-credit-hour is calculated as follows: the FY 2008 standard tuition rate compounded for four years at a 6% rate for the first year, 7% for the second year, 7% for the third year, and 7% for the fourth year. Those generated rates for each of the four years are summed, then divided by four, to derive the Compact Tuition rates for 15 credit hours of \$3,438.75 for resident students, and \$9,030.75 for non-resident students.

<sup>A</sup> Following is the Schedule for Institutional Payments of Tuition for Graduate Teaching Assistants:

<b>FTE Appointment</b>	<b>Tuition Payment</b>
.4 to .99	100%
.3 to .39	75%
.2 to .29	50%
.1 to .19	25%
Less than .1	0%

<sup>B</sup> Eligible Kansas Teacher of the Year recipients are allowed to enroll at no charge in up to 9 credit hours annually at any state university, provided the individual is actively pursuing a teaching career. A list of eligible persons is on file in the offices of the Kansas Board of Regents and the Kansas Department of Education.

<sup>C</sup> Eligible non-resident students enrolled under the Midwest Student Exchange Program will be assessed 150% of resident tuition.

# The Official Comprehensive Fee Schedule University of Kansas

SUBMITTED TO THE BOARD OF REGENTS, JUNE 2008

It is the policy of the University of Kansas that only those fees and charges authorized by this document may be collected from students and others receiving designated services.

Published annually by the Office of the University Registrar, 121 Strong Hall

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**The University of Kansas  
Comprehensive Fee Schedule  
SUBMITTED TO THE BOARD OF REGENTS, JUNE 2008**

**\*\*\*\*\*Section 1\*\*\*\*\***

**LAWRENCE/EDWARDS CAMPUS**

**1.0 TUITION**

Four Year Tuition Compact

First Time Freshman Admitted For:	Resident	Non-Resident
Academic Year 2007/08	\$213.00	\$560.00
Academic Year 2008/09	\$229.25	\$602.05

- Compact Tuition rates are the fixed, four-year, per-credit-hour rates that first-time, degree-seeking freshman, resident and nonresident, will pay, beginning with the Fall 2007 KU Freshman class.

- First Time Freshman, also referred to as a new freshman, is a student who starts at KU immediately after graduating from high school or has never attended another college or postsecondary institution regardless of the number of college or advanced placement credits earned.

- Degree-Seeking Freshman is a student who, through his/her application to KU, declares his/her intent to earn a degree at the University of Kansas

Standard Tuition

Non- Cohort Rates

Undergraduate Resident \$206.50 per credit	Graduate Resident \$255.10 per credit
Undergraduate Non-res. \$542.40 per credit	Graduate Non-res. \$609.55 per credit

- Standard Tuition rates are the per-credit-hour rates that all KU resident and nonresident students not in the four year tuition compact defined above will pay.

Tuition for courses offered at the Edwards Campus is assessed at resident and non-resident rates.

Tuition for Lawrence/Edwards classes offered at KU Med Center are assessed the Lawrence/Edwards Campus tuition rates.

**1.1 COURSE FEES: IN ADDITION TO TUITION INDICATED ABOVE. (FORMERLY DIFFERENTIAL TUITION)**

Architecture	\$34.00 per credit
Business:	\$91.15 per credit
Education:	\$18.20 per credit
Edwards Campus Programs:	\$36.50 per credit
Engineering:	\$36.50 per credit Equipment fee - all courses
Engineering Edwards Campus :	\$40.90 per credit
Fine Arts:	\$18.20 per credit
Journalism:	\$14.65 per credit
Law School:	\$188.25 per credit
Masters Level in Business:	\$166.20 per credit - All 700-799 level courses (comprised of the \$91.15 and \$75.05 applying only to the Masters Level )
Social Welfare:	\$25.00 per credit
Pharm D Program:	\$140.25 per credit

## 2.0 FEES

### 2.1 SEMESTER FEES

Lawrence Required Campus Fees: \$70.56 per credit for enrollments of 5 or less hours. For credits in excess of 5 up to 6 hours is \$70.55. For enrollments of 6 or more hours, a flat rate of \$423.35 will be assessed. (classes with location of Lawrence Campus)

Lawrence classes offered at KUMC will be assessed KUMC campus fees instead of the Lawrence fees.

Off-Campus Area Fees: All classes excluding those with Lawrence, Edwards or KUMC campus locations.

Undergraduate \$45.00 per credit

Graduate \$45.00 per credit

Off-campus fees for enrollments in differing level combinations. Fees will not exceed \$540.00 for that site only.

Edwards Campus Required Fee. All classes with an Edwards Campus location:

Undergraduate \$66.00 per credit \*

Graduate \$66.00 per credit \*

For undergraduate and graduate students with enrollments of more than 12 Edwards Campus credits a flat rate of \$792.00 will be assessed.

\* Comprised of: Construction Fee \$15.00; Edwards Campus Student Union fee \$6.00; Campus Fee \$45.00.

### 2.2 SUMMER FEES

Lawrence Required Campus Fees: \$43.91 per credit for enrollments of 5 or less hours. For enrollments of more than 5 hours a flat rate of \$219.55 will be assessed. (classes with location of Lawrence Campus)

Lawrence classes offered at KUMC will be assessed KUMC campus fees instead of the Lawrence fees.

Off-Campus Area Fees: (all classes excluding those with Lawrence, Edwards or KUMC campus locations).

Undergraduate \$45.00 per credit

Graduate \$45.00 per credit

Off-campus fees for enrollments in differing level combinations, fees will not exceed \$540.00 for that site only.

Edwards Campus Required Fee. All classes with an Edwards Campus location

Undergraduate \$66.00 per credit \*

Graduate \$66.00 per credit \*

For undergraduate and graduate students with enrollments of more than 12 Edwards Campus credits a flat rate of \$792.00 will be assessed

\* Comprised of: Construction Fee \$15.00; Edwards Campus Student Union fee \$6.00; Campus Fee \$45.00.

### 2.3 INTERNATIONAL STUDENT FEES:

Lawrence required International Student Fee: \$25.00 per enrolled student per term. This fee is non-refundable on or

after the first day of classes.

### 3.0 COMPOSITION OF LAWRENCE CAMPUS FEE

	Semester	Summer
Student-Health Fee *	\$111.50	\$64.80
Student Recreation & Fitness Center Fee**	\$74.50	\$37.25
Student Union Building Fee ***	\$41.00	\$20.50
Student Union Renovation Fee	\$12.00	\$6.00
Student-Senate Activity Fee	\$17.50	\$8.75
Student-Media Fee	\$4.25	\$2.10
Women's & Non-Revenue Intercol. Sports ****	\$40.00	\$20.00
Educational-Opportunity Fee	\$6.00	\$3.00
Campus Safety Fee ***	\$1.00	\$0.50
Child Care Facility Construction Fee	\$4.00	\$2.00
Campus Transportation Fee ~	\$64.90	\$32.45
Campus Environmental Improvement Fee ~~	\$5.25	\$2.60
Legal Services for Students Fee	\$10.20	\$5.10
Newspaper Readership Fee	\$4.00	\$2.00
Multicultural Resource Center Fee ~~~	\$6.75	\$3.25
Student Union Activities Fee	\$5.50	\$2.00
Saferide Fee ~~~~	\$10.00	\$5.00
Wireless Implementation Fee	\$5.00	\$2.25
TOTAL, FULL REQUIRED CAMPUS FEE:	\$423.35	\$219.55

#### NOTES:

\* Comprised of: Student Health Services, \$110.00 (\$63.80 summer); Facilities, Maintenance, Repair, & Equipment, \$1.50 (\$1.00 summer)

\*\* Comprised of: Recreation Services, \$41.00 (\$20.50 summer); Facilities & Construction Bond, \$29.50 (\$14.75 summer); Sports Clubs, \$3.00 (\$1.50 summer); & Facilities Maintenance \$1.00 (\$.50 summer)

\*\*\* Comprised of: Student Union Operations \$37.50 (\$19.50 summer); Repairs, Improvements and Equipment Reserve \$3.50 (\$1.00 summer)

\*\*\*\* Women & Non Revenue Intercol Sports \$25.00 (\$12.50 summer); Capital Improvement \$15.00 (\$7.50 summer)

~ Comprised of: Operating \$44.90 (\$22.45 summer); Bus Procurement \$20.00 (\$10.00 summer)

~~ Comprised of: Recycling, \$4.00 (\$2.00 summer); Renewable Energy & Sustainability \$1.25 (\$.60 summer)

~~~ Comprised of: Construction Fee \$3.50 (\$1.75 summer); Multicultural Education Fund \$1.50 (\$.75 summer); Services, Operations & Programs, \$1.50 (\$.75 summer); Long Term Maintenance \$.25 (not assessed in summer)

~~~~ Comprised of: Safe Ride \$4.00 (\$2.00 summer); SafeBus \$6.00 (\$3.00 summer)

### 3.1

Of the \$41.00 (summer \$20.50) Student Union Building Fee, \$35.50 (summer \$18.50) will be transferred to the Student Union for Operating Expenditures and \$3.50 (summer \$1.00) will be retained in the Repairs, Improvements, and Equipment Reserve Account.

### 4.0 DEFINITIONS

#### 4.1 APPLICABLE TUITION

This term means resident tuition is assessed for those eligible for resident tuition; non-resident tuition is assessed for those NOT eligible for resident tuition; staff-rate tuition is assessed for those eligible. This



pertains to all courses with a location of Lawrence, Edwards Campus, or KU Medical Center. Off-campus courses, including Study Abroad, will be assessed at the resident rates. See KSA 76-729 through 76-731 and BOR 88-2-1 through 88-3-12.

#### **4.2 REGENTS SYSTEM STAFF MEMBERS**

As used in this document, includes unclassified, classified and University Support Staff members holding regular payroll appointments (excluding seasonal and temporary appointments) of the following: Kansas State University, Emporia State University, Pittsburg State University, Wichita State University, Fort Hays State University, Board of Regents Office, University of Kansas, and the Reserve Officer Training Corps (ROTC) units located at the University of Kansas.

#### **5.0 OFF-CAMPUS-CREDIT COURSES**

Tuition and fees are assessed on a credit-hour basis at rates equal to resident tuition. All Off-Campus-Credit Courses have locations other than: Edwards Campus, Lawrence or KU Medical Center.

#### **5.1 ELIGIBLE COURSES**

All off-campus course work must satisfy applicable Board of Regents policies and regulations. All course work must be offered and must meet outside the Lawrence Area. Course work will not be offered off campus as a means to circumvent policies which dictate when resident and non-resident tuition rates should be assessed.

#### **6.0 WAIVERS, REMISSIONS AND SPECIAL PROGRAMS**

##### **6.0.01**

Staff Rates: Available to Full-time staff of any Regents University (Regents University staff members): Rates equal to resident tuition are assessed. No required campus fee is assessed. No off-campus-area fee is assessed. All other appropriate fees are assessed including Differential Tuition.

##### **6.0.02**

Applications for waivers, remissions, special programs or any other authorization affecting tuition and/or fees must be filed with the Office of the University Registrar by the 30th calendar day after the first day of classes of the term. (Univ. Pol.)

##### **6.0.03**

Semester eligibility: Regents-System staff members who have full-time appointments starting not later than the first day of the first full month of the semester and continuing through the 60th class day of the semester. (Univ. Pol.)

##### **6.0.04**

Summer eligibility: Regents-System staff members who have full-time appointments starting not later than the first day of summer classes and continuing through the 30th class day of summer classes or who met the semester eligibility criteria for the preceding fall and spring semesters. (Univ. Pol.)

##### **6.0.05**

If eligibility for staff rate ends or is found invalid before the last day of the applicable term, Tuition and Fees are reassessed for the entire term in amounts described in paragraphs 1.0 and 2.0. When the students academic dean verifies in writing to the University Registrar that all enrolled course work is completed satisfactorily (not dropped, withdrawn from or failed) prior to the end of the term, thus ending the need for staff status, the student remains eligible for staff rates for that term. (Univ. Pol.)

##### **6.0.06**

Exception for post-doctoral students: The appointment starting date requirement may be waived by the University Registrar for new, first-time post-doctoral students arriving and enrolling later in the term in

not more than one credit of research per term. (Univ. Pol.)

#### **6.0.07**

Affiliated Corporations: Available to full-time staff (100% appointment) of affiliated corporations (Alumni Association, Kansas and Burge Unions, Kansas Athletics, KU Endowment Association and The University of Kansas Hospital Authority) may receive a waiver of required campus fees and/or area fees by following procedures announced in the Timetable of Classes. Dependents of affiliated corporation staff are not eligible for staff dependent waivers. (Univ. Pol.)

### **6.2 STAFF RATES**

Part-time staff of any Regents University (Regents University staff members): Rates equal to resident tuition are assessed. Only Graduate Teaching and Research Assistant (GTA/GRA) are assessed required campus fees and off-campus area fees. Appropriate fees are assessed when applicable.

#### **6.2.01**

Eligibility: Regents-System staff members who have 40% or more but less than 100% of full-time appointments for the same periods of time described in paragraphs 6.0.03, 6.0.04 above. (Univ. Pol.)

#### **6.2.02**

Policies described in paragraphs 6.0.03, 6.0.04, 6.0.05 and 6.0.06 are applicable. (Univ. Pol.)

#### **6.2.03**

Part-time employees of Affiliated Corporations are not eligible for staff rates.

### **6.3 STAFF DEPENDENTS**

Rates equal to resident tuition and required campus fees are assessed as described in Tuition and Fees above. All other appropriate fees are assessed when applicable.

### **6.4 GRADUATE TEACHING ASSISTANTS**

Applicable tuition, including differential tuition, is waived by percentage indicated below. If student is eligible, staff rates are assessed first before applying waiver. All other appropriate fees are assessed when applicable. For eligible students the university will pay up to three hours of required campus fees.

| Salaried Appointment: | % of fees paid: |
|-----------------------|-----------------|
| 40 - 99%              | 100%            |
| 30 - 39%              | 75%             |
| 20 - 29%              | 50%             |
| 10 - 19%              | 25%             |

### **6.5 STUDY ABROAD AS TAUGHT BY UNIVERSITY OF KANSAS FACULTY**

Tuition is assessed on a credit-hour basis at rates equal to resident tuition. No campus fee/area fee is assessed.

### **6.6 STUDY ABROAD NOT TAUGHT BY UNIVERSITY OF KANSAS FACULTY**

Criteria: ALL of the following conditions must be met: Instruction NOT provided by faculty funded by the University of Kansas. Credit hour production NOT assigned to Instructors evaluating work and to departments awarding credit. Credit hours NOT included in the state-funded enrollment base. Tuition: none; however, see 16.7.06.

### **6.7 NON-UNIVERSITY FUNDED INSTRUCTION**

Criteria: Course work for which the entire cost including faculty salaries and overhead is financed by the National Science Foundation, another federal agency, or any non-university source. Not included in the state-funded enrollment base. Tuition may be waived. Applicable required campus fee or off-campus area fee is assessed unless waiver is allowed by other provisions stated in this document.

#### **6.8 ROTC COURSES TAUGHT AT ANOTHER INSTITUTION**

ROTC course work taught by University of Kansas staff members funded by the Federal Government on the campus of a non-Regents System institution to non-University of Kansas students. Not included in the state-funded enrollment base. Tuition is waived. No off-campus-area fee is assessed.

#### **6.9 VISITOR**

A non-degree seeking undergraduate or graduate student who is authorized to participate on a space-available basis in a regularly organized University course. Applicable tuition is assessed. No required Lawrence or Medical Center campus fee is assessed. Tuition is waived for students classified as Kansas residents over 60 years of age upon request and proof of age. All other appropriate fees are assessed when applicable.

All visitor courses will show credit hours and post a grade of "NE" (not evaluated) on grade sheets and the students academic record.

#### **6.10 APPLIED ENGLISH CENTER (AEC/ESLP) COURSE WORK**

Tuition and fees are assessed in amounts described in sections 1.0 and 2.0. The tuition at the hourly rate applicable for AEC/ESLP course work is transferred to the AEC as a restricted fee.

#### **6.11 FIELD RATES**

This rate (waiver of required campus fee) is restricted to students who are not employed on campus and who are enrolled only in course work that is taught by appointment and who reside outside the area served by the Lawrence offices of the Postal Services. See 6.0.02 for the application deadline definition.

#### **7.0 DUE DATES FOR PAYMENT OF FEES AND PENALTIES FOR LATE PAYMENT**

With the exceptions noted below, all tuition, fees and other outstanding financial obligations are payable in full at the scheduled fee payment time as announced in the Timetable of Classes.

#### **7.1 VETERANS INSTALLMENT PAYMENTS**

If at the time of scheduled fee payment the student-veteran (excludes Section 31) has not received an educational benefit check covering any part of the term for which he/she is enrolling and for which the student is eligible, the student-veteran may pay his/her tuition and fees in two installments. The installment amounts are based upon the amount of tuition, divided in half. Payment of the first installment is required by October 15 for the fall semester, March 15 for the spring semester and July 15 for the summer semester. Payment of the second installment is due November 15 for the fall semester, April 15 for the spring semester and August 15 for the summer session. If the second installment is not paid by the due date, the student-veteran will no longer be eligible for deferments and a hold will be placed on the student-veteran's account. Exceptions may be approved in accordance with guidelines announced by the Provost.

#### **7.2 STUDENTS SPONSORED BY GOVERNMENTAL, EDUCATIONAL, SCHOLARSHIP OR FELLOWSHIP AGENCIES**

The student may tentatively satisfy his/her obligation for paying tuition and fees by presenting an authorization letter from the student's sponsor on or before the student's fee payment due date. The obligation to pay tuition and fees will revert to the student if the sponsor does not pay the billed amount.

#### **7.3 DEFERRED PAYMENTS FOR GRADUATE TEACHING ASSISTANTS AND GRADUATE RESEARCH ASSISTANTS**

If at the time of scheduled fee payment the affected student has not received a paycheck covering any part of the term for which he/she is enrolling, the student may defer payment of tuition and fees until the date the first full paycheck is available to be issued.

#### **7.4 DEFERRED PAYMENTS FOR STUDENTS WHOSE FINANCIAL AID CHECKS HAVE NOT YET ARRIVED AT THE SCHEDULED FEE PAYMENT TIME**

The Office of Student Financial Aid Director or a designee may defer payment of tuition and fees for a financial aid recipient. A student may request a deferment when financial aid has been awarded, but has not disbursed. OSFA staff will review the situation, including why balance is unpaid by the due date, charges, and projected financial aid. This review will also include careful evaluation of financial aid status, including Satisfactory Academic Progress, missing information, hours of enrollment, etc. A deferment fee of \$50.00 may be assessed.

## **7.5 DEFERRED PAYMENTS FOR STUDENTS EXPERIENCING UNEXPECTED PROBLEMS IN PAYING TUITION AND FEES WHEN DUE**

The Comptroller may defer payment of tuition and fees when mitigating circumstances support such decisions. A deferment fee of \$50.00 is assessed. The student's obligation to pay regularly assessed tuition and fees is not reduced by an approval to defer payment.

## **7.6 LATE FEES**

### **7.6.01**

A fee of \$75.00 (\$50.00-KUMC) is assessed for an enrollment submitted beginning with the first day of Late Enrollment. This fee increases to \$150.00 (\$100.00-KUMC) on or near the 5th day of classes. These effective dates are proportionally adjusted for the summer session.

## **8.0 REFUND/ADJUSTMENT POLICY**

The following refund/adjustment policy applies only to tuition, differential tuition (for example: Law, Pharmacy, Engineering, Business, etc), the required campus fee, the off-campus-area fee and the Edwards Campus construction fee for a student who withdraws from the University or reduces his/her enrollment such that a different amount would normally be assessed:

### **8.1**

First Adjustment Period: Through the last business day prior to the first day of classes or the scheduled financial aid and scholarship distribution date (whichever comes last): 100% adjustment.

### **8.2**

Second Adjustment Period: 90% adjustment - 1st day - 5th day.

### **8.3**

Third Adjustment Period: 50% adjustment - 6th day - 20th day

### **8.4**

After the Third Adjustment Period: No adjustment - after 20th day.

### **8.5**

Above schedule is proportionally adjusted for short courses and terms other than the standard 15-week semester.

### **8.6**

Exceptions when mitigating circumstances apply may be approved in accordance with guidelines announced by the Provost. Detailed guidelines for mitigating circumstances; call to military service, jury duty and cases of student death are available from the University Registrar. (Univ. Pol.)

### **8.7**

An obligation to pay tuition and fees in full is incurred at the time the student enrolls in or adds a course or courses. A student's obligation to pay tuition and fees may be adjusted according to the above schedule whenever credit hours are dropped. (Univ. Pol.)

### **8.8**

Tuition, campus fees and off-campus area service fees assessed on dropped credit hours will apply in full to the same number of added credit hours provided one of the following conditions are met:

1) when drops and adds are completed on the same day or 2) when all changes occur during the 90% period or when all changes are made during the 50% adjustment period.

**8.10**

Federal regulations may require students attending the University, who receive student financial aid (grants, loans or work assistance) under Title IV or whose parent receives a loan under Title IV on behalf of the student, who fully withdraw from the University, to be subject to a different refund policy. Contact the Office of Student Financial Aid for details.

**8.11**

Off-Campus Area Fees: Area fees are charged in addition to tuition for all off-campus courses. These fees may only be waived by the University Registrar in accordance with guidelines set by the Provost.

**8.12**

Edwards Campus Construction Fee: This fee is charged on a credit hour basis for all courses taught in the Edwards Campus jurisdiction. Fee is waived for Kansas Teacher of the Year recipients. The Provost must approve any additional waivers of this fee.

**9.0 RECORD AND ENROLLMENT HOLDS**

All official academic transcripts, diplomas, and former student enrollment certifications will be withheld and future enrollments denied by the University for:

**9.1**

The non-payment of regularly assessed tuition, fees and departmental charges as listed in this Comprehensive Fee Schedule and as submitted to the Office of the Comptroller for collection.

**9.2**

The non-payment of parking and traffic fines as specifically listed in this Comprehensive Fee Schedule.

**9.3**

Failure to meet repayment obligations of Perkins Program Student Loans, Health Professions Student Loans, Loans for Disadvantaged students, or Kansas University Endowment Association Student Loans.

**9.4**

Non-repayment of other lawful debts arising from a written agreement between the student and the University.

**10.0 OTHER ADDITIONAL FEES**

**10.1 FIELD CAMP FEES (SUMMER SESSION 2005)**

**10.1.01**

The following camp fees are subject to change with the approval of the Board of Regents and are not waived for those covered in CFS 11.6, 11.10, 11.12 and 11.13.

|  |          |
|--|----------|
| Geology 360 Field Investigation (2 hours)        | \$150.00 |
| Geology 560 Introductory Field Geology (4 hours) | \$200.00 |
| Geology 561 Field Geology (4 hours)              | \$200.00 |
| Geography 714 Field Experience                   | \$275.00 |
| Anthro. 418 / 889 Field Work: Archaeology        | \$325.00 |

**10.1.02**

Field-camp fees are non-refundable once camp has started.

**11.0 OTHER AUTHORIZATIONS AFFECTING TUITION**

### **11.1 RESIDENT STATUS**

Guidelines for the determination of residency for fee purposes are set forth in Appendix D, Residency Rules and Regulations, of the Policy and Procedures Manual for the Board of Regents along with referenced Kansas Statutes and Administrative Regulations. See 6.1.

### **11.2 KANSAS-MISSOURI RECIPROCAL AGREEMENT**

Qualified students from Missouri enrolled in specified programs approved under Board of Regents agreement will be charged resident tuition within the provisions of K.S.A. 74-3219 to 74-3221.

#### **11.2.01**

Covered programs: BArch/BSArce; M/Arch/Prfl Architecture;

Formerly covered programs: Agreement terminated, by the beginning of the Fall 2005 semester

Ph.D. Linguistics, BA/MA/Ph.D. Slavic Languages and Literatures (not Russian)

Any Missouri student currently enrolled under the terms of this agreement may continue at the in-state tuition rates for the normal number of semesters required in the specific program for which he/she is enrolled.

#### **11.2.02**

Covered programs: BArch/BSArce; M/Arch/Prfl Architecture: must be enrolled full-time.

### **11.3 EDUCATIONAL BENEFITS FOR RESERVE OFFICER TRAINING CORPS PROGRAM PARTICIPANTS**

ROTC program participants will be eligible for educational benefits in accordance with applicable articles and Board of Regents provisions. See KSA 74-3255.

### **11.4 MILITARY COURTESY**

U.S. Military service members including members of the Kansas National Guard or Kansas Air National Guard and their dependents or spouses will be charged at rates equal to resident tuition if the service member is actively serving in any armed service of the United States and, regardless of the individual's duty station, resides in Kansas. If such service member is reassigned outside the United States, the resident tuition privilege shall continue as long as all of his/her dependents continue to reside in Kansas and the service member remains outside the U.S. See Appendix D of the Board of Regents Policy and Procedures Manual and K.A.R. 88-3-8a for specific provisions.

#### **11.4.01 Dependents or spouses of Military Personnel reassigned from Kansas**

Dependents or spouses of Military Personnel reassigned from Kansas Any dependent or spouse of a person in military service, who is reassigned from Kansas to another duty station so long as such dependent or spouse continues to reside in Kansas, is eligible to pay an amount equal to resident fees. The dependent or spouse must remain continuously enrolled, exclusive of summer sessions, at a Kansas institution.

### **11.5 HASKELL INDIAN NATIONS UNIVERSITY**

Eligibility Criteria: Any American Indian who is attending or has attended HINU will be a resident for fee purposes under the provision of KSA 76-731.

### **11.6 VIETNAM CONFLICT**

Dependents of persons deceased or declared a POW / MIA as a result of service during the Vietnam conflict may request waiver of tuition AND fees for up to twelve semesters when eligibility is certified by the Kansas Commission on Veterans Affairs under the provision of K.S.A. 73-1216 through 73-1218. Undergraduates and post-undergraduates are eligible for this provision.

### **11.7 FOREIGN EXCHANGE PROGRAMS**

Foreign students attending under authorized reciprocal agreements may be charged resident tuition under the provisions of K.S.A. 74-3221.

#### **11.8 INTERNATIONAL AGREEMENTS AND DIRECT EXCHANGE PROGRAMS**

Full-tuition waivers may be granted for students attending the University under certain international agreements and direct exchange programs that were established prior to the limitation on reciprocal agreements under K.S.A. 74-3221.

#### **11.9 MILITARY ADJUSTMENT POLICY**

Students serving in the National Guard, Reserves, or active duty military who are called to active duty during an academic term are entitled to receive a full refund of tuition and fees if they withdraw or for all classes dropped. Students who are drafted and must report for active duty during an academic term are entitled to receive a full refund of tuition and fees. All refunds are subject to presentation of official documentation. Students who volunteer for military service will be subject to the University's non-military refund policy. Room and board charges will be prorated to the extent that services have been provided. A more detailed document concerning Military Refund is available upon request from the Office of the University Registrar.

##### **11.9.01 Dependents or Spouses of Kansas Residents serving in the Military on or after September 11, 2001**

Any dependent or spouse of any resident of Kansas who died on or after September 11, 2001, while, and as a result of, serving in military service; and any prisoner of war, shall be eligible for enrollment at a Kansas educational institution without charge of tuition or fees, not to exceed 10 semesters of undergraduate instruction or the equivalent, at all state institutions. (KSA 75-4364).

#### **11.10 KANSAS TEACHER OF THE YEAR RECIPIENTS**

Recipients of the Kansas Teacher of the Year award are eligible to enroll, with tuition and fees, including the Edwards Campus construction fee, waived, in up to nine credit hours annually if the individual is actively pursuing a teaching career in Kansas.

#### **11.11 MIDWEST STUDENT EXCHANGE PROGRAM**

The Office of Admissions and Scholarships coordinates the selection process of the Midwest Student Exchange Program. To be considered for the Midwest Student Exchange, new freshmen must have applied for undergraduate admissions and scholarships by the scholarship deadline and have met the selection criteria. Please note, meeting the selection criteria does not mean that the applicant will receive the Exchange. Selection is competitive. Selection criteria includes listing a specific major that is part of the Midwest Student Exchange; meeting the academic criteria; and being a resident of one of the following states for tuition purposes: Illinois, Michigan, Minnesota, Missouri, Nebraska, North Dakota, and Wisconsin. Only 35 student exchanges are awarded per academic class. Those who have been selected to receive the Midwest Student Exchange will be charged 150% of KU resident tuition.

#### **11.12 EDUCATIONAL BENEFITS FOR SPOUSES AND DEPENDENTS OF DECEASED PUBLIC SAFETY OFFICERS**

Identified persons (undergraduates only) will be eligible for educational benefits in accordance with applicable state statutes and Board of Regents provisions. See KSA 75-4364. Tuition, Differential Tuition, Campus fees, Edwards Campus Construction Fees and Mediated Fees are waived.

#### **11.13 FOSTER CARE CHILDREN**

K.S.A. 75-53, 111 through 75-53, 120 provides an opportunity for foster care children in the custody of the Kansas Department of Social & Rehabilitation Services and in a foster care placement; at age 18; or in foster care placement while graduation from high school or completing their General Educational Development (GED) prior to their 18th birthday, or adopted from foster care after the age of 16; or guardianship subject to chapter 38 or 59 of K.S.A from foster care placement on or after age 16 to enroll in Kansas educational institutions without payment of tuition. Enrollment without payment of tuition means that an eligible student will be allowed to enroll without payment of tuition required of all students at the time of enrollment. The student will be responsible for other charges associated with the student's academic program and living costs, such as books and room and board. The Applicant may be eligible for assistance for other costs of higher education through Social and Rehabilitation Services. This program provides for undergraduate enrollment of eligible applicant through the semester applicant attains 23 years of age.

An eligible applicant must meet the following eligibility requirements: .Eligible applicant enrolls in a Kansas educational institution on or after July 1, 2006; and .The applicant was in custody of the Kansas Department of

Social and Rehabilitation Services and in a foster care placement on the date such applicant reached 18 years or age; or prior to age 18 graduated from high school or fulfilled the requirements for a GED while in foster care placement and custody of the Kansas Department of Social and Rehabilitation Services; or adopted from a foster care placement on or after applicant's 16th birthday; or left a foster care placement subject to a guardianship under chapter 38 or 59 of the K.S.A on or after applicant's 16th birthday. The Kansas Department of Social and Rehabilitation Services Central Office must verify the applicant's eligibility status prior to enrollment and is the administrator of the program since July 2006.

The Kansas Board of Regents only processes waiver applications of students who have been enrolled prior to July 1, 2006. This group of students is eligible for the waiver through the semester that they turn 21 years of age. Please see the website at [www.registrar.ku.edu/residency](http://www.registrar.ku.edu/residency) for any updates. Please see the website @ [www.registrar.ku.edu/residency](http://www.registrar.ku.edu/residency) for any updates.

#### **11.14 METRO KC GRANT**

Students who are formally admitted to Edwards Campus degree programs and who can document that they are residents of the four Metro Kansas City counties (Cass, Clay, Jackson and Platte) will receive MetroKC grants. The size of the grant will differ based on graduate and undergraduate status.

Graduate students will receive a MetroKC grant up to the full cost of the difference between base resident and nonresident tuition rates for Edwards Campus courses. No credit hour limit applies.

Upper-division undergraduate students enrolled in six hours or less of Edwards Campus courses per semester will receive a MetroKC grant up to half the cost of the difference between base resident and nonresident tuition rates. Full nonresident rate applies for all hours if registration is greater than six credit hours.

#### **11.15 CERTAIN UNDOCUMENTED IMMIGRANTS & OTHERS**

Students who meet the following criteria are eligible to pay resident tuition and fees:

attended an accredited Kansas high school for three or more years and graduated from an accredited Kansas high school or earned a GED. In the case of a person without lawful immigration status; has signed and filed an affidavit with the institution stating that the person or the person's parents have filed an application to legalize such person's immigration status, or will file such an application as soon as such person is eligible to do so or in the case of a person with a legal, nonpermanent immigration status, has filed with the postsecondary educational institution an affidavit stating that such person has filed an application to begin the process for U.S. citizenship or will file such application as soon as such person is eligible to do so.

Students are excluded if they have a valid student visa or are eligible to enroll in a public postsecondary educational institution located in another state upon payment of fees and tuition required of residents of such state.

## **\*\*\*\*\*Section 2\*\*\*\*\***

### **LAWRENCE/EDWARDS CAMPUS DEPARTMENTAL CHARGES**

#### **12.0 STUDY ABROAD**

##### **12.1 SUMMER/SEMESTER/ACADEMIC YEAR ABROAD (UNIVERSITY FUNDED INSTRUCTION)**

Instruction is provided by faculty, funded by the University of Kansas. Charges for tuition, room and board, academic fees, insurance and other costs vary according to individual programs. Contact the Office of Study Abroad for a detailed list.

##### **12.2 SUMMER/SEMESTER/ACADEMIC YEAR ABROAD (NON-UNIVERSITY FUNDED INSTRUCTION)**

Instruction is provided by faculty not funded by the University of Kansas. Charges for room and board, academic fees, insurance, and other costs vary according to individual programs. See 6.6 and 16.7.06. Notification from the originating institution of credit hours and grades earned will be submitted to the University of Kansas via the Office of Study Abroad. Once evaluated by qualified faculty members from the appropriate academic discipline, the



credit will be recorded as KU credit hours.

### 13.0 CONTINUING EDUCATION/ INDEPENDENT STUDY COURSE FEES

#### 13.1

University credit courses - per credit hour - refer to graduate and undergraduate resident tuition and off-campus area fees, See section I,

#### 13.2

A partial refund may be requested if application is made within six weeks after registration.

### 14.0 NON-CREDIT EXTENSION INCLUDING CONTINUING EDUCATION UNITS (CEU) COURSES

#### 14.1

Fee based on operating costs.

#### 14.2

Refund policy varies as determined by program requirements and request must be made in writing.

### 15.0 STUDENT ACCESS TO EDUCATIONAL RECORDS

Copy of educational records requested by the student may be subject to copying fee of \$0.25 -cents per page, except for academic transcripts.

### 16.0 MISCELLANEOUS ADMINISTRATIVE FEES

#### 16.1 RETURNED CHECK FEE

Each check returned to the university is subject to a \$30.00 service charge. Future payments on an account that incurred such a charge must be made by cash, cashiers checks or money orders.

#### 16.2 ADMISSIONS APPLICATION FEES (NOT REFUNDABLE AND NOT APPLICABLE TO TUITION OR OTHER FEES)

##### 16.2.01

Application for undergraduate admission: \$30.00

Application for undergraduate admission for international students: \$75.00

Additional application fee if applying to the PharmD program:

Pharmacy, School of (Doctor of Pharmacy) \$50.00

##### 16.2.02

Application for admission to post-baccalaureate degree programs:

All Schools except: Business, Law, Social Welfare MSW, Medicine, Nursing, Allied Health:

Degree seeking-domestic paper \$55.00

Degree seeking-domestic on-line \$45.00

Degree seeking-international-paper \$60.00

Degree seeking-international-on-line \$55.00

Non-degree seeking-paper \$30.00

Non-degree seeking-on-line \$30.00

Re-admit graduate \$10.00

Easy Admit Non-Degree \$10.00

|  |         |
|--|---------|
| Business, School of (Masters)- paper             | \$65.00 |
| Business, School of (Masters)-on-line            | \$60.00 |
| Business, School of (Doctoral)-paper             | \$65.00 |
| Business, School of (Doctoral)-on-line           | \$60.00 |
| Law, School of                                   | \$55.00 |
| Social Welfare, MSW program, School of (on-line) | \$25.00 |
| Social Welfare, MSW program, School of (paper)   | \$45.00 |

### 16.3

Application for admission to Applied English Center (not refundable; not applicable to tuition) \$50.00

### 16.4 TUITION FEE DEPOSIT ( APPLICABLE TOWARD STUDENT TUITION)

#### 16.4.01

Enrollment Deposits

Professional Schools (required upon notification of acceptance)

Total School of Law (non-refundable) \$500.00  
(\$250.00 due by April 15, \$250.00 due by May 15)

School of Social Welfare, Graduate Programs (non-refundable) \$50.00

Enrollment Deposit For New Freshman:

A \$200.00 nonrefundable enrollment deposit is required for new degree-seeking freshmen who have been admitted and will begin in the summer or fall term. The deposit is only for undergraduate students who are U.S. citizens or permanent residents. The deposit will be credited to the first semester of expenses and must be paid by May 1.

### 16.5

Department Credit by Examination \$50.00

#### 16.5.01

Department Retroactive Credit Fee \$50.00

### 16.6 FEES FOR EXCESSIVE USE OF COURSE MATERIALS

Students are required to reimburse the institution for the cost of (a) excess breakage and waste of materials and (b) materials used in excess of those required for completion of course work.

### 16.7 DEPARTMENT COST-RECOVERY FEES

All departmental charges for specific goods and services (i.e., photocopy, optional instructional materials, career services user fees, building use fees, optional attendance Summer Orientation sessions, academic transcripts, etc.) not explicitly identified herein will be priced at an amount that approximates actual cost. As specified in the University Business Procedure Guide, campus administrative procedures are to be followed for approval and collection of these charges.

### 16.8 TRANSCRIPT ANALYSIS AND LICENSURE REVIEW FEE (SCHOOL OF EDUCATION)

Analysis of non-KU transcripts: \$30.00. Added endorsement review of non-KU transcripts for Kansas practicing professionals: \$20.00. Transcript analysis and licensure reviews for current KU students or KU alumni are free. Analysis of foreign transcripts: contact the School of Education.

## 17.0 CONTRACTS AND COMPENSATORY CHARGE

This schedule does not limit the charges which may be collected under arrangements with other governmental or private agencies except that such arrangements may not provide for lesser charges. Tuition or other charges to more nearly cover the actual cost of instruction are specifically authorized.

## 18.0 STUDENT HEALTH SERVICES

For enrolled students, health care coverage provided by the health center is available each academic semester through a prepaid health fee and charges for specific services not covered by the prepaid fee. When not currently enrolled (i.e., between semesters) students may be eligible for some services as determined by the Director of the Health Center and will be assessed charges accordingly. Additionally, itemized charges are assessed university employees and campus visitors for limited services, including first aid.

## 18.2 HEALTH INSURANCE FOR INTERNATIONAL STUDENTS

Required Health Insurance: All International Students are required to carry health insurance. Minimal levels are established each year. Information on insurance policies and information on the purchase of such policies is available through the Office of International Student Services and Watkins Health Center. Those not carrying such insurance will be required to purchase insurance at the following rates:

Fall International Insurance: \$409.00  
Spring International Insurance: \$409.00  
Summer International Insurance: \$180.00

## 19.0 LIBRARY CONSTRAINTS AND PENALTIES

When appropriate and in accordance with the University approved Library Access Policy, library borrowers will be assessed overdue fines for late return of library materials or equipment, charges for damaged materials or equipment, and replacement costs for lost (non-returned) materials and equipment, each including a service fee.

## 20.0 PARKING FEES AND FINES

Parking fees and fines are assessed as authorized by the Board of Regents and in accordance with Article 4, Section 88-4-1, et. seq. of the Kansas Administrative Regulations.

## 20.1 PERMITS (UNIV. POL.)

|                            | Annual   | Semester | Summer  |
|----------------------------|----------|----------|---------|
| Gold                       | \$285.00 | N/A      | N/A     |
| Gold Parking Facility      | \$345.00 | N/A      | N/A     |
| Blue, Parking Facility     | \$300.00 | N/A      | N/A     |
| Reserved                   | \$800.00 | N/A      | N/A     |
| Blue                       | \$240.00 | N/A      | N/A     |
| Red, Parking Facility      | \$280.00 | N/A      | N/A     |
| Red                        | \$220.00 | N/A      | N/A     |
| Yellow, Parking Facility   | \$230.00 | N/A      | N/A     |
| Yellow                     | \$200.00 | \$100.00 | \$60.00 |
| University Housing         | \$190.00 | \$95.00  | N/A     |
| Park & Ride                | \$90.00  | \$50.00  | \$25.00 |
| Motorcycle:                |          |          |         |
| a. Red                     | \$45.00  | \$35.00  | \$20.00 |
| b. Blue                    | \$55.00  | \$35.00  | \$30.00 |
| Service                    | \$300.00 | N/A      | N/A     |
| Courtesy (3 hours or less) | \$0.00   | \$0.00   | \$0.00  |
| Emeritus                   | \$75.00  | \$45.00  | \$30.00 |
| Moped                      | \$25.00  | \$15.00  | \$10.00 |
| Child Care Load            | \$25.00  | \$12.50  | N/A     |
| Departmental Pass          | \$30.00  |          |         |

**20.2 FINES (UNIV. POL.)**

|                      |                         |
|----------------------|-------------------------|
| Group I violations   | \$20.00                 |
| Group II violations  | \$35.00 (May be towed)  |
| Group III violations | \$50.00 (May be towed)  |
| Group IV violations  | \$65.00 (will be towed) |
| Group V              | \$50.00 (Will be towed) |
| Group VI             | \$100.00                |
| Meter violation      | \$10.00                 |

**20.3 METER FEES (UNIV. POL.)**

|                                     |                 |
|-------------------------------------|-----------------|
| 2, 4 and 10 hour meters             | \$1.00 per hour |
| Loading zone meters (20 or 40 min.) | \$0.50 per hour |
| Parking Facility                    | \$1.00 per hour |

**20.4 FEES FOR SPECIAL EVENTS (UNIV. POL.)**

|                  |                 |
|------------------|-----------------|
|                  | Regular Vehicle |
| Toll Parking     | \$20.00         |
| Reserved Parking | \$16.50         |

**20.5 STUDENTS/PART TIME INSTRUCTORS (FIVE OR FEWER HOURS PER WEEK ON CAMPUS)**

|        |         |
|--------|---------|
| Yellow | \$25.00 |
| Red    | \$35.00 |
| Blue   | \$45.00 |
| Gold   | \$55.00 |

**20.6 WEEKLY STAFF MEDICAL PERMITS**

|        |                  |
|--------|------------------|
| Yellow | \$7.00 per week  |
| Red    | \$8.00 per week  |
| Blue   | \$9.00 per week  |
| Gold   | \$10.00 per week |

**20.7 VISITOR PASSES (UNIV. POL.)**

|      |          |                  |         |
|------|----------|------------------|---------|
|      | Full Day | Half day (am/pm) | Weekly  |
| Blue | \$2.00   | \$1.00           | \$24.00 |

**20.8 HOODED METERS: (UNIV. POL.)**

|         |          |
|---------|----------|
| \$10.00 | Full Day |
| \$5.00  | Half Day |

**21.0 STUDENT HOUSING (LAWRENCE CAMPUS)**

**21.1 APPLICATION FEE**

\$35.00 (A non-refundable application fee for all new applicants for university housing: residence halls, scholarship halls, Jayhawker Towers Apartments or Stouffer Place Apartments and Sunflower Duplex Apartments).

**21.2 RESIDENCE HALL ROOM COSTS (ACADEMIC YEAR)**

Traditional Residence Halls are: GSP-Corbin, McCollum, and Oliver.

|                          | Double Occupancy | Single Occupancy |
|--------------------------|------------------|------------------|
| One Year Rate            | \$3,386.00       | \$4,570.00       |
| Two Year Rate / per year | \$3,470.00       | \$4,684.00       |

Renovated Residence Halls include:  
Ellsworth, Hashinger, Lewis and Templin.

|  | 1 year plan | 2 year plan |
|--|-------------|-------------|
| Double Occupancy (Ellsworth & Hashinger only)                          | \$4,232.00  | \$4,352.00  |
| 4-person Suite, 2-Person Room with Bath, Large 2-person room with sink | \$4,484.00  | \$4,612.00  |
| 2-Person Suite (Lewis & Templin only)                                  | \$4,824.00  | \$4,962.00  |
| Single with Bath (Templin only)  | \$5,712.00  | \$5,874.00  |
| 2-Person Studio (Ellsworth only)                                       | \$4,824.00  | \$4,962.00  |
| Single with Sink (Ellsworth & Hashinger only)                          | \$5,712.00  | \$5,874.00  |

All residence hall room costs include utilities and daily custodial service in public areas. Telephone jacks (active at move-in) and internet data ports (additional charges apply) are preinstalled in each room. Student rooms offer basic cable television at no additional charge.

Notes:

- 1) For payment options, cancellation schedule, calendar, and applicable charges, refer to the 2008-09 Student Housing Contract.
- 2) Higher rates are charged for Residence Halls with Special Programs and Renovated Residence Halls to support additional services and renovation expenses. Refer to 2008-09 Student Housing Contract, [www.housing.ku.edu](http://www.housing.ku.edu) and "Living at KU" booklet for details.
- 3) Costs for the Spring 2009 semester only will be one-half the 2008-09 academic year costs.

### 21.3 RESIDENCE HALL MEAL COSTS\* (ACADEMIC YEAR COSTS ONLY)

Half of the total meals, KU Cuisine cash-on-card, and guest passes for each plan are available at the start of each semester and must be used before the end of the semester. KU Cuisine meal plans and costs are described below:

KU Cuisine Choices for Residence Halls (the 200/400 plan is the default plan for residents who do not choose a plan).

480/220 Plan: 480 meals/year-plus \$220.00 cash-on-card, and 10 guest passes. 1  
1 yr plan \$3,480.00      2 yr plan \$3,570.00

390/280 Plan: 390 meals/year-plus \$280.00 cash-on-card, and 8 guest passes.  
1 yr plan \$3,088.00      2 yr plan \$3,160.00

320/320 Plan: 320 meals/year-plus \$320.00 cash-on-card, and 6 guest passes.  
1 yr plan \$2,720.00      2 yr plan \$2,790.00

220/420 Plan: 220 meals/year-plus \$420.00 cash-on-card, and 4 guest passes.  
1 yr plan \$2,136.00      2 yr plan \$2,190.00

Jayhawker Towers residents may choose from the four optional plans listed above or the:

100/500 Plan: 100 meals/year-plus \$500.00 cash on card, and 2 guest passes.  
1 yr plan \$1,360.00      2 yr plan \$1,390.00

Notes:

- 1) Residents may change plan choices by Friday of the second full week of classes each semester. Residents may add dining center meals in blocks of 10 any time during the semester.
- 2) All five of the KU Cuisine plans listed above are available to residents of Jayhawk Towers, the Scholarship Halls, and Stouffer Place in addition to KU students who live off-campus plus Faculty and Staff.
- 3) Visit [www.kudining.com](http://www.kudining.com) for additional information as well as dining services policies.
- 4) Costs for the spring 2009 semester only will be one-half of the 2008-09 academic year costs.

**21.4 SUNFLOWER DUPLEX APARTMENTS**

Two bedroom units- \$615.00 per month. Apartments are unfurnished; residents pay all utilities. All residents pay a deposit of \$150.00.

**21.5 SCHOLARSHIP HALLS (ACADEMIC YEAR)**

Traditional Scholarship Halls: Battenfeld, Douthart, Grace Pearson, Pearson, Sellards and Stephenson:  
Room and Board 1 yr plan \$4,566.00 2 yr plan \$4,716.00

Traditional Scholarship Halls with Cooperative Food Plan are Miller and Watkins:  
Women in these halls cooperatively purchase and prepare their food.  
1 yr plan \$2,034.00 2 yr plan \$2,096.00

Suite Style Scholarship Halls are Dennis E. Rieger, K.K. Amini, and Margaret Amini, and Krehbiel  
Room and Board 1 yr plan \$4,800.00 2 yr plan \$4,958.00

All scholarship hall costs include utilities and some custodial services - additional custodial, food service and other job shifts are provided by residents in exchange for reduced costs. Telephone and data ports are pre-installed in student rooms/suites.

Notes:

- 1) For payment options, cancellations, schedule, and applicable charges, refer to the 2008-2009 Student Housing Contract.
- 2) The higher rates for Dennis E. Rieger, Krehbiel, K.K. and Margaret Amini Halls are charges to support additional facilities and services; refer to the 2008-2009 Student Housing Contract and "Living at KU" booklet for details.
- 3) Costs for the spring 2009 semester only will be one-half the 2008-09 academic year costs.

**21.6 FAMILY STUDENT HOUSING/STOUFFER PLACE APARTMENTS**

|                         |                    |
|-------------------------|--------------------|
| One bedroom             | \$305.00 per month |
| Two bedroom             | \$356.00 per month |
| Two bedroom renovated   | \$464.00 per month |
| Three bedroom renovated | \$598.00 per month |

All utilities are the responsibility of residents of Stouffer Place Apartments. All residents pay a deposit of \$150.00. Apartments are unfurnished.

**21.7 SINGLE STUDENT APARTMENTS/JAYHAWKER TOWERS (ACADEMIC YEAR)**

4-Person Rate: 4 residents per apartment paying: 1 yr plan \$2,702.00 each 2 yr plan \$2,770.00 each

2-Person Rate: 2 residents per apartment paying: 1 yr plan \$4,734.00 each 2 yr plan \$4,852.00 each

2-Person Rate for small apartment : 2 residents per apartment paying: 1 yr plan \$3,856.00 each 2 yr plan \$3,952.00 each.  
Note: small units are very limited in number

Jayhawker Tower costs include utilities and daily custodial service for public areas. Telephone jacks (active at move-in) and internet data ports (additional charges apply) are preinstalled in each student room. Apartments office basic cable television at no additional charge.

Note:

- 1) For payment options, cancellation schedule, calendar, and applicable charges, refer to the 2008-09 Student Housing Contract.
- 2) Summer contracts are available for residents with academic year contracts.
- 3) Costs for the Spring 2009 semester only will be one-half the 2008-09 academic year costs.

**21.8 SUMMER SCHOOL HOUSING**

Summer 2008 Room Cost Information:

Hashinger Hall

|   |            |
|---|------------|
| Double Occupancy (2 residents per room) | \$931.00   |
| Single Occupancy (1 resident per room)  | \$1,261.00 |

Summer 2008 Room Meal Plan Information:

|              |  |            |
|--------------|--|------------|
| 150/100 Plan | 150 dining center meals plus \$100.00 cash-on-card | \$1,105.00 |
| 120/75 plan  | 120 dining center meals plus \$75.00 cash-on-card  | \$879.00   |
| 75/50 plan   | 75 dining center meals plus \$50.00 cash-on-card   | \$553.00   |

All summer school housing costs include utilities and daily custodial service in public areas. Telephone jacks (active at move-in) and internet data ports (additional charges apply) are installed in each student room. Student rooms offer basic cable television at no additional charge.

Note: For payment options, cancellation schedule, calendar, and applicable charges, refer to the Summer 2008 Student Housing Contract.

**22.5 HILLTOP CHILD DEVELOPMENT PROGRAM**

|   | Level A  | Level B  | Level C  | Level D  |
|---|----------|----------|----------|----------|
| <b>TODDLERS AND TWOS</b>  |          |          |          |          |
| Monthly fees: Sept, Oct, Nov, Feb,<br>Mar, Apr, Jun, July               | \$670.00 | \$700.00 | \$745.00 | \$795.00 |
| Monthly fees: Aug, Dec, Jan, May  | \$335.00 | \$350.00 | \$372.50 | \$397.50 |
| Optional care weekly fees: 5 weeks avail.                               | \$155.00 | \$162.00 | \$172.00 | \$183.00 |
| <br>  |          |          |          |          |
| <b>FULL DAY PRESCHOOL</b>   |          |          |          |          |
| Monthly fees: Sept, Oct, Nov, Feb,<br>Mar, Apr, Jun, July               | \$595.00 | \$620.00 | \$660.00 | \$710.00 |
| Monthly fees: Aug, Dec, Jan, May  | \$297.50 | \$310.00 | \$330.00 | \$355.00 |
| Optional care weekly fees: 5 weeks avail.                               | \$137.00 | \$143.00 | \$152.00 | \$164.00 |
| <br>  |          |          |          |          |
| <b>FULL DAY KINDERGARTEN</b>  |          |          |          |          |
| Monthly fees: Sept, Oct, Nov, Jan, Feb,<br>Mar, Apr, Jun, July          | \$595.00 | \$620.00 | \$660.00 | \$710.00 |
| Monthly fees: Aug, Dec, May   | \$297.50 | \$310.00 | \$330.00 | \$355.00 |
| Optional care weekly fees: 4 weeks avail.                               | \$137.00 | \$143.00 | \$152.00 | \$164.00 |
| <br>  |          |          |          |          |
| <b>PRIMAY AGE (grades 1-6)</b>  |          |          |          |          |
| During School Year<br>(incl. transportation and early Wed. dismissal)   |          |          |          |          |
| Monthly fees: Sept, Oct, Nov, Feb, Mar, Apr                             | \$280.00 | \$280.00 | \$280.00 | \$280.00 |
| Monthly fees: Aug, Dec, Jan, May  | \$140.00 | \$140.00 | \$140.00 | \$140.00 |
| Optional care weekly fees (full day care):<br>4 1/2 weeks available     | \$160.00 | \$160.00 | \$160.00 | \$160.00 |
| Optional care weekly fees (after school care):<br>1 1/2 weeks available | \$70.00  | \$70.00  | \$70.00  | \$70.00  |
| <br>  |          |          |          |          |
| <b>DURING SUMMER:</b>   |          |          |          |          |
| Monthly Fees: June, July  | \$595.00 | \$620.00 | \$660.00 | \$710.00 |

Activity fees are \$25.00 for Fall and Spring semester, added to the fees for January and August  
 Activity fees are \$20.00 for June and \$20.00 for July, added to the fees for those months

Fees for children enrolled in less than 5 days per week (M/W/F or T/R) are prorated plus an additional fee of \$20.00/month

**\*\*\*\*\*Section 3\*\*\*\*\***

**KANSAS CITY CAMPUS AND WICHITA CAMPUS OF THE SCHOOL OF MEDICINE**

**23.0 SEMESTER TUITION**

(see paragraph 1)

**24.0 FEES**

**25.0 COMPOSITION OF MEDICAL CENTER REQUIRED CAMPUS FEES**

Composition of Medical Center Required Campus Fees  
 Fall and Spring

|                               | KC UD GK/GRDK | Wichita UD GK/GRDK | KC MED   | Wichita MED |
|-------------------------------|---------------|--------------------|----------|-------------|
| Kirmayer Fitness Cntr         | \$55.17       | NA                 | \$60.74  | NA          |
| Library                       | \$23.34       | \$23.34            | \$53.05  | \$53.05     |
| Student Activity              | \$4.12        | \$4.12             | \$5.15   | \$5.15      |
| Student Governing Council Fee | \$5.60        | NA                 | \$7.00   | NA          |
| Student Health                | \$76.13       | NA                 | \$95.15  | \$95.15     |
| Students Records Maintenance  | \$5.30        | \$5.30             | \$7.43   | \$7.43      |
| Disability Insurance Fee      | \$9.84        | \$9.84             | \$9.84   | \$9.84      |
| TOTAL                         | \$179.50      | \$42.60            | \$238.37 | \$170.63    |

| Summer                       | Kansas City<br>UD GK and GRDK | Wichita<br>UD GK and GRDK |
|------------------------------|-------------------------------|---------------------------|
| Kirmayer Fitness Center      | \$22.28                       | NA                        |
| Library                      | \$11.67                       | \$11.67                   |
| Student Activity             | \$2.06                        | \$2.06                    |
| Student Governing Council    | \$2.80                        | NA                        |
| Student Health               | \$38.07                       | NA                        |
| Students Records Maintenance | \$2.66                        | \$2.66                    |
| TOTAL                        | \$79.54                       | \$16.39                   |

Students enrolled in only off-campus courses are assessed the Student Records Maintenance Fee.  
 (\$5.30 for the fall and spring/ \$2.66 for the summer)

**25.3 UNDERGRADUATE CERTIFICATE PROGRAMS**

Students are assessed the program fee for each consecutive semester enrolled:

| PROGRAM   | PROGRAM FEE |
|---|-------------|
| Diagnostic Cardiac Sonography (5 semesters)                 | \$2,800.00  |
| Nuclear Medicine (3 semesters)                              | \$1,300.00  |
| Diagnostic Ultrasound and Vascular Technology (4 semesters) | \$1,000.00  |
| Research Clinical Trial Coordinator (3 semesters)           | \$500.00    |

Certificate students are assessed the semester campus fees equivalent to an undergraduate student as outlined in paragraph 25.



## **26.0 DEFINITIONS**

### **26.1 APPLICABLE TUITION**

(see paragraph 4.1)

### **26.2 SALARIED REGENTS SYSTEM STAFF MEMBERS**

(see paragraph 4.2 and 6.0.07)

## **27.0 OFF-CAMPUS CREDIT COURSES**

(see paragraph 5)

### **27.1 E-LEARNING FEE:**

KUMC off-campus courses are denoted by the e-learning fee. Tuition is assessed on a credit-hour basis equal to resident tuition. An e-learning fee of \$50.00 per undergraduate hour and \$65.00 per graduate credit hour is assessed for these courses.

## **28.0 WAIVERS, REMISSIONS AND SPECIAL PROGRAMS**

### **28.1 FULL-TIME STAFF**

(see paragraph 6.0)

### **28.2 PART-TIME STAFF**

(see paragraph 6.2)

### **28.3 STAFF DEPENDENTS**

(see paragraph 6.3)

### **28.4 GRADUATE TEACHING ASSISTANTS**

(see paragraph 6.4)

Eligibility: Eligible teaching assistantship as certified by the Dean of Graduate Studies and Research must have graduate student status for the entire term. (Univ. Pol.)

### **28.5 VISITOR**

(see paragraph 6.9)

### **28.7 AGREEMENT ON GRADUATE EDUCATION, THE UNIVERSITY OF MISSOURI-KANSAS CITY, THE BOARD OF REGENTS OF THE STATE OF**

It is mutually agreed by KUMC and UMKC to establish reciprocity in the application of in-state tuition rates for graduate students. Under this agreement, an eligible student from either KUMC or UMKC shall be regarded as an in-state student by the other university with respect to tuition and fees and shall be admitted for enrollment in selected graduate courses up to a maximum of six credit hours in any single semester. An eligible student is one who is enrolled in a masters degree program or a doctoral degree program and meets the in-state residency requirement of the institution at which the student enrolled as a state resident, (the "home" institution).

This agreement covers all graduate degree programs of KUMC and UMKC, with the exception of the following: programs excluded by KUMC: MD, programs excluded by UMKC: MD.

Students who wish to participate in this reciprocity program must receive prior written approval from their home institution before registering at the other institution. UMKC students must obtain such approval from the Dean of the School of Graduate Studies. Either institution may restrict the list of courses to which this agreement applies or the number of visiting students eligible for in-state tuition rates.

**28.8 KANSAS-IOWA STUDENT EXCHANGE AGREEMENT**

Selected students from Iowa enrolled in specified programs approved under Board of Regents agreement will be charged resident tuition within the provisions of K.S.A. 74-3219 to 74-3221.

**28.8.01**

Covered program: Occupational Therapy

**28.9 FIELD RATES**

This rate is available to students who, by the nature of their academic work (examples: internships, externships, and student teaching) and place of residence; have no opportunity to utilize services and facilities supported by the required campus fees. The field rates waives campus fees and the Kirmayer fee.

Eligibility: Restricted to students who are enrolled only in course work that is taught by appointment and who reside outside the Kansas City Area. See 6.1 for application deadline.

**29.0 DUE DATES FOR PAYMENT OF FEES AND PENALTIES FOR LATE PAYMENT**

With the exceptions noted in paragraph 7, all tuition, fees and other outstanding financial obligations are payable in full at the scheduled fee payment time displayed on the student's invoice.

A late enrollment fee of \$50.00 is assessed from the first day of classes to the fifth day of classes. A \$100.00 late enrollment fee is assessed after the fifth day of classes.

**30.0 REFUND POLICY**

(see paragraph 8)

**31.0 MEDICAL STUDENT TUITION AND FEES**

**31.1 MEDICAL STUDENT TUITION**

Tuition is assessed semiannually in the fall and spring semesters for any enrollment regardless of credit hour load.

|          | Resident    |             | Non-Resident |             |
|----------|-------------|-------------|--------------|-------------|
|          | Annual      | Semiannual  | Annual       | Semiannual  |
| Tuition: | \$23,722.80 | \$11,861.40 | \$42,070.20  | \$21,035.10 |

First and second year medical students may repeat a course during the summer semester only with written permission from the School of Medicine's Associate Dean for Student Affairs. The student will be charged a per credit hour rate for the number of hours enrolled for the summer semester when the enrollment is on the KUMC campus. The per credit hour rate shall be determined by dividing the sum of two years of medical student tuition (based on the amount of tuition of the current fiscal year) by the number of hours in the first two years of the curriculum. No additional campus fees shall be assessed for the summer semester.

Per credit hour rate for Summer 2008:

Resident: \$687.62  
Non-Resident: \$1,219.42

See paragraph 25.0 for required campus fees.

**Students That Matriculated in the MD Classes of 2009**

First and second year students will be assessed for two years of tuition and fees with four semiannual assessments unless the student must repeat a complete course. When a required course(s) is/are repeated during a fall or spring semester, a full semiannual tuition and fee assessment will result for the additional semester(s) the course(s) is/are taken. Remedial work (enrollment in IDSP 801) assigned by the School of Medicine Academic Committee will be charged at the semiannual rate.

Basic Science students who extend their basic science curriculum beyond the normal two years will be assessed for each semester regardless of the credit hour load. Students enrolled in IDSP 805 Enrichment Program, after the successful completion of the first two years, will be charged regular medical student tuition and fees. Each semester of tuition paid by a student, only enrolled in IDSP 805, will be applied toward one of the four semesters of tuition required toward the four clinical semesters.

A student who has paid tuition and fees at the time he/she is placed on Leave of Absence (LOA) by the School of Medicine will have these tuition and fees applied to a future semester of enrollment. If a student does not return from LOA, tuition and fees are not refunded unless the student requests a refund based on the Refund Adjustment policy. The refund request must be made by the student during the semester that the LOA begins. Refunds will be based on the LOA effective date and no refunds will be given after the semester that the LOA started.

\*Students accepted into the official MD/Ph.D. combined-degree Program will be assessed graduate tuition and fees according to their hours of enrollment during each term (semester/summer session) of their "graduate student" enrollment phase. They will be subject to the graduate school calendar (i.e. refunds, drops, adds). During the two clinical science years of the Program, MD-Ph.D students will be assessed medical school annual tuition and fees. If a student withdraws or is separated from the program, the student shall pay to the University the total amount of tuition plus interest charges that the student otherwise would have paid as outlined in the student's MD-PhD Discontinuation Agreement. Long-term Disability Insurance coverage is required of all Medical students and is not included in the total fees (see paragraph 45).

Four year medical students, including MD/Ph.D. students in their third and fourth year will be assessed for two years of tuition and fees with four semiannual assessments unless the student must repeat a module(s). Students enrolling in elective or required modules after May of the graduate year and/or after module(s) is/are repeated, a charge at the modular rate will result for each additional month repeated. Students must pay for eight semesters, regardless if he/she completes the requirements in less than eight semesters. Tuition will be waived, however, fees will be assessed for students enrolled in non-repeated required courses after eight semesters of tuition is paid.

### 31.5 MODULAR RATE FOR CLINICAL ROTATIONS

|                 |                      |                         |
|-----------------|----------------------|-------------------------|
| (4 week period) | Resident: \$2,108.70 | Non-Resident \$3,739.56 |
| (Clinical Hour) | Resident: \$527.17   | Non-Resident \$934.89   |

Four-year medical students, including MD/Ph.D. students, in their third and fourth year will be assessed for two years of tuition and fees with four semiannual assessments unless the student must repeat a module(s). Students enrolling in elective or required modules after May of their graduation year and/or after completion of the requirements for the MD degree will be charged at the modular rate. When a required module(s) is/are repeated, a charge at the modular rate will result for each additional month repeated. Students must pay for eight semesters, regardless if he/she completes the requirements in less than eight semesters. Tuition will be waived, however, fees will be assessed for students enrolled in non-repeated required courses after eight semesters of tuition is paid.

If a MD/Ph.D. student takes graduate courses and medical courses within the same semester, the student shall be charged the linear graduate tuition and fee assessment for the graduate hours in which he/she is enrolled and shall also be charged "per clinical hour" for the medical courses which he/she is enrolled.

"Per clinical hour" shall be defined by dividing the 4-week modular rate by four. One fourth of that modular rate shall equal each one clinical credit hour of medical courses charged for each credit hour the student is enrolled.

\*\*\* Students that Matriculated in the MD Classes of 2010, 2011 & 2012 \*\*\*

Medical students are assessed tuition every fall and every spring semester that they are enrolled during phase I of the curriculum. During phase I of medical school, the Academic Committee may assign a student to the "Non-Evaluated Track Category" for the spring semester. Students are assessed ½ of the semiannual tuition rate plus full campus fees.

\*Students accepted into the official MD/Ph.D. combined-degree Program will be assessed graduate tuition and fees according to their hours of enrollment during each (semester/summer session) of their "graduate student" enrollment phase. They will be subject to the graduate school calendar (i.e. refunds, drops, adds). During the two clinical science years of the Program, MD-Ph.D. students will be assessed medical school annual tuition and fees. If a student withdraws or is separated from the program, the student shall pay to the University the total amount of

tuition plus interest charges that the student otherwise would have paid as outlined in the student's MD-Ph.D. Discontinuation Agreement. Long-term Disability Insurance coverage is required of all Medical students and is included in the total fees (see paragraph 45).

**32.0 REFUND POLICY FOR MEDICAL STUDENTS - STUDENTS THAT MATRICULATED IN THE MD CLASS OF 2009**

Same schedule as undergraduate/graduate students. See paragraph 8.

**32.5 TUITION AND FEE ADJUSTMENT POLICY FOR MEDICAL STUDENTS - STUDENTS THAT MATRICULATED IN THE MD CLASSES OF 2010,**

**32.5.10 TUITION**

Medical student tuition is adjusted by prorating the schedule in paragraph 8 if the medical student withdraws from a course/clinical module before the last day of the module. The first and last day of the module is determined from the schedule of classes.

The amount of tuition adjusted for modules that have not started will be determined by the following formula. The start and end weeks are determined from the Official School of Medicine Schedule and Classes.

(Number of Weeks Not Started/Total number of weeks in the semester)\*Semiannual Tuition

The official start and end date of the semester used for adjustments are published on the KUMC Office of the Registrar website.

The start/end week of course/clinical module is determined by the start/end date in the schedule of classes. The number of weeks completed is determined by the official withdrawal date. Withdrawals that occur prior to the end of the week are rounded up to include the full week.

**32.5.20 SEMESTER CAMPUS FEES**

Campus Fees are only adjusted if the student completely withdraws from all courses during the semester. The amount adjusted is based on the schedule in paragraph 8.

**33.0 GRADUATE MEDICAL EDUCATION (RESIDENTS AND FELLOWS, & POST-DOCTORAL FELLOWS)**

**33.1 KANSAS CITY FEES**

|  | Annual  | Semiannual |
|--|---------|------------|
| Required Campus Fee                    |         |            |
| Activity & Student Records Maintenance | \$29.62 | \$14.81    |

**33.2 WICHITA FEES**

|  | Annual  | Semiannual |
|--|---------|------------|
| Required Campus Fee                    | \$15.62 | \$7.81     |
| Activity & Student Records Maintenance |         |            |

**34.0 RECORD, ENROLLMENT AND REGISTRATION HOLDS**

(see paragraph 9)

**35.0 VISITING STUDENT FEES AND PRE-MATRICULATION MEDICAL STUDENT FEES**

All students enrolled in visiting status are assessed \$50.00 per semester: \$25.00 Tuition, \$2.00 Student Activity Fee, \$2.00 Student Governing Council Fee, \$5.00 Library, \$8.00 Fitness Center Fee, \$8.00 Student Health Fee. Visiting students in Wichita are assessed \$40.00 per semester: \$25.00 Tuition, \$2.00 Student Activity Fee, \$5.00 Library, \$8.00 Student Health Fee.

**35.3 POST SOPHOMORE FELLOW (MEDICAL):**

Post sophomore fellows are assessed Kansas City medical student fees for the fall and spring terms only. The \$238.52 semester fee is the result of a \$5.30 Student Activity Fee, \$7.00 Student Governing Council Fee, \$45.16 Student Health Fee, \$53.05 Library Fee, \$60.74 Kirmayer Fee, \$9.84 Disability Fee and \$7.43 Student Records Maintenance Fee.

**36.0 APPLICATION AND DEPOSIT FEES**

**36.1 ADMISSIONS APPLICATION FEES**

(not refundable and not applicable to tuition or other fees)

**36.1.02**

Out-of-state-applicant fee - a charge (non- refundable) is required of all out-of-state applicants for admission to the School of Medicine \$50.00.

**36.1.03 Application Fee for Visiting Medical Students**

Application fee for visiting osteopathic students \$35.00 an academic year

**36.1.04 Application fee for all Graduate Programs in the School of Allied Health**

Application fee for undergraduate and graduate programs in the School of Allied Health \$60.00

**36.1.05 Application fee for School of Nursing**

Application fee for all Undergraduate School of Nursing \$60.00

Application fee for all Graduate School of Nursing \$60.00

**36.2 TUITION FEE DEPOSIT**

(Required upon notification of acceptance and applicable towards tuition and fees)

School of Medicine - MD Program (refundable if applicant withdraws before May 15) \$50.00

Cytotechnology \$75.00

Physical Therapy (non-refundable) \$400.00

Occupational Therapy (non-refundable) \$400.00

**38.0 LIBRARY CONSTRAINTS AND PENALTIES**

Dykes Library (Kansas City), Farha Library (Wichita): When appropriate and in accordance with the University-approved library lending code, library borrowers will be assessed fines for late return or charges for borrowing privileges, special services and damage to or replacement of, lost materials.

**38.1 BORROWING PRIVILEGES AND FEES**

The Libraries provide unrestricted borrowing to faculty, students and staff of all Kansas Regents institutions with appropriate ID.

All memberships require ID to verify status and membership eligibility category. All memberships are active for one year from the date of payment or for the quarter from the date of payment.

Corporate and Organizational Memberships

- Individual user \$300.00/year

This will provide one individual membership to the Dykes Library which is a library card with that individual's name. If additional library cards are desired, they are \$50.00 per individual.

Individual Memberships \$100.00/year or \$30.00/quarter

If you are an employee of a corporation or organization and utilizing the library on behalf of the corporation or organization, you are required to purchase a Corporate and Organizational membership.

- Health professionals - anyone providing health care in a hospital, private clinic, physician's or dentist's office.
- Individuals
- Government employees of the following jurisdictions: federal, State of Missouri, county and municipal in the Kansas City Metropolitan area.

Courtesy Memberships - no fee paid

- Community Blood Center
- Kansas State Agencies
- Kansas City, Kansas municipal employees
- Science Pioneer Award winners
- UMKC School of Medicine Faculty (letter required from UMKC Library)
- KUMC Visiting Scholars (letter from sponsoring department required)
- Retired and Volunteer KUMC faculty (letter from sponsoring department required)
- All PAID members of the Alumni Association of the School of Medicine, School of Allied Health, School of Nursing, School of Pharmacy and Social Welfare Graduates
- Regents faculty and students

### 38.2 FINES FOR DELAYED RESPONSE OR NON-RESPONSE TO A RECALL NOTICE

The Libraries assess no direct charges for other overdue materials. However, borrowers who do not return items within 30 days of the due date are billed for replacement of the item and a \$5.00 non-refundable processing fee.

Borrowers with lost books from the interlibrary loan service are billed the cost of the book plus a \$25.00 processing fee.

### 38.3 INTERLIBRARY LOAN FEES

Journal Articles or Books from the A.R. Dykes Collection (rates vary according to membership breakdown indicated below)

KUMC faculty, staff, students, KUPI, -on campus and in KC metro area:

Regular: 2-3 business days, delivery via mail, pickup at the library or PDF \$3.00

Rush: 1-2 business days, delivery via mail, pickup at the library or PDF \$8.00

24 Rush: delivery via pickup at the library or PDF \$16.00

University of Kansas Hospital:

Regular: 2-3 business days, delivery via mail, pickup at the library or PDF \$3.00

Rush: 1-2 business days, delivery via mail, pickup at the library or PDF \$8.00

24 Rush: delivery via pickup at the library or PDF \$16.00

KUMC Off-Campus faculty, students outside of the KC metro area:

Regular: 2-3 business days, delivery via mail, pickup at the library or PDF, no charge

Rush: 1-2 business days, delivery via mail, pickup at the library or PDF \$8.00

24 Rush: delivery via pickup at the library or PDF \$16.00

KS Regents Institutions:

Regular: 2-3 business days, delivery via mail, pickup at the library or PDF, no charge

Rush: 1-2 business days, delivery via mail, pickup at the library or PDF, no charge

24 Rush: delivery via pickup at the library or PDF: N/A

KS State Agencies:

Regular: 2-3 business days, delivery via mail, pickup at the library or PDF, no charge

Rush: 1-2 business days, delivery via mail, pickup at the library or PDF, no charge

24 Rush: delivery via pickup at the library or PDF: N/A

Health Science Library Network, Non-profits (HSLN) & KS Hospital Libraries, KS Libraries:

Regular: 2-3 business days, delivery via mail, pickup at the library or PDF \$5.00

Rush: 1-2 business days, delivery via mail, pickup at the library or PDF \$15.00

24 Rush: delivery via pickup at the library or PDF: N/A

RML Region 4 and Non-RML Region 4 Libraries:

Regular: 2-3 business days, delivery via mail, pickup at the library or PDF \$11.00

Rush: 1-2 business days, delivery via mail, pickup at the library or PDF \$21.00

24 Rush: delivery via pickup at the library or PDF: N/A

All Other Users:

Regular: 2-3 business days, delivery via mail, pickup at the library or PDF \$15.00

Rush: 3-4 business days, delivery via mail, pickup at the library or PDF \$25.00

24 Rush: delivery via pickup at the library or PDF: N/A

Journal Articles or Books from Other Libraries (rates vary according to membership breakdown indicated below). All books are shipped via UPS and the borrowing library is required to pay return shipping.

KUMC faculty, staff, students, KUPI-On campus and in KC metro:

Regular: 4-10 business days, delivery via mail, pickup at the library or PDF \$3.00, no charge if located at a KS Regents Library.

Rush: 2-3 business days, delivery via mail, pickup at the library or PDF \$8.00

24 Rush: delivery via pickup at the library or PDF \$16.00

University of Kansas Hospital:

Regular: 4-10 business days, delivery via mail, pickup at the library or PDF: \$15.00

Rush: 2-3 business days, delivery via mail, pickup at the library or PDF: \$25.00

24 Rush: delivery via pickup at the library or PDF: \$40.00

KUMC Off-Campus faculty, students-outside the KC metro area:

Regular: 4-10 business days, delivery via mail, pickup at the library or PDF \$3.00, no charge if located at a KS Regents Library.

Rush: 2-3 business days, delivery via mail, pickup at the library or PDF \$8.00

24 Rush: delivery via pickup at the library or PDF \$16.00

KS State Agencies:

Regular: 4-10 business days, delivery via mail, pickup at the library or PDF \$15.00, no charge if located at a KS Regents Library.

Rush: 2-3 business days, delivery via mail, pickup at the library or PDF \$25.00

24 Rush: delivery via pickup at the library or PDF N/A

All other users:

Regular: 4-10 business days, delivery via mail, pickup at the library or PDF \$30.00

Rush: 2-3 business days, delivery via mail, pickup at the library or PDF \$40.00

24 Rush: delivery via pickup at the library or PDF N/A

#### **38.4 LITERATURE SEARCH AND REFERENCE CONSULTATION (BIOMEDICAL LIBRARIAN)**

Literature searches (rates vary according to membership breakdown indicated below)

\*KUMC faculty, staff, KUPI, University of Kansas Hospital: \$0.00

\*All other users: (1 hr minimum) \$45.00. per hour

#### **38.6 PHOTOCOPY/PRINTING FEES (SELF-SERVICE)**

\$0.08 per single-sided black and white copy (printing and photocopying)

\$0.12 per double-sided black and white copy (printing)

\$0.25 per single-sided color copy

#### **38.8 SUSPENSION OF BORROWING PRIVILEGES**

Suspension of borrowing privileges may be imposed by the libraries for any of the following reasons:

- \* failure to promptly return recalled items
- \* failure to return overdue items
- \* failure to pay fines or lost book bills, theft or mutilation of library materials
- \* provision of incomplete or inaccurate borrower registration information.

**39.0 PARKING FEES AND FINES**

Parking fees and fines are assessed as authorized by the Board of Regents and in accordance with Kansas Administrative Regulations sections 74-3209 through 74-3216. Students are eligible for a 25% discount off annual parking fee.

**40.0 STUDENT HOUSING**

Not Applicable

**41.2 DEPARTMENT COST-RECOVERY FEES**

All departmental charges for specific goods and services (i.e., photocopy, optional instructional materials, building use fees, optional attendance Summer Orientation sessions, academic transcripts, etc.) not explicitly identified herein will be priced at an amount that approximates actual cost. Campus administrative procedures are to be followed for approval and collection of these charges.

**41.2.03**

Diploma or Certificate replacement fee: \$10.00 (Univ. Pol.)

Information provided on the replacement diploma is considered the sale of information and is provided upon request and for the above noted fee.

**41.2.05**

Verification Services:

All verification services are sent regular postal mail. Express services are as follows:

- Same day service-Domestic mail and/or FAX \$15.00
- Same day service-Federal Express Overnight \$35.00
- Fax Charge \$5.00
- Priority Mail Shipping with Delivery Confirmation \$7.00
- Federal Express Shipping Overnight \$15.00

**41.2.06**

Criminal Background Check Cost Recovery Fee:

All students must have a criminal background check. Students will be sent information by the School/Department which admits them so they can secure this check prior to attendance. The student will directly pay the cost for this criminal background check to the company providing this service

**41.3.05**

Nurse Anesthesia:

|                                 |          |
|---------------------------------|----------|
| Orientation Materials           | \$60.00  |
| Course Syllabi/Handouts         | \$125.00 |
| Clinical Equipment Fee          | \$160.00 |
| Thesis/Field Project Guidelines | \$25.00  |
| Software Updates & Licensing    | \$50.00  |
| Simulator Fee                   | \$230.00 |
| Clinical Affiliation Fee        | \$150.00 |
| Typhon case tracking fee        | \$60.00  |
| Total Program Fees              | \$860.00 |



**41.3.06**

Occupational Therapy:

Course packets and supplies:

|          |          |
|----------|----------|
| Summer 1 | \$25.00  |
| Fall 1   | \$50.00  |
| Spring 1 | \$50.00  |
| Fall 2   | \$50.00  |
| Spring 2 | \$50.00  |
| Spring 3 | \$50.00  |
| Total    | \$275.00 |

Note: There are no Fall 3 fees because students are not on campus.

**41.3.07**

Health Information Management:

Tablet PC Fee: \$2,500.00 (\$1,250.00 assessed semiannually) to first year HIM students.

**41.3.08**

Clinical Laboratory Sciences:

FALL FEES IN JUNIOR YEAR:

|                          |          |
|--------------------------|----------|
| Laboratory Coats         | \$60.00  |
| Special Reagents         | \$175.00 |
| Gloves                   | \$35.00  |
| Masks and face shields   | \$10.00  |
| Laboratory manuals, etc. | \$150.00 |
| Microscope Maintenance   | \$70.00  |
| Total                    | \$500.00 |

Molecular Biotechnology Undergraduate Concentration:

Special Reagents \$300.00

Molecular Biotechnology MS Program:

Special Reagents \$200.00 one time fee

**41.3.09**

Dietetics & Nutrition Syllabus Fee:

|                        |         |
|------------------------|---------|
| Fall semester DN 822   | \$7.00  |
| Fall semester DN 826   | \$22.00 |
| Spring semester DN 822 | \$7.00  |
| Spring semester DN 826 | \$22.00 |

**41.3.10**

Physical Therapy and Rehabilitation Sciences:

Lab fees (for semester 1) \$200.00 per semester

Lab fees for semesters 2-7 \$125.00 per semester

**41.3.11**

Respiratory Care:

|  |          |
|--|----------|
| BS Respiratory Care Students                           |          |
| Fall Junior Year-Laboratory Fees                       | \$110.00 |
| Spring Junior Year-Laboratory Fees                     | \$100.00 |
| Fall Senior Year Self-Assessment Exams/Laboratory Fees | \$90.00  |
| BS completion students                                 |          |
| Departmental/Laboratory Fees                           | \$60.00  |

#### 41.3.12

Cytotechnology: Lab Fees Per Year

Non-refundable upon acceptance into program \$100.00

#### 41.5.01

School of Nursing: Lab Fees

|          |          |
|----------|----------|
| NURS 301 | \$150.00 |
| NURS 302 | \$180.00 |
| NURS 318 | \$61.00  |
| NURS 341 | \$20.00  |
| NURS 420 | \$37.00  |
| NURS 450 | \$37.00  |
| NRSG 810 | \$230.00 |
| NRSG 815 | \$200.00 |
| NRSG 817 | \$230.00 |
| NRSG 818 | \$300.00 |
| NRSG 831 | \$100.00 |
| NRSG 837 | \$25.00  |
| NRSG 838 | \$100.00 |
| NRSG 844 | \$75.00  |
| NRSG 849 | \$75.00  |
| NRSG 864 | \$200.00 |
| NRSG 867 | \$230.00 |
| NRSG 869 | \$300.00 |

School of Nursing Pocket PC Requirement:

All junior nursing students are required to purchase a Pocket PC and medical reference software package from the approved vendor prior to starting classes. Specific information about purchasing the Pocket PC and software can be obtained from the SON Student Affairs Office.

#### 41.5.015

School of Medicine Tablet PC Fee: \$2,500.00 (\$1,250.00 assessed semiannually) to all first year School of Medicine MD students.

School of Medicine Technology Fee: \$450.00 (fall semester only) to all third year School of Medicine MD students and \$300.00 (fall semester only) to all fourth year school of medicine MD students.

#### 41.5.02

Additional fees are approved by the Executive Vice Chancellor. (Univ. Pol.)

### 42.0 STUDENT ACCESS TO EDUCATIONAL RECORDS

Copy of educational records requested by the student will be subject to a copying fee of \$0.25 -cents per page, except for academic transcripts.

### 43.0 REQUIRED STUDENT HEALTH INSURANCE

All students at The University of Kansas Medical Center are required to have health insurance while enrolled. If a

student's insurance changes at any time during enrollment she/he is required to provide the Student Health Insurance Verification Office proof of insurance at the time of such change. If determined that a student has allowed his/her health insurance to lapse during any point of their enrollment at KUMC, the individual will have a hold placed on their account and will not be able to enroll until proof of insurance is produced. The University of Kansas Medical Center has an insurance plan available for students needing to secure a policy. All students must submit an "Acknowledgement of the Health Insurance Policy" form and proof of insurance (e.g. front and back copy of insurance card) at the time of their initial enrollment at KUMC. These documents must be faxed to 813-588-6597 or mailed to the KUMC Student Health Insurance Verification Office at G116 Student Center, 3901 Rainbow Blvd., Kansas City, KS 66160.

**44.0 RETURNED CHECK FEE**

Each check returned to the university is subject to a \$30.00 service charge.

**45.0 LONG TERM DISABILITY INSURANCE PROGRAM**

**PART A - BASIC**

The long term disability insurance program secured by KUMC for all students and all residents/ fellows is for \$1000 monthly disability insurance benefits, from academic enrollment until graduation upon submission of premium costs. Payment will begin 180 days following a disability (based on definitions of disability within the group insurance contract) and will be payable to age 65. The plan can be converted to an individual contract when one terminates association with the University of Kansas Medical Center. Premiums are \$9.84 semiannually (fall and spring terms) and the contract is in effect until graduation. Any student enrolled in on-campus courses that are assessed the required campus fees are covered under this policy.

The cost of the premium is subject to change without notice by the insurance carrier.

**Part B - Supplemental**

Residents and medical student subscribers have the ability to obtain additional monthly benefit amounts through a supplemental individual disability insurance program. Monthly benefit amounts can range up to \$3,000 per month (depending on occupation status) and premiums will incorporate up to a 25% discount for the life of the contract. This plan is completely portable without modification when one terminates association with the University of Kansas Medical Center.

**END OF DOCUMENT**

**KANSAS STATE UNIVERSITY – MANHATTAN**  
**COMPREHENSIVE FEE SCHEDULE**  
 Effective 2008 Fall Semester  
 (In accordance with Board of Regents' minutes through June 30, 2008)

**I. FALL/SPRING SEMESTER**

| <b>Tuition (Based on Course Level)</b> | <b>Resident</b>        | <b>Non-Resident</b> |
|--|------------------------|---------------------|
| Undergraduate (per credit hour)        | \$ 198.47 <sup>c</sup> | \$ 541.95           |
| Graduate (per credit hour)             | \$ 269.40 <sup>c</sup> | \$ 619.75           |
| Veterinary Medicine                    | \$ 410.00              | \$ 965.00           |

| <b>Campus Privilege Fee Rates <sup>a,b</sup></b> | <b>Resident</b> | <b>Non-Resident</b> |
|--|-----------------|---------------------|
| 1 <sup>st</sup> Hour                             | \$ 79.20        | \$ 79.20            |
| 2 <sup>nd</sup> through 12 <sup>th</sup> hour    | \$ 23.40        | \$ 23.40            |
| Maximum Fee for 12 hours or more                 | \$ 336.60       | \$ 336.60           |

**II. SUMMER SEMESTER**

| <b>Tuition (Based on Course Level)</b> | <b>Resident</b>        | <b>Non-Resident</b> |
|--|------------------------|---------------------|
| Undergraduate (per credit hour)        | \$ 198.47 <sup>c</sup> | \$ 541.95           |
| Graduate (per credit hour)             | \$ 269.40 <sup>c</sup> | \$ 619.75           |
| Veterinary Medicine (per credit hour)  | \$ 410.00              | \$ 965.00           |

| <b>Campus Privilege Fee Rates</b>            | <b>Resident</b> | <b>Non-Resident</b> |
|--|-----------------|---------------------|
| 1 <sup>st</sup> hour                         | \$ 39.60        | \$ 39.60            |
| 2 <sup>nd</sup> through 6 <sup>th</sup> hour | \$ 17.85        | \$ 17.85            |
| Maximum Fee for 6 hours or more              | \$ 128.85       | \$ 128.85           |

**III. TUITION SURCHARGE FOR COURSES IN:**

|                                    |                         |
|------------------------------------|-------------------------|
| College of Business Administration | \$20.00 per credit hour |
| College of Engineering             | \$20.00 per credit hour |

**IV. SPECIAL FEES (EQUIPMENT FEE)**

|   |                         |
|---|-------------------------|
| Undergraduate and Graduate students enrolled in the College of Architecture, Planning and Design and College of Engineering courses | \$19.00 per credit hour |
|---|-------------------------|

**V. OFF-CAMPUS COURSES<sup>d</sup>**

|  |   |
|--|---|
| <b>Tuition</b>   |   |
| Undergraduate (per credit hour)  | \$ 257.00   |
| Graduate (per credit hour)   | \$ 343.00   |
| Tuition Surcharge for classes in the Colleges of Business Administration & Engineering (per credit hour) | \$ 20.00  |
| Non-Credit Option  | lowest advertised resident rate per hour  |
| Course Charge  | An additional charge may be made to correspond with the actual costs of providing goods and services which are an integral part of presenting a course bearing academic credit, such as equipment and laboratory fees, distance education and media fees, testing fees, equipment rental, video/audio tapes, supplies and directly related items. |

**VI. CONFERENCES AND NON-CREDIT PROGRAMS (vary to correspond with direct costs)**

**VII. ON-CAMPUS COURSES ENROLLED THROUGH THE DIVISION OF CONTINUING EDUCATION**

| <b>Tuition</b>                  | <b>Resident</b> | <b>Non-Resident</b> |
|---------------------------------|-----------------|---------------------|
| Undergraduate (per credit hour) | \$ 210.47       | \$ 553.95           |
| Graduate (per credit hour)      | \$ 281.40       | \$ 631.75           |

|   |   |           |
|---|---|-----------|
| Tuition Surcharge for courses in the College of Business Administration & Engineering (per credit hour) | \$ 20.00  | \$ 20.00  |
| Veterinary Medicine (per credit hour)   | \$ 422.00   | \$ 977.00 |
| Non-credit Option   | lowest advertised resident tuition rate   |           |
| <b>Course Charge</b>  | An additional charge may be made to correspond with the actual costs of providing goods and services which are an integral part of presenting a course bearing academic credit, such as equipment and laboratory fees, distance education and media fees, testing fees, equipment rental, video/audio tapes, supplies and directly related items. |           |

<sup>a</sup>Students enrolled in a spring semester, but not attending summer session may access Lafene Health Center services during the summer by paying the health privilege fee assessed a summer student enrolled in 6 or more credit hours, due prior to receiving services. A student who has paid the health privilege fee in a current semester may elect to provide his/her non-student spouse with health service eligibility by paying the health privilege fee assessed a full-time student, as defined by the university, for the fall and spring semesters or the summer session fee defined above. This fee is also due prior to receiving services. These special health service fees do not include the use of university Counseling Services. Full time employees of Kansas State University enrolled in courses are not assessed a Student Health fee, but may elect to pay the fee, based upon enrolled credit hours, and therefore be eligible for Lafene Health Center services.

<sup>b</sup>Students who are enrolled only in on-campus courses held more than 30 miles from campus and will reside outside of a 30-mile radius of the KSU-Manhattan campus during that semester are exempt from all campus privilege fees.

<sup>c</sup>Employees (as defined in Eligibility for Resident Fees) are assessed resident tuition.

<sup>d</sup>Off-campus courses administered by the Division of Continuing Education and offered at U.S.D. 383 facilities, Fort Leavenworth or other selected military sites may be assessed an hourly rate that is between the on-campus tuition rate and the off-campus tuition rate.

**VIII. FIELD CAMPS**

Students who are enrolled in on-campus courses consisting primarily of field projects that require travel to and overnight stay at the field site will be charged an additional fee that approximates the direct cost of travel and subsistence.

**IX. APPLICATION PROCESSING FEES (not subject to refund)**

|  |         |
|--|---------|
| Application for admission of international students to undergraduate program   | \$80.00 |
| Application for admission of international students to graduate programs in Architecture, Landscape Architecture and Regional and Community Planning                                   | \$80.00 |
| Application for admission of international students to graduate programs in Business Administration  | \$60.00 |
| Applications for admission of international student to graduate programs (except Bus. Admin. and Architecture, Landscape Architecture and Regional Planning)                           | \$55.00 |
| Application for admission to graduate programs   | \$30.00 |
| Application for admission to post-baccalaureate programs in the Departments of Architecture, Landscape Architecture and Regional and Community Planning (not applicable to other fees) | \$70.00 |
| Application for admission to post-baccalaureate program in Business Administration   | \$50.00 |
| Application for admission to first professional program in Veterinary Medicine   | \$80.00 |
| Application for first-time admission to undergraduate program  | \$30.00 |
| Application for admission to Undergraduate Degree Completion Program (DCE)   | \$30.00 |

**X. VETERINARY MEDICINE COLLEGE ACCEPTANCE FEES**

Students entering the Veterinary Medicine professional program shall pay a fee deposit of \$100 for resident and contract students or \$250 for non-resident students upon acceptance of admission. This non-refundable fee will be applied to the student's Fall semester tuition and fees.

**XI. CONTRACTS AND COMPENSATORY CHARGE**

This schedule does not limit the charges that may be collected under arrangements with other governmental or private agencies, except that such arrangements may not provide for lesser charges. Compensatory or other charges to more nearly cover the actual cost of instruction are specifically authorized.

No tuition is charged students enrolled in instructional programs for which the entire cost, including faculty, is furnished by governmental or private agencies. Students enrolled in such programs on campus must pay all required campus privilege fees.

**XII. SPECIAL HANDLING FEE FOR LATE ENROLLMENT (not subject to refund)**

|  |         |
|--|---------|
| Initial enrollment on or after the first day of the semester | \$50.00 |
|--|---------|

**Exceptions:** Non-standard courses will be assessed the special handling fee if the initial enrollment is on or after the first day of the class. A special handling fee does not apply when adding classes to existing enrollments or to corrections of tuition assessments.

**XIII. PAYMENT OF TUITION AND FEES**

Statements are prepared as of the 15<sup>th</sup> of every month and the due date is the 14<sup>th</sup> of the following month (or the preceding Friday if the 14<sup>th</sup> falls on a weekend or holiday). If the total balance due on each statement is not paid by the due date, there will be a Default Charge of 1.5% compounded monthly assessed on the amount billed but not paid.

Students who early enroll in courses for a semester will have their tuition/fees on the following monthly statements:

|                  |             |               |               |
|------------------|-------------|---------------|---------------|
| <b>Semester</b>  | <b>Fall</b> | <b>Spring</b> | <b>Summer</b> |
| <b>Bill Date</b> | July 15     | December 15   | May 15        |

**Exceptions:** If the student’s eligibility to receive financial aid is verifiable prior to the student’s tuition and fee payment due date, the Director of Student Financial Assistance may authorize, at the student’s request, the temporary\* suppression of the Default Charge. The student’s obligation to pay regularly assessed tuition and fees is not reduced by a suppression of the Default Charge.

Following are the authorized categories for the suppression of the Default Charge:

- Students who have all financial aid application requirements and whose awards have been made by the June packaging date, but whose aid has not been disbursed. The student must pay any amount of tuition and fees over and above the pending financial aid award.
- Graduate students on Assistantship who are employed in a Research or Teaching assistantship and will be receiving a University paycheck.
- Military veterans eligible to receive monthly benefits from their home country.
- International students awaiting funds from their home country.

In addition, a student may choose to sign up for a four-installment payment plan during fall and spring semesters and a two-month installment plan during the summer semester. There will be a \$40.00/fall and spring semester and \$20 summer semester administrative fee for utilizing the installment plan. For more information contact the University Cashiers Office, 212 Anderson Hall, (785) 532-6317.

Student account credit balances of less than \$5 will be charged a “dormant account fee” of the amount of the credit balance, when the account has been inactive for a period of one year.

\*The Default Charge will be suppressed only until November 15 (Fall Semester), April 15 (Spring Semester) and July 15 (Summer Semester). If an unpaid balance remains as of those dates, the 1.5% Default Charge will be assessed.

**XIV. RECORD AND ENROLLMENT HOLDS**

The University will withhold students’ records and deny future enrollment for non-payment of fees, loans, and other appropriate charges and for non-return of University property.

**XV. INTERNATIONAL PROGRAMS**

|   |           |
|---|-----------|
| Study Abroad Program Enrollment Fee per semester, per student enrolled in a study abroad program not taught or conducted by Kansas State University faculty | \$ 25.00  |
| Per semester SEVIS compliance fee for all students with an F or J visa  | \$ 15.00  |
| Study Abroad Program Administrative Fee, per student enrolled in a semester program not taught or conducted by Kansas State University faculty              | \$ 450.00 |
| Group Study Abroad Administrative Fee per program, per student involved with a Non-Exchange or Work Abroad Program or internship                            | \$ 150.00 |
| Study Abroad Administrative Fee, per student enrolled in a summer program not taught or conducted by Kansas State University faculty                        | \$ 200.00 |
| Kansas State faculty-led program administrative fee, included in program cost   | \$ 150.00 |
| Group Study Abroad Program Fee (varies to correspond with direct costs)   |           |
| English Language Program Application Fee  | \$ 50.00  |
| English Language Program Tuition (per credit hour)  | \$ 230.00 |
| English Language Program Non-Credit courses (varies to correspond with direct costs)  |           |

**XVI. TESTING FEES**

An additional charge may be made for the administration of certain tests such as: College Level Examination Program (CLEP), Miller Analogies Test (MAT), Test of English as a Foreign Language (TOEFL), correspondence tests, etc. These charges are posted in the various departments.

**XVII. PARKING FEES**

Parking fees and fines are assessed as authorized by the Board of Regents and in accordance with Article 4, Section 884-1, et. seq. of the Kansas Administrative Regulations.

**XVIII. ADDITIONAL USE FEES**

All departmental charges for specific goods and services (i.e., photocopy, optional instructional materials, building use fees) not explicitly identified herein will be priced at an amount that approximates actual cost. As specified in the Schedule of Charges maintained by the Controller's Office, campus administrative procedures are to be followed for approval and collection of these charges.

|   |  |
|---|--|
| Kansas Open Records Act Fee                           | As filed with the Kansas Department of Administration  |
| Copies of public documents                            | At cost  |
| Laboratory courses                                    | Cost of breakage   |
| Interlibrary loan and other charges                   | As appropriate when authorized   |
| Library misuse fees                                   | As appropriate when authorized   |
| Loans and related interest and charges                | As appropriate when authorized   |
| Rental and use fees for recreational equipment        | As appropriate when authorized   |
| Insufficient Funds Charge                             | \$30.00 per check/ACH  |
| Check Re-issuance Charge                              | \$15.00/when a student requests a re-issuance of a check within 15 business days of its original issuance.               |
| ROTC property   | As appropriate when authorized   |
| Student health services                               | As appropriate when authorized   |
| Diploma Replacement                                   | \$10.00 per each replacement   |
| K-State Student Identification Card                   | \$18.00 per each   |
| K- State Student identification Card Replacement      | \$20.00  |
| K-State Tuition Installment Payment Plan              | \$40.00/spring and fall; \$20/summer   |
| Change of an Established K-State eID                  | \$50.00  |
| Transcript special handling fee                       | \$5.00/Facsimile; \$5.00/Priority Mail; \$15.00/Fed Ex   |
| Transcript fee (non-currently-enrolled students only) | \$8.00   |
| Dormant Account Fee                                   | As appropriate when authorized   |
| Art Material Charge                                   | Students will be charged an amount that approximates the actual cost of supplies/materials used in selected Art courses. |

|  |   |
|--|---|
| Thesis & Dissertation Binding                    | \$20.50   |
| Thesis & Dissertation Publishing                 | \$65.00   |
| Theses & Dissertation Copyright (optional)       | \$55.00   |
| Electronic Thesis, Dissertation & Report Fee     | \$100.00  |
| Veterinary Medicine Technology/Material/Note Fee | \$350.00 per semester for students entering 2008-2009 or thereafter |
| Veterinary Medicine Technology/Material/Note Fee | \$300.00 per semester for students entering 2007-2008               |
| Veterinary Medicine Technology/Material/Note Fee | \$185.00 per semester for students entering prior to 2007-2008      |

Students are required to reimburse the institution for the cost of a) excess breakage and wastage of materials and b) materials used in excess of those required for completion of course work.

**XIX. AMERICAN INSTITUTE OF BAKING STUDENTS**

Students enrolled in a fall or spring semester at the American Institute of Baking will be considered adjunct students. They will pay the full campus privilege fees, other than tuition, in Section I on Page 1 and will be entitled to use the Lafene Health Center, K-State Union and Peters Recreational Complex, and to purchase tickets for athletic and cultural events at student prices.

**XX. ELIGIBILITY FOR RESIDENT TUITION**

The following non-resident students are eligible to pay resident tuition while continuing to be classified as non-residents:

**Residents.** Guidelines for the determination of residency for tuition purposes are set forth in Appendix D, Residency Rules and Regulations, of the Policy and Procedures Manual for the Board of Regents along with referenced Kansas Statutes and Administrative Regulations.

**Employees of universities** under the Kansas Board of Regents, other than hourly student employees, working .40 FTE time or more as follows:

- For fall semesters (employed September 1 through November 17)
- For spring semesters (employed February 1 through April 17)
- For summer semester (employed the duration or employed from February 1 through April 17)
- For the semester in which a graduate degree is awarded

**Employees of the Federal government** given adjunct appointments at Kansas State University or assigned to one of the ROTC units at Kansas State University.

**Military personnel.**

- Military personnel living in Kansas and military personnel assigned to Kansas State University as full-time students
- Persons who are domiciliary residents of the State, who were in active military service prior to becoming domiciliary residents of the State, who were present in the State during their tenure in active military service and who have been honorably discharged.
- The spouse and dependent children of a person in military service who is reassigned from Kansas to another duty station so long as such spouse or dependent children continue to reside in Kansas.
- A person, who qualifies to pay the equivalent of resident tuition by virtue of being a spouse or dependent of a person in military service, shall not lose such status because of a divorce or death, so long as the student remains continuously enrolled.
- Members of the Kansas Army or Air National Guard.

**Dependents.** Spouses and dependent children of full time employees and military personnel defined above.

**Exchange Students from Missouri.** Students eligible to pay resident fees at the University of Missouri who are enrolled in the following programs at Kansas State University: Bachelor of Architecture, BS in Architectural Engineering, Bachelor of Interior Architecture, Bachelor of Landscape Architecture, Master of Architecture, Master of Interior Architecture and Master of Landscape Architecture.

This privilege is granted in exchange for resident fees for Kansas students who enroll in certain programs in Missouri. (Subject to limitation arbitrated by Kansas Board of Regents and Missouri Board of Education.)



**Kansas High School Graduates.** Persons who are not domiciliary residents of the State, who have graduated from a high school accredited by the State Board of Education within six months of enrollment, who were domiciliary residents of the State at the time of graduation from high school or within 12 months prior to graduation from high school, and who are entitled to admission at a State educational institution pursuant to K.S.A. 72-116, and amendments thereto.

Kansas high school graduates, who attended an accredited Kansas high school for at least three years and who are either formally seeking legal immigrant status, or who are not eligible for resident tuition at any public postsecondary institution located in another state, may be eligible for resident tuition (H.B. 2145).

**Recruited/Transferred Employee.** Persons who have been recruited to Kansas for full-time employment or transferred to a Kansas location within the last 12 months and their dependents. Self-employed persons and military personnel are not eligible for this resident tuition status.

**XXI. REFUND POLICY**

**On-Campus**

The following table applies to students who completely withdraw from a semester and to the reduction in tuition and fees for students who reduce their enrollment. Percentages and days are illustrated for full-semester courses. Refunds for courses of less than a full semester will be pro-rated based on the number of days in the course. Each course will be refunded separately from any other courses.

| <b>Time of Withdrawal</b>                              | <b>Refund Percentage</b> |
|--|--------------------------|
| Through 21 <sup>st</sup> Calendar Day                  | 100 %                    |
| 22 <sup>nd</sup> Through 28 <sup>th</sup> Calendar Day | 50%                      |
| After 28 <sup>th</sup> Calendar Day                    | No Refund                |

Refunds will not be made until sufficient time has elapsed to ensure that fee payment checks have been honored by the bank, usually 15 days after the student pays. Refunds generated entirely from dropped courses will not be issued during the first twenty days of class. Students who completely withdraw from a semester lose access to all campus student services as of the date of withdrawal. Academic action taken after the last day of a semester will not result in a refund.

Federal regulations may require students attending the university who receive federal forms of financial assistance under Title IV, and completely withdraw from the university, to be subject to a "return of Title IV aid" calculation which is different from the above refund percentages. Contact the office of Student Financial Assistance for details.

**Military**

Students who must report for active U.S. military duty during an academic semester are entitled to receive a full refund of tuition and fees. All refunds are subject to presentation of official military documentation. Students who volunteer for military service will be subject to the University's non-military refund policy. Room and board charges will be prorated to the extent that services have been provided.

**Continuing Education**

|  |   |
|--|---|
| Some professional degree programs may have special refund policies that will be published in the program announcement. |   |
| Non-Credit Programs  | Refund policies will be stated in the published announcement. A full refund will be made if the program is cancelled. |

**XXII. HOUSING AND FOOD SERVICE RATES**

**Residence Halls (Single Students Per Person)\*\*\***

| <b><i>Residence Halls – 20 meal plan</i></b> | <b>Room and Meals</b> |
|--|-----------------------|
| Double Room                                  | \$3,224.00            |
| Small Single Room                            | \$3,399.00            |
| Double Room – Continuous                     | \$3,527.00            |
|  |                       |

|  |            |
|--|------------|
| <b><i>Residence Halls – 15 meal plan (any 15 per week)</i></b> |            |
| Double Room  | \$3,184.00 |
| Small Single Room  | \$3,359.00 |
| Double Room – Continuous                                       | \$3,451.00 |
| <b><i>Residence Halls – 10 meal plan (any 10 per week)</i></b> |            |
| Double Room  | \$3,154.00 |
| Small Single Room  | \$3,329.00 |
| Double Room – Continuous                                       | \$3,398.00 |
| <b><i>Cooperative House – 20 meal plan****</i></b>             |            |
| Double Room  | \$2,709.00 |
| <b><i>Suite Options</i></b>                                    |            |
| 1 Person Regular Semester                                      | \$ 909.00  |
| 1 Person Continuous  | \$1,060.00 |
| 2 Person Regular Semester                                      | \$ 760.00  |
| 2 Person Continuous  | \$ 885.00  |
| 3 Person Regular Semester                                      | \$ 607.00  |
| 3 Person Continuous  | \$ 708.00  |
| 4 Person Regular Semester                                      | \$ 458.00  |
| 4 Person Continuous  | \$ 533.00  |

**Summer Session (Effective May, 2008)**

|   |          |
|---|----------|
| <b><i>Room – 20 meal plan (weekly – 2 week minimum)</i></b> |          |
| Double Room as Single                                       | \$296.00 |
| Double Room   | \$197.00 |
| <b><i>Room – 15 meal plan (weekly – 2 week minimum)</i></b> |          |
| Double Room as Single                                       | \$293.00 |
| Double Room   | \$194.00 |
| <b><i>Room – 10 meal plan (weekly – 2 week minimum)</i></b> |          |
| Double Room as Single                                       | \$290.00 |
| Double Room   | \$192.00 |

- \* Includes housekeeping service other than within rooms. Sunday evening meals are not served.
- \*\* Plus a non-refundable application fee of \$30.00 per academic year or \$15.00 for second semester, from which a sum not to exceed \$25.00 may be deducted as a recreational and social fee.
- \*\*\* For payment due dates, cancellation dates and charges, please refer to “Student Housing Contract Terms.”
- \*\*\*\* Plus assisting with house and food service operations on an average of one hour per day. No house keeping service.

**Apartments <sup>1,2,3</sup> (Effective May 1, 2008/rate per month)**

|  |          |
|--|----------|
| <b>Traditional Rate Per Apartment <sup>1,2</sup></b> |          |
| One Bedroom Furnished                                | \$380.00 |
| One Bedroom Unfurnished                              | \$360.00 |
| Two Bedroom Furnished                                | \$440.00 |
| Two Bedrooms Unfurnished                             | \$425.00 |

| <b>Renovated Rate Per Apartment</b> <sup>1,2</sup> |          |
|--|----------|
| One Bedroom Furnished                              | \$430.00 |
| One Bedroom Unfurnished                            | \$410.00 |
| Two Bedroom Furnished                              | \$495.00 |
| Two Bedroom Unfurnished                            | \$475.00 |

| <b>Highly Renovated Rate Per Apartment</b> <sup>1,2,3</sup> |          |
|---|----------|
| One Bedroom Unfurnished                                     | \$465.00 |
| Two Bedroom Unfurnished                                     | \$550.00 |
| Three Bedroom Unfurnished                                   | \$645.00 |
| Four Bedroom Unfurnished                                    | \$735.00 |

| <b>New Construction Rate Per Person</b> <sup>1,2,3</sup> |          |
|--|----------|
| One Bedroom Unfurnished                                  | \$520.00 |
| Two Bedroom Unfurnished                                  | \$490.00 |
| Three Bedroom Unfurnished                                | \$390.00 |
| Four Bedroom Unfurnished                                 | \$350.00 |
| Studio Unfurnished                                       | \$470.00 |
| Town House Unfurnished                                   | \$998.00 |
| Studio Loft Unfurnished                                  | \$490.00 |

- 1) In addition to the monthly rates, a refundable deposit equal to one month's rent is required at time of application and a non-refundable application fee of \$30.00 for each application from which a sum not to exceed \$25.00 may be deducted as a recreational and social fee. A late payment fee of \$10.00 will be charged for apartment rent not paid when due.
- 2) Students provide linen, dishes, telephone and electricity.
- 3) Students provide water.

| <b>Optional Meal Plans for Residents of Housing and Dining Services Apartments per Semester</b> |             |                         |
|---|-------------|-------------------------|
| Optional 5 meal plan (lunch, M-F)   |             | \$ 510.00               |
| Optional 10 meal plan   |             | \$1,260.00              |
| Optional 15 meal plan   |             | \$1,285.00              |
| Optional 20 meal plan   |             | \$1,315.00              |
| <b>Meal Plan options (in addition to regular meal plans)</b>                                    |             |                         |
|   | <b>Cost</b> | <b>Purchasing Power</b> |
| Resident Reward   | \$50.00     | \$52.50                 |
| Resident Reward   | \$100.00    | \$107.50                |
| Resident Reward   | \$150.00    | \$165.00                |
| Resident Reward   | \$200.00    | \$230.00                |

**KANSAS STATE UNIVERSITY – SALINA  
COMPREHENSIVE FEE SCHEDULE  
Effective 2008 Fall Semester**

(In accordance with Board of Regents' minutes through June 30, 2008)

**I. FALL/SPRING SEMESTER**

| <u>Tuition</u>                               |                 | <u>Resident</u>        | <u>Non-Resident</u> |
|--|-----------------|------------------------|---------------------|
| Pre-College.....                             | per credit hour | \$ 100.00 <sup>a</sup> | n/a                 |
| Undergraduate .....                          | per credit hour | \$ 187.50 <sup>b</sup> | \$ 512.00           |
| <br><u>Campus Privilege Fees<sup>c</sup></u> |                 |                        |                     |
| 1st hour through 12 hours.....               | per credit hour | \$ 24.93               | \$ 24.93            |
| Maximum for 12 hours or more                 |                 | \$ 299.16              | \$ 299.16           |

**II. SUMMER SEMESTER**

| <u>Tuition</u>                               |                 | <u>Resident</u>        | <u>Non-Resident</u> |
|--|-----------------|------------------------|---------------------|
| Pre-College.....                             | per credit hour | \$ 100.00 <sup>a</sup> | n/a                 |
| Undergraduate.....                           | per credit hour | \$ 187.50 <sup>b</sup> | \$ 512.00           |
| <br><u>Campus Privilege Fees<sup>c</sup></u> |                 |                        |                     |
| 1st hour through 6 hours.....                | per credit hour | \$ 17.89               | \$ 17.89            |
| Maximum for 6 hours or more                  |                 | \$ 107.34              | \$ 107.34           |

<sup>a</sup> Limited to a total of 15 credit hours of course numbers 299 and below. Students must be enrolled in a Saline county High School program or a current student enrolled in a program at the Salina Area Technical School/College.

<sup>b</sup> Employees (as defined in Eligibility for Resident Fees) are assessed resident tuition.

<sup>c</sup> Students who are enrolled only in on-campus courses held more than 30 miles from campus and will reside outside of a 30-mile radius of the KSU-Salina campus during that semester are exempt from all campus privilege fees.

**III. ASSOCIATED AVIATION PROGRAM COSTS BY EVENT**

| <u>Aircraft<sup>d</sup></u>  |          | <u>Solo/Hour</u> | <u>CFI<br/>Dual/Hour</u> | <u>Faculty/<br/>Advanced CFI<br/>Dual/Hour</u> |
|--|----------|------------------|--------------------------|--|
| Cessna 172R Skyhawk.....   | per hour | \$ 94.00         | \$ 124.00                | \$ 129.00                                      |
| Cessna 172R Skyhawk with Glass Cockpit.....                              | per hour | \$ 104.00        | \$ 134.00                | \$ 139.00                                      |
| Beechcraft F-33A Bonanza.....  | per hour | \$ 172.00        | \$ 202.00                | \$ 207.00                                      |
| Beechcraft BE-58 Baron.....  | per hour | \$ 316.00        | \$ 346.00                | \$ 351.00                                      |
| Beechcraft BE-90 King Air.....   | per hour | n/a              | n/a                      | \$ 714.00                                      |
| Beechcraft BE-90 King Air (Transportation Flight).....                   | per hour | n/a              | n/a                      | \$ 50.00 <sup>e</sup>                          |
| Cessna CitationJet (Transportation Flight).....                          | per hour | n/a              | n/a                      | \$ 75.00 <sup>f</sup>                          |
| <br><u>Special Use Aircraft</u>  |          |                  |                          |  |
| Schweizer 300CBi Helicopter.....   | per hour | \$ 251.00        | n/a                      | \$ 286.00                                      |
| Cessna 172N Skyhawk (Spin Training and Glider Towing)....                | per hour | n/a              | \$ 117.00                | \$ 122.00                                      |
| Schleicher Glider .....  | per tow  | \$ 25.00         | \$ 55.00                 | \$ 60.00                                       |
| Bellanca 8KCAB (tail wheel endorsement) .....                            | per hour | n/a              | \$ 161.00                | \$ 166.00                                      |
| <br><u>Flight Simulators</u>   |          |                  |                          |  |
| Frasca 141 (Single Engine).....  | per hour | \$ 30.00         | \$ 60.00                 | \$ 65.00                                       |
| AST 3000 (Multi Engine).....   | per hour | \$ 40.00         | \$ 70.00                 | \$ 75.00                                       |
| AST 3000 with EFIS (Multi Engine).....                                   | per hour | \$ 50.00         | \$ 80.00                 | \$ 85.00                                       |
| <br><u>Flight Instructor (cost included in Aircraft Dual/Hour rates)</u> |          |                  |                          |  |
| One-on-One Flight Instruction - C172, BE-23, BE-33A, BE-58.....          | per hour |                  | \$ 30.00                 | \$ 35.00                                       |
| One-on-One Flight Instruction - BE-90 (King Air).....                    | per hour |                  | n/a                      | \$ 50.00 <sup>e</sup>                          |
| One-on-One Flight Instruction - CitationJet.....                         | per hour |                  | n/a                      | \$ 75.00 <sup>f</sup>                          |
| <br><u>Ground Time</u>   |          |                  |                          |  |
| One-on-One Instruction.....  | per hour |                  | \$ 30.00                 | \$ 35.00                                       |
| <br><u>Written Exams</u>   |          |                  |                          |  |
| FAA Computer Based Examination .....                                     | per test |                  | \$ 40.00                 | \$ 50.00                                       |
| <br><u>No-Show</u>   |          |                  |                          |  |

Students not showing up for scheduled flights are charged one hour instructor and one hour aircraft time.

<sup>d</sup> Additional charges in the form of a fuel surcharge may be added when fuel costs exceed the projected rate.

<sup>e</sup> King Air dual instruction rates on Transportation Flights cap at three (3) hours (\$150.00).

<sup>f</sup> The CitationJet is only available for dual instruction on Transportation Flights, rates cap at three (3) hours (\$225.00).

**Associated Flight Program Costs by Rating:** Amounts are based on the estimated average training for each flight rating. If a student requires additional training to meet FAA standards, or elects to train in more expensive aircraft, additional charges will be assessed according to the rates shown above. If the required cost has been over-estimated, or if the student withdraws from the program before completion, an appropriate refund will be provided. **Students will not be allowed to perform any of the flight lab training until they have funds in their flight account. These funds are deposited by the student in a separate flight account in the cashier's office and students are not allowed to overfly their account balance at any time.**

The projected cost for aircraft and simulator usage for each academic course is as follows:

|                    |          |                   |          |  |          |
|--------------------|----------|-------------------|----------|--|----------|
| Private.....       | \$ 5,430 | Commercial.....   | \$ 5,870 | CFI (Certified Flight Instructor)..... | \$ 4,321 |
| Instrument I.....  | \$ 4,920 | Multi-Engine..... | \$ 3,473 | CFI-Inst. (Instrument).....            | \$ 2,567 |
| Instrument II..... | \$ 4,650 |                   |          | CFI-ME (Multi Engine).....             | \$ 6,353 |

During periods of high fuel prices, it may be necessary to implement a Fuel Surcharge to recover aircraft operating costs.

**PPIL 425, 40 hours usage of flight director and automatic flight control systems subscription software (this is a non-refundable fee after the 28th calendar day) ..... \$ 435.00**

**IV. OFF-CAMPUS COURSES<sup>9</sup>**

**Tuition**

|                         |  |           |
|-------------------------|--|-----------|
| Pre-College .....       | per credit hour  | \$ 100.00 |
| Undergraduate .....     | per credit hour  | \$ 243.00 |
| Non-credit Option ..... | lowest advertised Undergraduate tuition rate per credit hour |           |

**Course Charge**

An additional charge may be made to correspond with the actual costs of providing goods and services which are an integral part of presenting a course bearing academic credit, such as equipment and laboratory fees, media fees, testing fees, equipment rental, video/audio tapes, supplies and directly related items.

<sup>9</sup> Off campus courses administered by Continuing Education and offered at U.S.D. facilities in Saline County, Fort Riley or other selected military sites may be assessed an hourly rate that is between the on-campus and the off-campus tuition rates.

**V. CONFERENCES AND NON-CREDIT PROGRAMS (vary to correspond with direct costs)**

**VI. ON-CAMPUS COURSES ENROLLED THROUGH CONTINUING EDUCATION**

**Tuition**

|                         |  | <u>Resident</u> | <u>Non-Resident</u> |
|-------------------------|--|-----------------|---------------------|
| Pre-College .....       | per credit hour  | \$ 100.00       | n/a                 |
| Undergraduate .....     | per credit hour  | \$ 199.50       | \$ 524.00           |
| Non-credit Option ..... | lowest advertised Undergraduate tuition rate per credit hour |                 |                     |

**Course Charge**

An additional charge may be made to correspond with the actual costs of providing goods and services which are an integral part of presenting a course bearing academic credit, such as equipment and laboratory fees, media fees, testing fees, equipment rental, video/audio tapes, supplies and directly related items.

**VII. FIELD CAMPS**

Students who are enrolled in on-campus courses consisting primarily of field projects that require travel to and overnight stay at the field site will be charged an additional fee that approximates the direct cost of travel and subsistence.

**VIII. APPLICATION PROCESSING FEES (not subject to refund)**

|   |          |
|---|----------|
| Application for admission of international students to undergraduate program..... | \$ 80.00 |
| Application for first-time admission to undergraduate program.....                | \$ 30.00 |

**IX. CONTRACTS AND COMPENSATORY CHARGE**

This schedule does not limit the charges that may be collected under arrangements with other governmental or private agencies, except that such arrangements may not provide for lesser charges. Compensatory or other charges to more nearly cover the actual cost of instruction are specifically authorized.

No tuition is charged students enrolled in instructional programs for which the entire cost, including faculty, is furnished by governmental or private agencies. Students enrolled in such programs on campus must pay all required campus privilege fees.

**X. SPECIAL HANDLING FEE FOR LATE ENROLLMENT (not subject to refund)**

Initial enrollment on or after the first day of the semester ..... \$ 50.00

Exceptions: Non-standard courses will be assessed the special handling fee if the initial enrollment is on or after the first day of the class. A special handling fee does not apply when adding classes to existing enrollments or to corrections of tuition.

**XI. PAYMENT OF TUITION AND FEES**

Statements are prepared as of the 15<sup>th</sup> of every month and the due date is the 14<sup>th</sup> of the following month (or the preceding Friday if the 14<sup>th</sup> falls on a weekend or holiday). If the total balance due on each statement is not paid by the due date, there will be a Default Charge of 1.5% compounded monthly assessed on the amount billed but not paid.

Students who early enroll in courses for a semester will have their tuition/fees on the following monthly statements:

|                   |         |             |        |
|-------------------|---------|-------------|--------|
| <b>Semester:</b>  | Fall    | Spring      | Summer |
| <b>Bill Date:</b> | July 15 | December 15 | May 15 |

Exceptions: If the student's eligibility to receive financial aid is verifiable prior to the student's tuition and fee payment due date, the Director of Student Financial Assistance may authorize, at the student's request, the temporary suppression of the Default Charge. The student's obligation to pay regularly assessed tuition and fees is not reduced by a suppression of the Default Charge.

Listed below are the authorized categories for the suppression of the Default Charge:

- Students who have all financial aid application requirements and whose awards have been made by the June packaging date, but whose aid has not been disbursed. The student must pay any amount of tuition and fees over and above the pending financial aid award.
- Graduate Students on Assistantship who are employed in a Research or Teaching assistantship and will be receiving a University paycheck.
- Military veterans eligible to receive monthly benefits from their home country.
- International Students awaiting funds from their home country.

In addition, a student may choose to sign up for a four-installment payment plan during fall and spring semesters and a two month installment plan during the summer term. There will be a \$40/fall and spring semester and \$20/summer semester administrative fee for utilizing the installment plan. For more information contact the College Cashiers Office, 209 College Center, (785) 826-2614.

Small student account credit balances of less than \$5 will be charged a "dormant account fee" of the amount of the credit balance, when the account has been inactive for a period of one year.

\*The Default Charge will be suppressed only until November 15 (Fall Semester), April 15 (Spring Semester) and July 15 (Summer Semester). If an unpaid balance remains as of those dates, the 1.5% Default Charge will be assessed.

**XII. RECORD AND ENROLLMENT HOLDS**

The University will withhold students' records and deny future enrollment for non-payment of fees, loans, and other appropriate charges and for non-return of University property.

**XIII. INTERNATIONAL PROGRAMS**

|   |  |
|---|--|
| Study Abroad Program Enrollment Fee per semester, per student enrolled in a study abroad program not taught or conducted by Kansas State University faculty ..... | \$ 25.00                                 |
| Per semester SEVIS compliance fee for all students with an F or J visa .....  | \$ 15.00                                 |
| Study Abroad Program Administrative Fee per semester, per student enrolled in a KSU Exchange Program .....  | \$ 450.00                                |
| Group Study Abroad Administrative Fee per semester, per student involved with a Non-Exchange or Work Abroad Program or internship .....                           | \$ 150.00                                |
| Study Abroad Administrative Fee, per student, summer semester direct enrollment .....   | \$ 200.00                                |
| Kansas State faculty led program administrative fee, included in program cost .....   | \$ 150.00                                |
| Group Study Abroad Program Fee .....  | (varies to correspond with direct costs) |

**XIV. TESTING FEES**

An additional charge may be made for the administration of certain tests such as: College Level Examination Program (CLEP), Miller Analogies Test (MAT), Test of English as a Foreign Language (TOEFL), correspondence tests, etc. These charges are posted in the various departments.

**XV. PARKING PERMIT FEES (KSU-SALINA PERMIT)**

New permits available July 1, for Faculty/Staff and August 1, for Students each year:

| <u>A. STATUS</u>                                       | <u>ANNUAL</u> | <u>SEMESTER</u> | <u>SUMMER</u>  |
|--|---------------|-----------------|----------------|
| Faculty & Staff (SW Permit).....                       | \$ 55.00      | \$ 30.00        | \$ 15.00       |
| Students (SC Permit).....                              | \$ 55.00      | \$ 30.00        | \$ 15.00       |
| Residence Hall Students (SR Permit, all vehicles)..... | \$ 55.00      | \$ 30.00        | \$ 15.00       |
| Motorcycle Parking Permits.....                        | \$ 15.00      | \$ 8.00         | \$ 8.00        |
| <br><b>B. REPLACEMENT PERMITS.....</b>                 |               |                 | <b>\$ 7.00</b> |
| <br><b>C. OTHER PARKING COSTS</b>                      |               | <u>DAY</u>      | <u>WEEK</u>    |
| Conference Parking.....                                |               | \$ 1.00         | \$ 4.00        |
| Temporary Permits.....                                 |               | \$ 1.00         | \$ 4.00        |
| Visitor Permits.....                                   |               | \$ 1.00         | \$ 4.00        |

Parking Permit Fees are refundable on a prorated basis upon turning in the permit to Traffic and Parking with a written request for the refund and is only valid when a student withdraws from all classes or when a faculty or staff member leaves the college. Misuse fees are assessed according to the schedule in the current KSU-Salina Traffic and Parking Regulations booklet.

**XVI. ADDITIONAL USE FEES**

All departmental charges for specific goods and services (i.e., photocopy, optional instructional materials, building use fees) not explicitly identified herein will be priced at an amount that approximates actual cost. As specified in the Schedule of Charges, campus administrative procedures are to be followed for approval and collection of these charges.

|   |   |                  |
|---|---|------------------|
| Kansas Open Records Act Fee .....   | As filed with the Kansas Department of Administration |                  |
| Photocopy service (per page).....   |   | \$ .10           |
| Copies of public documents.....   |   | At cost          |
| Laboratory courses .....  |   | Cost of breakage |
| Interlibrary loan and other charges .....   | As appropriate when authorized                        |                  |
| Library misuse fees .....   | As appropriate when authorized                        |                  |
| Loans and related interest and charges .....  | As appropriate when authorized                        |                  |
| Rental and use fees for recreational equipment .....                                      | As appropriate when authorized                        |                  |
| Insufficient Funds Charge (returned check fee) .....                                      | per check / ACH                                       | \$ 30.00         |
| Check Re-issuance Charge (when requested within 15 business days of original issue) ..... |   | \$ 15.00         |
| ROTC Property .....   | As appropriate when authorized                        |                  |
| Student Health Services .....   | As appropriate when authorized                        |                  |
| Transcript Fee (Non-Enrolled Students) .....  | per transcript  | \$ 8.00          |
| Transcript Special Handling Fee .....   |   | At cost          |
| Diploma Replacement .....   | per each replacement                                  | \$ 10.00         |
| Student Identification Card .....   |   | \$ 18.00         |
| Student Identification Replacement Card.....  |   | \$ 20.00         |
| K-State Tuition Installment Payment Plan .....  | \$40.00 Fall & Spring / \$20.00 Summer                |                  |
| Change of an Established K-State eID .....  |   | \$ 50.00         |
| Dormant Account Fee .....   | As appropriate when authorized                        |                  |

Students are required to reimburse KSU-Salina for cost of:

- a) excess breakage and waste of materials, and
- b) materials used in excess of those required for course work.

**XVII. ELIGIBILITY FOR RESIDENT TUITION**

The following non-resident students are eligible to pay resident tuition while continuing to be classified as non-residents:

**Residents.** Guidelines for the determination of residency for tuition purposes are set forth in Appendix D, Residency Rules and Regulations, of the Policy and Procedures Manual for the Board of Regents along with referenced Kansas Statutes and Administrative Regulations.

**Employees of universities** under the Kansas Board of Regents, other than hourly student employees, working .40 FTE time or more as follows:

- For fall semesters (employed September 1 through November 17)
- For spring semesters (employed February 1 through April 17)
- For summer semester (employed the duration or employed from February 1 through April 17)
- For the semester in which a graduate degree is awarded

**Employees of the federal government** given adjunct appointments at Kansas State University or assigned to one of the ROTC units at Kansas State University

**Military personnel.**

- Stationed and living in Kansas and military personnel assigned to Kansas State University as full-time students
- Persons who are domiciliary residents of the State, who were in active military service prior to becoming domiciliary residents of the State, who were present in the State for a period of not less than two years during their tenure in active military service, whose domiciliary residence was established in the State within 30 days of discharge or retirement from active military service under honorable conditions, but whose domiciliary residence was not timely enough established to meet the residence duration requirement.
- The spouse and dependent children of a person in military service who is reassigned from Kansas to another duty station so long as such spouse or dependant children continue to reside in Kansas.
- A person, who qualifies to pay the equivalent of resident tuition by virtue of being a spouse or dependent of a person in military service, shall not lose such status because of a divorce or death, so long as the student remains continuously enrolled.

**Dependents.** Spouses and dependent children of full time employees and military personnel defined above.

**Kansas High School Graduates.** Persons who are not domiciliary residents of the State, who have graduated from a high school accredited by the State Board of Education within six months of enrollment, who were domiciliary residents of the State at the time of graduation from high school or within 12 months prior to graduation from high school, and who are entitled to admission at a State educational institution pursuant to K.S.A. 72-116, and amendments thereto.

Kansas high school graduates, who attended an accredited Kansas high school for at least three years and who are either formally seeking legal immigrant status, or who are not eligible for resident tuition at any public postsecondary institution located in another state, may be eligible for resident tuition (H.B. 2145).

**Recruited/Transferred Employee.** Persons who have been recruited to Kansas for full-time employment or transferred to a Kansas location within the last 12 months and their dependents. Self employed persons and military personnel are not eligible for this resident tuition status.

**XVIII. REFUND POLICY**

**On-Campus**

The following table applies to students who completely withdraw from a semester and to the reduction in tuition and fees for students who reduce their enrollment. Percentages and days are illustrated for full-semester courses. Refunds for courses of less than a full semester will be pro-rated based on the number of days in the course. Each course will be refunded separately from any other courses.

| <b>Time of Withdrawal</b>                              | <b>Refund Percentage</b> |
|--|--------------------------|
| Through 21 <sup>st</sup> Calendar Day                  | 100 %                    |
| 22 <sup>nd</sup> Through 28 <sup>th</sup> Calendar Day | 50%                      |
| After 28 <sup>th</sup> Calendar Day                    | No Refund                |

Refunds will not be made until sufficient time has elapsed to ensure that fee payment checks have been honored by the bank, usually 15 days after the student pays. Students who completely withdraw from a semester lose access to all campus student services as of the date of withdrawal. Academic action taken after the last day of a semester will not result in a refund.

Federal regulations may require students attending the university who receive federal forms of financial assistance under Title IV, and completely withdraw from the university, to be subject to a "return of Title IV aid" calculation which is different from the above refund percentages. Contact the office of Student Financial Assistance for details.



**Military**

Students who must report for active U.S. military duty during an academic semester are entitled to receive a full refund of tuition and fees. All refunds are subject to presentation of official military documentation. Students who volunteer for military service will be subject to the University's non-military refund policy. Room and board charges will be prorated to the extent that services have been provided.

**Continuing Education**

Some professional degree programs may have special refund policies that will be published in the program announcement.

Non-Credit Programs: Refund policies will be stated in the published announcement. A full refund will be made if the program is cancelled.

**XIX. HOUSING AND FOOD SERVICE RATES**

**Residence Hall Room & Meal Plans:**

| <u>Fall &amp; Spring Semesters:</u> |              | <u>14 Meals</u> | <u>19 Meals</u>   |
|-------------------------------------|--------------|-----------------|-------------------|
| Double Room, Two Per Room.....      | per semester | \$ 2,664.00     | ..... \$ 2,850.00 |
| Single Room, Guaranteed.....        | per semester | \$ 4,269.00     | ..... \$ 4,455.00 |

| <u>Meal Option Plan for Off-Campus Students</u> |              | <u>5 Meals</u> |
|---|--------------|----------------|
| Weekly Meal Plan .....                          | per semester | \$ 396.00      |

| <u>Summer Session:</u>             | <u>Daily &amp; 3 Meals</u> | <u>Daily w/Linen &amp; 3 Meals</u> | <u>Weekly &amp; 19 Meals</u> |
|------------------------------------|----------------------------|------------------------------------|------------------------------|
| Double Room, Two Per Room .....    | \$ 35.35                   | \$ 40.85                           | \$ 196.05                    |
| Single Room, Space Available ..... | \$ 42.45                   | \$ 50.20                           | \$ 231.00                    |

| <u>Other Housing Fees:</u>           |  |           |
|--------------------------------------|--|-----------|
| Non-refundable Application Fee*..... |  | \$ 30.00  |
| Installment Fee .....                |  | \$ 40.00  |
| Late Payment Fee .....               |  | \$ 10.00  |
| Cancellation Fee**.....              |  | \$ 200.00 |

Misuse fees are assessed according to the schedule of charges located at the main desk in the Residence Hall.

\*A sum not to exceed \$25.00 may be deducted as a recreational and social fee.

\*\*Cancellation Fee plus 40% of remaining contract (exceptions listed in residence hall contract).

**XX. ADDITIONAL INFORMATION**

Any fee areas not addressed in the KSU-Salina Comprehensive Fee Schedule will default to the KSU-Manhattan Comprehensive Fee Schedule rates. All Tuition, Fees, and Rates are subject to change by the Kansas Board of Regents.

State law requires collection of sales tax on sales and services to or purchases made by student organizations, other non-university organizations, or individuals whose funds are not on deposit with the State Treasury.

**WICHITA STATE UNIVERSITY  
Fiscal Year 2009  
COMPREHENSIVE FEE SCHEDULE**

**TUITION AND FEES REQUIRED OF EVERY STUDENT  
AS A CONDITION OF ENROLLMENT**

The tuition and fees listed are subject to change by action of the Board of Regents.

**BASIC TUITION AND FEES**

**On-Campus – City of Wichita, its contiguous industrial sites, and the South and West Campuses:**

|  | <u>Resident<br/>Undergrad</u> | <u>Non-Resident<br/>Undergrad</u> |
|--|-------------------------------|-----------------------------------|
| Tuition – Regular Semester and Summer Session Per Credit Hour      | \$ 138.15                     | \$ 394.05                         |
| Student Fee – Regular Semester and Summer Session Per Credit Hour* | \$ 26.60                      | \$ 26.60                          |
| Facilities Use Fee Per Credit Hour**                               | \$ 3.60                       | \$ 3.60                           |
| University Registration Fee – Per Semester                         | \$ 17.00                      | \$ 17.00                          |
|  | <u>Resident<br/>Graduate</u>  | <u>Non-Resident<br/>Graduate</u>  |
| Tuition – Regular Semester and Summer Session Per Credit Hour      | \$ 192.05                     | \$ 559.45                         |
| Student Fee – Regular Semester and Summer Session Per Credit Hour* | \$ 26.60                      | \$ 26.60                          |
| Facilities Use Fee Per Credit Hour**                               | \$ 3.60                       | \$ 3.60                           |
| University Registration Fee – Per Semester                         | \$ 17.00                      | \$ 17.00                          |

\*The Student Fee is required of every student enrolled on the Wichita State University campus (City of Wichita, its contiguous industrial sites, and the South and West Campuses). Proceeds from the Student Fee are distributed to pay for Educational Opportunity Fund, student union, athletics, Heskett Center, student health services, forensics, student government association, student publications, and other student activities.

\*\*Facilities Use fee will be assessed to all students at the rate of \$3.60 per credit hour, per semester and summer session capping the charge at 15 credit hours (\$54.00).

**WORKSHOP AND OFF-CAMPUS FEES**

On-campus Credit Workshops - \$138.15 tuition plus \$26.60 student fees per credit hour plus \$10.50 overhead \$ 175.25\*

\*In addition, there will be a \$17.00 registration fee per student per semester plus a Facilities Use Fee of \$3.60 per credit hour.

Non-credit Workshops On-Campus, includes a Facilities Use Fee (\$5.00 for 7 consecutive days or less workshops and \$10.00 for longer term workshops). Based on Costs

Off-Campus Regular Enrollment and Continuing Education Credit Courses or Workshops:  
 Undergraduate – includes \$20.00 Area fee and tuition of \$138.15 per credit hour \$ 158.15\*  
 Graduate – includes \$28.00 Area fee and tuition of \$192.05 per credit hour \$ 220.05\*

\*In addition, there will be a Facilities Use Fee of \$3.60 per credit hour.

Non-credit Workshops Off-Campus will not pay a Facilities Use Fee unless they choose to do so for the purpose of having a vehicle on campus. Based on Costs

**WICHITA STATE UNIVERSITY**  
**Fiscal Year 2009**  
**COMPREHENSIVE FEE SCHEDULE**

**DEPARTMENTAL OR COLLEGE FEES**

The following fees are charged to cover specialized costs:

|   |  |             |
|---|--|-------------|
| 1. Students are required to reimburse the institution for the cost of (a) excess breakage and wastage of materials, and (b) materials used in excess of those required for completion of course work. |  |             |
| 2. Engineering Equipment and Maintenance Fee  | per credit hour for<br>Engineering courses | \$ 14.00    |
| 3. Geology Field School   | per semester                               | Actual Cost |
| 4. Human Performance Studies – Bowling  | per semester                               | \$ 50.00    |
| 5. Human Performance Studies – Bowling  | per course HPS 201B                        | \$ 10.00    |
| 6. Human Performance Studies – Horsemanship   | per semester                               | \$ 135.00   |
| 7. Human Performance Studies – Scuba Diving   | per semester                               | \$ 60.00    |
| 8. Human Performance Studies – Pool/Billiards   | per semester                               | \$ 25.00    |
| 9. Human Performance Studies – Ice Skating  | per semester                               | \$ 80.00    |
| 10. Human Performance Studies – Safety and Marksmanship   | per semester                               | \$ 125.00   |
| 11. Human Performance Studies – CPR and<br>First Aid Certification Fees<br>(Required by American Red Cross)   | per each certification                     | \$ 10.00    |
| 12. College of Health Professions:  |  |             |
| <u>Dental Hygiene</u>   |  |             |
| Dental Hygiene Acceptance Fee*  | per person                                 | \$ 100.00   |
| Dental Hygiene Application Fee  | per person                                 | \$ 15.00    |
| Dental Hygiene Fee  | per person/semester                        | \$ 100.00   |
| Dental Hygiene Fee  | per person/summer                          | \$ 50.00    |
| Dental Hygiene – Board Review Course Fee  | per person/approximate                     | \$ 125.00   |
| <u>Medical Technology</u>   |  |             |
| Medical Technology Acceptance Fee*  | per person                                 | \$ 100.00   |
| <u>School of Nursing</u>  |  |             |
| Nursing Acceptance Fee*   | per person                                 | \$ 100.00   |
| Nursing Testing Fee:  |  |             |
| Semester 5  | per person                                 | \$ 105.00   |
| Semester 6  | per person                                 | \$ 81.00    |
| Semester 7  | per person                                 | \$ 81.00    |
| Semester 8  | per person                                 | \$ 81.00    |
| Nursing Graduate Student Fee: N702, N718, N786, N804, N808<br>N810, N822, N832, N834, N836, N844, N848, N849, N852, N858  | per course                                 | \$ 100.00   |

\*Acceptance fees are due within thirty days after admission to a program and are nonrefundable. They will be applied toward the first semester's tuition of the program.

**WICHITA STATE UNIVERSITY**  
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**COMPREHENSIVE FEE SCHEDULE**

**DEPARTMENTAL OR COLLEGE FEES (cont.)**

Physician Assistant

|                                     |                     |           |
|-------------------------------------|---------------------|-----------|
| Physician Assistant Acceptance Fee* | per person          | \$ 200.00 |
| Physician Assistant Application Fee | per person          | \$ 20.00  |
| Physician Assistant Fee             | per person/semester | \$ 250.00 |

Physical Therapy

|  |            |           |
|--|------------|-----------|
| Physical Therapy Acceptance Fee*             | per person | \$ 100.00 |
| Physical Therapy Application Fee             | per person | \$ 20.00  |
| Physical Therapist Assistant Acceptance Fee* | per person | \$ 100.00 |
| Physical Therapist Assistant Application Fee | per person | \$ 20.00  |

Public Health Science

|  |            |          |
|--|------------|----------|
| Public Health Science Application Fee: |            |          |
| Domestic                               | per person | \$ 10.00 |
| International                          | per person | \$ 15.00 |
| Reapplication                          | per person | \$ 5.00  |

\*Acceptance fees are due within thirty days after admission to a program and are nonrefundable. They will be applied toward the first semester's tuition of the program.

13. W. Frank Barton School of Business

|  |                      |              |
|--|----------------------|--------------|
| Executive Master's of Business Administration – includes tuition, textbooks, materials and administrative fees | per person, per year | \$ 25,000.00 |
| Technology and Operations Fee  | per credit hour      | \$ 15.00     |

14. College of Health Professions – Nursing

|   |                      |             |
|---|----------------------|-------------|
| Accelerated Baccalaureate Nursing Program |                      |             |
| Resident Student                          | per person, per year | \$20,000.00 |
| Non-Resident Student                      | per person, per year | \$35,000.00 |

15. School of Music and Performing Arts

|   |            |          |
|---|------------|----------|
| MUSC: (General Ed) 160-162, 310, 346, 493, 510  | per course | \$ 5.00  |
| MUSC: (Majors) 113, 127-130, 227-230, 334-335, 561, 624, 641, 782-783   | per course | \$ 5.00  |
| MUSA: (Applied vocal and instruction) 112, 712, 200, 400, and 700 all level classes   | per course | \$ 5.00  |
| MUSE: 303-304, 323-324, 351, 606  | per course | \$ 5.00  |
| DANC: 120, 220, 130, 150  | per course | \$ 5.00  |
| THEA: (General Ed) 143  | per course | \$ 5.00  |
| MUSA: 113P-116P, 119P-120P  | per course | \$ 15.00 |
| MUSP: 210B, 211A, 211L,R,T, 212F, 213B, F, 410B, 411A, 411L,R,T<br>412F, T, 413B, F, 710B, 711A, 711L, R, T, 712F, T, 713B, F | per course | \$ 15.00 |
| MUSP: 300, 400, 873   | per course | \$ 30.00 |
| THEA: 300, 344-345, 546, 647, 649   | per course | \$ 30.00 |
| DANC: 201, 301, 401, 501; 210, 310, 410, 510  | per course | \$ 45.00 |
| THEA: 254, 544  | per course | \$ 45.00 |

**WICHITA STATE UNIVERSITY  
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COMPREHENSIVE FEE SCHEDULE**

**DEPARTMENTAL OR COLLEGE FEES (cont.)**

**FREE MUSIC COURSES**

During the academic school year, students enrolled in the following ensembles will not be charged tuition and student fees:

- Wind Ensemble, Music Perf. 210B, 410B, 710B
- Orchestra, Music Perf. 211A, 411A, 711A
- Band (Symphony), Music Perf. 211B, 411B, 711B, 711C
- Band (Concert), Music Perf. 212B, 412B, 712B
- University Singers, Music Perf. 211F, 411F, 711F
- Jazz Arts Ensemble, Music Perf. 211T, 212T, 411T, 412T, 711T, 712T
- A Cappella Choir, Music Perf. 212F, 412F, 712F
- Concert Chorale, Music Perf. 213F, 413F, 713F

16. School of Social Work

|   |            |          |
|---|------------|----------|
| Field Practicum Fee: SCWK 602, SCWK 605, SCWK 720, SCWK 721<br>SCWK 822, SCWK 823 | per course | \$ 15.00 |
|---|------------|----------|

**ADMINISTRATIVE FEES**

**SPECIAL FEES, DEPOSITS, AND WAIVERS**

|   |                 |          |
|---|-----------------|----------|
| Math Placement Test Fee   | per person      | \$ 4.00  |
| Scholarship Search Fee  |                 |          |
| 1. Currently enrolled students  | per person      | \$ 10.00 |
| 2. Non-WSU students   | per person      | \$ 15.00 |
| Undergraduate Admission Application Fee – Initial Enrollment  | per person      | \$ 30.00 |
| Graduate Admission Application or Reapplication Fee   | per person      | \$ 35.00 |
| Graduate Fee to Process Application for Admission to a Non-Degree Status  | per person      | \$ 35.00 |
| Graduate Fee to Process Application for Degree/Hooding Ceremony   | per application | \$ 15.00 |
| Graduate Fee for Thesis   | per person      | \$ 40.00 |
| Graduate School Dissertation Fee  | per person      | \$ 40.00 |
| Media Course Fee  | per credit hour | \$ 20.00 |
| English Composition Placement Fee   | per person      | \$ 4.00  |
| Installment Payment Administration Fee  | per person      | \$ 30.00 |
| Diploma Replacement Fee   | per copy        | \$ 30.00 |
| International Graduate Student Application and Reapplication Fee  | per person      | \$ 50.00 |
| International Undergraduate Student Application Fee   | per person      | \$ 50.00 |
| International Undergraduate Student Reapplication Fee   | per person      | \$ 25.00 |
| Transcript/Certification Fee for non-enrolled persons   | per copy        | \$ 8.00  |
| Notarized/Certified True Copies   | per page        | \$ 2.00  |
| Copies of Public Documents:   |                 |          |
| 1. Public Records in print:   |                 |          |
| a. Access: \$20.00/hour of staff time necessary to obtain records; no charge for requesting less than 30 minutes of staff time to obtain. |                 |          |
| b. Copying: \$0.10/page   |                 |          |

**WICHITA STATE UNIVERSITY**  
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**SPECIAL FEES, DEPOSITS, AND WAIVERS (cont.)**

2. Public Records in computer files:
  - a. Access to public record(s) stored on computer files that can be accomplished using retrieval software already available and without software modification(s): \$50.00/hour of staff time necessary to obtain the printout(s); no charge for request requiring less than thirty minutes of staff time to obtain.
  - b. Access to public record(s) stored on computer files that requires custom programming time to retrieve and process: \$75.00/hour of staff time necessary to provide custom programming and retrieve and process the requested information.

|  |   |          |
|--|---|----------|
| Library Fines or Lost Material   | Cost per fine schedule or cost replacement of material plus a processing fee. |          |
| Return Check Fee   | per check   | \$ 30.00 |
| Testing and Credit by Examination Fee:                                     |   |          |
| LAS Credit for Life Experience Fee   | per credit hour   | \$ 15.00 |
| Credit by Examination and Retroactive Credit Fees                          | per credit hour   | \$ 15.00 |
| Make-up Examination Fee  | per test  | \$ 8.00  |
| Music Instrument Use Fee   | per semester  | \$ 15.00 |
| Art Supplies:  |   |          |
| All ARTH, ARTG 316, 334  | per course  | \$ 12.00 |
| ARTE 150, 310, 311, 515, 750 / ARTG 150, 335, 339, 434, 435                | per course  | \$ 27.00 |
| 437, 438, 493 / ARTS 105, 150, 495, 559, 565 1 hr., 800, 880 1 hr., 895.   |   |          |
| ARTF 189 / ARTE 302, 313, 350, 419, 550, 702, 713, 719 / ARTG 150,         | per course  | \$ 57.00 |
| 230, 330, 350, 530, 550 / ARTS 161, 260, 270, 272, 275, 280, 340, 350,     |   |          |
| 352, 364, 365, 550, 552, 560, 561, 565, 840, 860, 862, 863, 868, 869.      |   |          |
| ARTS 370, 371, 372, 373, 374, 380, 381, 570, 571, 572, 574, 575, 576, 578, | per course  | \$ 72.00 |
| 580, 585, 870, 876, 878, 879, 880, 888, 889.                               |   |          |
| Same Day Service Fee – Registrar’s Office                                  | per document  | \$ 10.00 |

**CAREER SERVICES**

**Counseling:**

|   |          |           |
|---|----------|-----------|
| Current WSU Students                                |          | no charge |
| New graduates (up to one year following graduation) |          | no charge |
| WSU faculty or staff                                |          | no charge |
| Family members of WSU faculty or staff              | per hour | \$ 20.00  |
| WSU Alumni  | per hour | \$ 20.00  |
| Community   | per hour | \$ 40.00  |

**Credentials:**

|  |             |         |
|--|-------------|---------|
|  | per mailing | \$ 5.00 |
|--|-------------|---------|

**Testing:**

|   | <u>Students</u> | <u>Non-Students</u> |
|---|-----------------|---------------------|
| Campbell Interest: Skill Survey                   | \$ 15.00        | \$ 20.00            |
| Strong Interest Inventory                         | \$ 15.00        | \$ 20.00            |
| Self-Directed Search                              | \$ 15.00        | \$ 20.00            |
| VISTA Card Sort                                   | no fee          | no fee              |
| Myers-Briggs Type Indicator                       | \$ 15.00        | \$ 20.00            |
| StrengthsFinder online access code                | \$ 20.00        | \$ 20.00            |
| StrengthsQuest Book (contains online access code) | \$ 35.00        | \$ 35.00            |

**WICHITA STATE UNIVERSITY**  
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**COMPREHENSIVE FEE SCHEDULE**

**FACILITIES USE FEE (Formerly Student Parking Fee)**

Parking fees and fines are assessed as authorized by the Board of Regents and in accordance with Article 4, Section 884-1, et. seq. of the Kansas Administrative Regulations.

**AUDITING COURSE FEES**

Tuition and fees per semester hour for courses and workshops audited are the same as for courses taken for credit.

**CONTRACTS AND COMPENSATORY CHARGES**

This schedule does not limit the charges that may be collected under the arrangements with other governmental or private agencies, except that such arrangements may not provide for lesser charges. Tuition or other charges to more nearly cover actual costs of instruction are specifically authorized.

No tuition is charged students enrolled in instructional programs for which the entire cost, including faculty, is financed by governmental or private agencies. Students enrolled in such programs on campus must pay all required student fees.

**DEPARTMENT COST-RECOVERY FEES**

All departmental charges for specific goods and services (i.e., photocopy, optional instructional materials, placement office user fees, building use fees, optional attendance Summer Orientation sessions, academic transcripts, etc.) not explicitly identified herein will be priced at an amount that approximates actual costs.

**STUDENT HEALTH SERVICES FEES**

Certain fees for laboratory tests, inoculations, prescriptions, x-rays, physical examinations, and other procedures are charged to users of the Student Health Service. These fees reflect direct charges to the University and every attempt is made to keep them below market cost.

A “no show” appointment fee of \$5.00 will be charged each student who does not call at least thirty minutes in advance of their scheduled appointment to cancel their appointment.

**WICHITA STATE UNIVERSITY**  
**Fiscal Year 2009**  
**COMPREHENSIVE FEE SCHEDULE**

**HOUSING RATES**

The follow rates along with other provisions in the Room and Board contracts are approved for Fiscal Year 2009.

**Residence Halls and Meal Plans**

**Fairmount Towers**

|                              | <b>FY 2009<br/>Double<br/>Occupancy</b> | <b>FY 2009<br/>Single<br/>Occupancy</b> |
|------------------------------|---|---|
| 19 Max \$200 Shocker Dollars | \$5,860                                 | \$7,015                                 |
| 15 Max \$200 Shocker Dollars | \$5,761                                 | \$6,916                                 |
| 10 Max \$200 Shocker Dollars | \$5,608                                 | \$6,763                                 |
| 19 Max \$300 Shocker Dollars | \$5,960                                 | \$7,115                                 |
| 15 Max \$300 Shocker Dollars | \$5,861                                 | \$7,016                                 |
| 10 Max \$300 Shocker Dollars | \$5,608                                 | \$6,763                                 |

1. Rates include room, board, all utilities, basic cable television, Ethernet connection, local telephone service, and an activity fee.
2. A \$40 non-refundable application fee is required for non-continuous contractors and is not included in the above rates.
3. 2008-2009 rates are based on 249 room contract nights and 240 board service days.
4. Contractors are required to submit a \$200 prepayment with their contract for the 2008-2009 academic year.
5. The prepayment is part of the total contract amount, guarantees the reservation of the room and is included in the above rates.
6. All meal plans will include Shocker Dollars or "max" meal money.
7. Students may select a plan with \$200 Shocker Dollars (\$100 per semester) or \$300 Shocker Dollars (\$150 per semester).
8. Sodexo will add \$30 Shocker Dollars (\$15/semester) to the accounts of those residents who select a plan with \$300 Shocker Dollars.
9. Meals are served in the Fairmount Towers Café.
10. Shocker Dollars may be used at the Fairmount Towers Café, Blimpie's, the Wheatshocker Market, Brennan Hall Information Desk, and food venues in the Rhatigan Student Center such as Copperfields and Fast Break.
11. Shocker Dollars or "max" meal money will expire on the last day of the contract period.
12. Fine Arts, Honors, Health Professions and Extended Quiet Hours specialty housing floors will be offered in Fairmount Towers.
13. Fairmount Towers is substance free (no alcohol, smoking, tobacco products, or other substances) on all floors.
14. Fairmount Towers is scheduled to be used for summer school housing and camps/conferences.
15. Students who cancel their contract before July 1 (December 1 for spring semester only contracts) will receive a 100% refund of their prepayment. Students who cancel their contracts on or after July 1 (January 1 for Spring Semester only contracts) forfeit their prepayment. Students who did not submit a prepayment with their contract will be assessed a cancellation fee of \$200 if they cancel on or after July 1. Students who cancel their contract after occupancy may be assessed a cancellation fee of \$150 plus 50% of the remaining balance of the contract. The cancellation fee is subject to appeal. Contract cancellation terms are outlined in the Fairmount Towers and Brennan Hall academic year contract.
16. A \$10 late fee will be charged if payment is not received by the fifth business day after the due date.



**WICHITA STATE UNIVERSITY**  
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**COMPREHENSIVE FEE SCHEDULE**

**Housing Rates (cont.)**

**Fairmount Towers and Brennan Hall**

|  | <b>Summer Session 2008</b>              |   |  |
|--|---|---|--|
|  | <b>FY 2009<br/>Double<br/>Occupancy</b> | <b>FY 2009<br/>Single<br/>Occupancy</b> | <b>FY 2009<br/>Summer 2008<br/>Meal Plan</b> |
| Fairmount Towers<br>Pre-session (two weeks)                | \$317                                   | \$387                                   | 10 Meals/Week<br>\$25 Shocker Dollars        |
| Fairmount Towers<br>Four weeks                             | \$553                                   | \$693                                   | 10 Meals/Week<br>\$25 Shocker Dollars        |
| Fairmount Towers<br>Pre-session + four weeks               | \$817                                   | \$1,027                                 | 10 Meals/Week<br>\$25 Shocker Dollars        |
| Fairmount Towers<br>Eight weeks                            | \$1,081                                 | \$1,361                                 | 10 Meals/Week<br>\$25 Shocker Dollars        |
| Fairmount Towers<br>Pre-session + eight weeks              | \$1,345                                 | \$1,695                                 | 10 Meals/Week<br>\$25 Shocker Dollars        |
|  |   |   |  |
| Brennan Hall<br>Standard Size<br>Pre-session (two weeks)   | \$193                                   | \$263                                   | \$25 Shocker Dollars                         |
| Brennan Hall<br>Large Size<br>Pre-session (two weeks)      | \$200                                   | \$270                                   | \$25 Shocker Dollars                         |
| Brennan Hall<br>Standard Size<br>Four weeks                | \$380                                   | \$520                                   | \$100 Shocker Dollars                        |
| Brennan Hall<br>Large Size<br>Four weeks                   | \$394                                   | \$534                                   | \$100 Shocker Dollars                        |
| Brennan Hall<br>Standard Size<br>Pre-session + Four weeks  | \$520                                   | \$730                                   | \$100 Shocker Dollars                        |
| Brennan Hall<br>Large Size<br>Pre-session + Four weeks     | \$541                                   | \$751                                   | \$100 Shocker Dollars                        |
| Brennan Hall<br>Standard Size<br>Eight weeks               | \$660                                   | \$940                                   | \$100 Shocker Dollars                        |
| Brennan Hall<br>Large Size<br>Eight weeks                  | \$688                                   | \$968                                   | \$100 Shocker Dollars                        |
| Brennan Hall<br>Standard Size<br>Pre-session + Eight weeks | \$800                                   | \$1,150                                 | \$100 Shocker Dollars                        |
| Brennan Hall<br>Large Size<br>Pre-session + Eight weeks    | \$835                                   | \$1,185                                 | \$100 Shocker Dollars                        |

**WICHITA STATE UNIVERSITY**  
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**COMPREHENSIVE FEE SCHEDULE**

**Housing Rates (cont.)**

**Fairmount Towers and Brennan Hall**  
**Summer Session 2008 (cont.)**

1. Rates include room, board, all utilities (including air conditioning), basic cable television, Ethernet connection, local telephone service, and an activity fee.
2. A \$40 non-refundable application fee is required for non-continuous contractors and is not included in the above rates.
3. Contractors pay a \$100 prepayment upon signing the contract. The prepayment is part of the contract amount, guarantees the reservation of the room and is included in the above rates.
4. Summer residents in Fairmount Towers will be required to have a 10 meal plan with \$25 Shocker Dollars which is \$55 per week plus the \$25 Shocker Dollars.
5. Brennan Hall residents will be required to have a Shocker Dollar meal plan based on contract length as outlined in the preceding table. Brennan Hall residents may also select a 10 meal plan with \$25 Shocker Dollars.
6. Fairmount Towers is scheduled to be used for summer session housing and camps/conferences.
7. Brennan Hall will serve as an overflow for camps and conferences. Depending on demand, Brennan Hall may also be used for summer session housing.
8. Shocker Dollars may be used at the Fairmount Towers Café, Wheatshocker Market, Brennan Hall Information Desk and food venues in the Rhatigan Student Center such as Copperfields and Fast Break.
9. Shocker Dollars will expire at the end of each contract period.

**WICHITA STATE UNIVERSITY**  
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**COMPREHENSIVE FEE SCHEDULE**

**Housing Rates (cont.)**

**Brennan Halls II & III**

|  | <b>2008-2009 Academic Year</b>          |   |
|--|---|---|
|  | <b>FY 2009<br/>Double<br/>Occupancy</b> | <b>FY 2009<br/>Single<br/>Occupancy</b> |
| 19 Max \$200 Standard Size               | \$5,240                                 | \$6,395                                 |
| 19 Max \$200 Large Size                  | \$5,450                                 | \$6,605                                 |
| 15 Max \$200 Standard Size               | \$5,141                                 | \$6,296                                 |
| 15 Max \$200 Large Size                  | \$5,351                                 | \$6,506                                 |
| 10 Max \$200 Standard Size               | \$4,988                                 | \$6,143                                 |
| 10 Max \$200 Large Size                  | \$5,198                                 | \$6,353                                 |
| 5 Max \$200 Standard Size                | \$3,856                                 | \$5,011                                 |
| 5 Max \$200 Large Size                   | \$4,066                                 | \$5,221                                 |
| 19 Max \$300 Standard Size               | \$5,340                                 | \$6,495                                 |
| 19 Max \$300 Large Size                  | \$5,550                                 | \$6,705                                 |
| 15 Max \$300 Standard Size               | \$5,241                                 | \$6,396                                 |
| 15 Max \$300 Large Size                  | \$5,451                                 | \$6,606                                 |
| 10 Max \$300 Standard Size               | \$4,988                                 | \$6,143                                 |
| 10 Max \$300 Large Size                  | \$5,198                                 | \$6,353                                 |
| 5 Max \$300 Standard Size                | \$3,956                                 | \$5,111                                 |
| 5 Max \$300 Large Size                   | \$4,166                                 | \$5,321                                 |
| \$500 Shocker Dollars<br>Standard Size   | \$3,125                                 | \$4,280                                 |
| \$500 Shocker Dollars<br>Large Size      | \$3,335                                 | \$4,490                                 |
| \$750 Shocker Dollars<br>Standard Size   | \$3,375                                 | \$4,530                                 |
| \$750 Shocker Dollars<br>Large Size      | \$3,585                                 | \$4,740                                 |
| \$1,000 Shocker Dollars<br>Standard Size | \$3,625                                 | \$4,780                                 |
| \$1,000 Shocker Dollars<br>Large Size    | \$3,835                                 | \$4,990                                 |
| \$1,500 Shocker Dollars<br>Standard Size | \$4,125                                 | \$5,280                                 |
| \$1,500 Shocker Dollars<br>Large Size    | \$4,335                                 | \$5,490                                 |

**WICHITA STATE UNIVERSITY**  
**Fiscal Year 2009**  
**COMPREHENSIVE FEE SCHEDULE**

**Housing Rates (cont.)**

**Brennan Halls II & III (cont.)**

1. Rates include room, board, all utilities, basic cable television, Ethernet connection, local telephone service, and an activity fee.
2. A \$40 non-refundable application fee is required for non-continuous contractors and is not included in the above rates.
3. 2008-2009 rates are based on 249 room contract nights and 240 board service days.
4. Contractors are required to submit a \$200 prepayment with their contract for the 2008-2009 academic year.
5. The prepayment is part of the total contract amount, guarantees the reservation of the room and is included in the above rates.
6. All meal plans will include Shocker Dollars or "max" meal money.
7. Residents may choose between \$500, \$750, \$1,000, or \$1,500 of Shocker Dollars or a 19, 15, 10, or 5 meal plan with \$200 of Shocker Dollars or \$300 of Shocker Dollars.
8. Sodexo will add \$30 Shocker Dollars (\$15/semester) to the accounts of residents who select a plan with \$300 of Shocker Dollars.
9. Meals are served in the Fairmount Towers Café.
10. Shocker Dollars may be used at the Fairmount Towers Café, Blimpie's, the Wheatshocker Market, Brennan Hall Information Desk, and food venues in the Rhatigan Student Center such as Copperfields and Fast Break.
11. Shocker Dollars or "max" meal money will expire on the last day of the contract period.
12. Brennan Hall will serve as overflow for summer camps/conferences and may house students in the summer.
13. Students who cancel their contract before July 1 (December 1 for spring semester only contracts) will receive a 100% refund of their prepayment. Students who cancel their contracts on or after July 1 (January 1 for Spring Semester only contracts) forfeit their prepayment. Students who did not submit a prepayment with their contract will be assessed a cancellation fee of \$200 if they cancel on or after July 1. Students who cancel their contract after occupancy may be assessed a cancellation fee of \$150 plus 50% of the remaining balance of the contract. The cancellation fee is subject to appeal. Contract cancellation terms are outlined in the Fairmount Towers and Brennan Hall academic year contract.
14. A \$10 late fee will be charged if payment is not received by the fifth business day after the due date.

**WICHITA STATE UNIVERSITY**  
**Fiscal Year 2009**  
**COMPREHENSIVE FEE SCHEDULE**

**Housing rates (cont.)**

**Wheatshocker Apartments**

|   | <b>FY 2009<br/>Monthly<br/>Rate</b> |
|---|-------------------------------------|
| (Layout 5) – Two people each in a single room             | \$434                               |
| (Layout 4) – Two share large room as a double room        | \$434                               |
| (Layout 4) – One person in small room as a single         | \$534                               |
| Four bedroom – One Bath (Layout 3)**                      | \$800                               |
| 1/2 Suite (one apartment)                                 | \$434                               |
| 1/4 Suite (with or without window)                        | \$266                               |
| Large Corner Four Bedroom (Layout 2)**                    | \$967                               |
| Large 1/2 Suite (one apartment)                           | \$534                               |
| 1/4 Unit of Large Apartment**                             | \$300                               |
| Small 1/2 Suite (one apartment)                           | \$434                               |
| 1/4 Unit (with or without window)**                       | \$255                               |
| Suite, Two Bedroom – One Bath (Layout 1) for one person   | \$534                               |
| Studio, One Bedroom – One Bath (Layout 1A) for one person | \$534                               |
| Accessible One Bedroom – One Bath (Layout 2A)**           | \$700                               |
| (Layout 2A) for two people in a double room               | \$434                               |
| Accessible One Bedroom – One Bath (Layout 3A)             | \$622                               |
| Accessible One Bedroom – One Bath (Layout 4A)             | \$622                               |

1. Rates include room, board, all utilities (including air conditioning), basic cable television, Ethernet connections, local telephone service, and an activity fee.
2. A \$40 non-refundable application fee is required for non-continuous contractors and is not included in the above rates.
3. Students pay a \$100 deposit upon signing the contract. The deposit guarantees the reservation of the room and is not part of the contract amount. The deposit is refundable, but subject to damage, cancellation and/or check-out charges.
4. Wheatshocker residents may select any board plan offered--with a minimum requirement of \$500 Shocker Dollars (\$250/semester).
5. Each suite in Wheatshocker has been reconfigured so that the rates reflect the amount of square footage allotted to each resident as well as how many people have to share the bathroom(s). In doing this, the rates have been equalized and certain rates will no longer be offered. Residents contracted during the 2007-08 academic year residing in configurations denoted with two asterisks (\*\*) will be allowed to remain for up to one year, after which time that configuration at the discounted price will no longer be available.
6. Studio apartments will be reserved for married or family housing only.
7. Furnished (layout 3) 1/4 Units are \$35 extra per month and are only available in this configuration.
8. A \$10 late fee will be charged if payment is not received by the fifth business day after the due date.
9. Students who cancel their contract less than thirty days before their contract start date, forfeit their deposit. Students who cancel their contract after occupancy may be assessed a cancellation fee of \$150 plus 50% of the remaining balance. The cancellation fee is subject to appeal. Specific cancellation terms are outlined in the Wheatshocker Apartments contract.
10. A \$10 late fee will be charged if payment is not received by the fifth business day after the due date.

**WICHITA STATE UNIVERSITY**  
**Fiscal Year 2009**  
**COMPREHENSIVE FEE SCHEDULE**

**ALL SEMESTER FEES, INCLUDING LABORATORY FEES, ARE DUE AND PAYABLE IN FULL AT REGISTRATION**

The Director of Financial Operations and Business Technology is responsible for the assessment and collection of fees.

**BOARD OF APPEALS RESIDENCY STATUS**

The Director of Financial Operations and Business Technology, two associate deans, the affirmative action officer, and a representative of the Vice President for Campus Life and University Relations constitute the Board of Appeals for students who believe their residency status has been incorrectly assessed. The decision of this committee is final. Forms to initiate this process may be obtained in the Registrar's Office.

**UNPAID FEES**

Students who leave Wichita State University without meeting financial obligations to the University will have their records impounded by the Registrar. Their transcripts or diplomas will not be issued unless their account is cleared, and they may not enroll for a new term unless all fees are paid.

Students who are eligible to graduate but who still have unpaid tuition balances will not graduate until those fees are paid.

**DROP/ADD FEE POLICY**

Students who drop credits and do not add credits will be charged the proportional percentage based on the week they drop the credits. The percentages are published in the *Schedule of Courses*.

Students who drop and add credits will not be required to pay additional tuition/fees if the following conditions are met:

- a. The drop and add occurs in one transaction
- b. There are an equal number of credit hours added as are being dropped and the credit hours have an equivalent charge.
- c. A course that has been added in accordance with parts a and b, and is subsequently dropped, will retain the same refund percentage as the original course dropped.

**WICHITA STATE UNIVERSITY**  
**Fiscal Year 2009**  
**COMPREHENSIVE FEE SCHEDULE**

**REFUND POLICY – COMPLETE AND PARTIAL WITHDRAWALS**

To withdraw completely from the University, students must process drop forms for all classes in which they are enrolled and surrender their Certificate of Registration.

Students are eligible for refunds as shown below:

|                                     |      |
|-------------------------------------|------|
| Regular Semester (16 week classes): |      |
| End of 5 <sup>th</sup> day          | 100% |
| End of 10 <sup>th</sup> day         | 80%  |
| End of 15 <sup>th</sup> day         | 60%  |
| End of 25 <sup>th</sup> day         | 40%  |

|                                 |      |
|---------------------------------|------|
| Eight week classes:             |      |
| End of the 3 <sup>rd</sup> day  | 100% |
| End of the 5 <sup>th</sup> day  | 80%  |
| End of the 8 <sup>th</sup> day  | 60%  |
| End of the 13 <sup>th</sup> day | 40%  |

|                                      |      |
|--------------------------------------|------|
| Four week classes:                   |      |
| End of the 1 <sup>st</sup> class day | 100% |
| End of the 3 <sup>rd</sup> day       | 80%  |
| End of the 4 <sup>th</sup> day       | 60%  |
| End of the 6 <sup>th</sup> day       | 40%  |

|                                      |      |
|--------------------------------------|------|
| Two Week Classes:                    |      |
| End of the 1 <sup>st</sup> class day | 100% |
| End of the 2 <sup>nd</sup> day       | 60%  |
| End of the 3 <sup>rd</sup> day       | 40%  |

|                                      |      |
|--------------------------------------|------|
| One week classes:                    |      |
| End of the 1 <sup>st</sup> class day | 100% |
| End of the 2 <sup>nd</sup> day       | 40%  |

|                                      |      |
|--------------------------------------|------|
| Less than one week classes:          |      |
| End of the 1 <sup>st</sup> class day | 100% |

**Guiding Principles:**

- In short-term classes, students will have the first class period to determine if the class is suited for them. Students who register late or fail to attend the first class period in short term classes will not be eligible for 100% refunds according to the policy.
- For classes that begin at times other than the regular term semester, the “first class day” refers to the first day of the part of term as defined by the department and Registrar’s Office; thereafter, the “day” refers to the business day.
- If a short term class begins on Friday night, Saturday or Sunday, student will have until the end of the first business day to drop the course. In order to receive a 100% refund for the class, the student must provide documentation that he/she did not attend more than four hours of the class.
- No one other than the Financial Operations and Business Technology Office or the Tuition Refund Board of Appeals is authorized to determine the amount of tuition refund a student will receive.

**WICHITA STATE UNIVERSITY**  
**Fiscal Year 2009**  
**COMPREHENSIVE FEE SCHEDULE**

**Exceptions to the Refund Policy:**

- Students who, because of extenuating circumstances, seek a higher refund than is available by policy, must petition the Tuition Refund Board of Appeals. Petition forms are available at the Financial Operations and Business Technology Office. The Petition must be filed with the appropriate documentation. A Petition for Tuition Refund beyond the Policy must be filed at the Financial Operations and Business Technology Office within the semester the course was taken.
- Students who may have received approval from the University Exceptions Committee for a late withdrawal from a previous semester are not eligible by policy for a tuition refund. These are separate issues and decisions.

Federal regulations may require students attending the University for the first time and receiving student financial aid (grants, loans, or work assistance) under Title IV or whose parent(s) receive(s) a loan under Title IV on behalf of the students who withdraw fully from the University will be subject to a different refund policy. Contact the Financial Operations and Business Technology Office for details.

**MILITARY REFUND POLICY**

Students serving in the National Guard or Reserves who are called to active duty during an academic term are entitled to receive a full refund of tuition and fees. Students who are drafted and must report for active duty during an academic term are entitled to receive a full refund of tuition and fees. All refunds are subject to presentation of official documentation. Students who volunteer for military service will be subject to the University's nonmilitary refund policy. Room and board charges will be prorated to the extent that services have been provided.

**TUITION WAIVER FOR KANSAS TEACHER OF THE YEAR**

Kansas Teacher of the Year recipient is allowed to enroll tuition free in up to nine credit hours annually provided the individual is actively pursuing a teaching career in Kansas. To be eligible, a person must be 1) a past or present recipient of the Kansas Teacher of the Year Award under the program administered by the Kansas Department of Education, and 2) employed as a teacher in an educational institution accredited by the Kansas Department of Education. A list of persons eligible for this tuition waiver is on file in the Board of Education Office.

**STUDENT FEE WAIVERS FOR INSTITUTIONAL PERSONNEL**

Student fees shall be waived for all Wichita State University employees who have full-time appointments.

Student fees shall be waived for all Wichita State University benefits-eligible employees who are not carrying full-time class loads (undergraduate 12 hours; graduate 9 hours); adjunct faculty members; and lecturers. These University employees must have an appointment for the semester in which the student fee is applicable.

Student fees shall be waived for currently enrolled students who are working in their Cooperative Education job or who are performing a required clinical rotation or internship off the Wichita State University campus (defined as the City of Wichita, its contiguous industrial sites and the South and West Campuses) for the entire semester.

Student employees and graduate assistants are not eligible for student fee waivers.



**WICHITA STATE UNIVERSITY**  
**Fiscal Year 2009**  
**COMPREHENSIVE FEE SCHEDULE**

**SENIOR CITIZEN FEE WAIVER**

In accordance with the Kansas Board of Regents' policy, students who are 60 years of age or older may enroll with audit status (non-credit) in eligible academic credit courses in which space is available and for which they have the prerequisites without paying tuition and student fees. Facilities Use Fee will be assessed at the regular student credit hour charge.

Senior citizens must present a Medicare Card or driver's license to validate age. A special senior citizen registration is held after the first day of classes (see Schedule of Courses). Senior citizens desiring college credit or the assurance of space in specific courses may enroll and pay full fees during regular registration. Course prerequisites apply to senior citizens as well as other students.

Senior Citizens who have not enrolled at WSU before must complete an Application for Admission and pay the application fee before registering, \$30.00 for undergraduate or \$35.00 for graduate.

Senior Citizens who want to participate in at least one of the Human Performance Studies 152 sections have 3 options:

1. Purchase a membership in the Center for Physical Activity and Aging (CPAA), \$50.00 for membership and \$20.00 for parking per student. Enrollment through the Registrar's office is not necessary.
2. Those who want more complete access to Heskett Center and Ablah Library privileges may join the CPAA and enroll through the Registrar's Office with audit status in a zero credit hour section. Cost to include (\$50.00 membership fee, \$17.50 Heskett Center fee, and \$3.60 facilities use fee) plus other fees that may apply.
3. Senior citizens can enroll in one class for full credit at a total cost of the current tuition, student fees, registration fee, and facilities use fee.

Members of the CPAA are eligible each semester for functional assessment testing of their ability to perform daily living activities and an annual bone density evaluation. Membership also provides an educational and informative monthly newsletter.

**EMPORIA STATE UNIVERSITY**  
**Comprehensive Fee Schedule**  
**Fiscal Year 2009**

| <u>FALL/SPRING SEMESTER FEES</u>  | <u>Resident</u>   |                   | <u>Non-resident</u> |                   |
|---|-------------------|-------------------|---------------------|-------------------|
|   | UDGR              | GR                | UDGR                | GR                |
| Undergraduate students enrolled in 10 or more credit hours<br>and graduate students enrolled in 7 or more credit hours  |                   |                   |                     |                   |
| Tuition   | \$1,647.00        | \$1,988.00        | \$5,903.00          | \$6,014.00        |
| Required Campus Privilege Fees  | <u>421.00</u>     | <u>421.00</u>     | <u>421.00</u>       | <u>421.00</u>     |
| Total Required Fees   | <u>\$2,068.00</u> | <u>\$2,409.00</u> | <u>\$6,324.00</u>   | <u>\$6,435.00</u> |
| <br>Undergraduate students enrolled in less than 10 credit hours<br>and graduate students enrolled in less than 7 credit hours  |                   |                   |                     |                   |
| Required Campus Privilege Fees  | \$ 110.00         | \$166.00          | \$394.00            | \$501.00          |
| Total Required Fees (per credit hour)   | <u>\$161.00</u>   | <u>\$217.00</u>   | <u>\$445.00</u>     | <u>\$552.00</u>   |
| <br>Employees (at least 50% time appointment or equivalent) (See Note)  |                   |                   |                     |                   |
| Undergraduate students enrolled in 10 or more credit hours<br>and graduate students enrolled in 7 or more credit hours  |                   |                   |                     |                   |
| Total Required Tuition  | \$1,647.00        | \$1,988.00        |                     |                   |
| Undergraduate students enrolled in less than 10 credit hours<br>and graduate students enrolled in less than 7 credit hours  |                   |                   |                     |                   |
| Total Required Tuition (per credit hour)  | \$110.00          | \$166.00          |                     |                   |
| <b>NOTE: Employee fee waiver from must be completed and submitted by student.</b>   |                   |                   |                     |                   |
| <br><u>SUMMER SESSION FEES (Per Credit Hour)</u>  |                   |                   |                     |                   |
| Tuition per credit hour   | \$110.00          | \$166.00          | \$394.00            | \$501.00          |
| Required Campus Privilege Fees  | <u>51.00</u>      | <u>51.00</u>      | <u>51.00</u>        | <u>51.00</u>      |
| Total Required Fees (per credit hour)   | <u>\$161.00</u>   | <u>\$217.00</u>   | <u>\$445.00</u>     | <u>\$552.00</u>   |
| <br><u>NEARR FEES (involves the states of Nebraska, Colorado, Oklahoma, Missouri, and Texas)</u>  |                   |                   |                     |                   |
| Undergraduate students enrolled in 10 or more credit hours<br>and graduate students enrolled in 7 or more credit hours  |                   |                   |                     |                   |
| Tuition   |                   |                   | \$2,470.00          | \$2,988.00        |
| Required Campus Privilege Fees  |                   |                   | <u>421.00</u>       | <u>421.00</u>     |
| Total Required Fees   |                   |                   | <u>\$2,891.00</u>   | <u>\$3,409.00</u> |
| <br>Undergraduate students enrolled in less than 10 credit hours<br>and graduate students enrolled in less than 7 credit hours  |                   |                   |                     |                   |
| Tuition per credit hour   |                   |                   | \$166.00            | \$249.00          |
| Required Campus Privilege Fees  |                   |                   | <u>51.00</u>        | <u>51.00</u>      |
| Total Required Fees (per credit hour)   |                   |                   | <u>\$217.00</u>     | <u>\$300.00</u>   |
| <br><u>OFF-SITE AND DISTANCE EDUCATION FEES *</u>   |                   |                   |                     |                   |
| Tuition per credit hour   | \$110.00          | \$166.00          | \$166.00            | \$249.00          |
| Required Area Fees  | <u>64.00</u>      | <u>64.00</u>      | <u>64.00</u>        | <u>64.00</u>      |
| Total Required Fees (per credit hour)   | <u>\$174.00</u>   | <u>\$230.00</u>   | <u>\$230.00</u>     | <u>\$313.00</u>   |
| *An exception or waiver would be allowed for out of state residents who are employed in Kansas. Verification must be made with the Office of the Registrar.   |                   |                   |                     |                   |
| <br><b>NOTE: Students enrolled in Off-Site and Distance Education classes will pay tuition and Off-Site and Distance Education fees at the per credit hour rate. These charges will be applicable regardless of whether a student is enrolled in on-campus classes.</b> |                   |                   |                     |                   |
| <br><u>OUT OF STATE ON-SITE CLASSES, i.e. SLIM CLASSES (Per Credit Hour)</u>  |                   |                   |                     |                   |
| All non-resident students will pay the non-resident rates per credit hour plus an area fee per credit hour when taking classes taught out-of-state face to face. Kansas residents will pay resident rates per credit hour plus an area fee per credit hour.             |                   |                   |                     |                   |
| Tuition per credit hour   |                   | \$166.00          |                     | \$501.00          |
| Required Area Fees  |                   | <u>64.00</u>      |                     | <u>64.00</u>      |
| Total Required Fees (per credit hour)   |                   | <u>\$230.00</u>   |                     | <u>\$565.00</u>   |

### AUDITING, VISITING, OR NON-CREDIT COURSE FEES

Same charge as regular enrollment

### OFF-SITE AND DISTANCE EDUCATION ELECTRONIC MEDIA FEES FOR TELENET, INTERNET, AND ITV

Undergraduate and Graduate  
Per Course

\$60.00

### OFF-SITE AND DISTANCE EDUCATION EQUIPMENT USE FEE OFF-CAMPUS

Fees for off-campus equipment may be assessed at an amount not to exceed \$20.00 per credit hour.

### METRO LEARNING CENTER FEE (Distance Education Site Facility)

Students will be assessed a site facility fee not to exceed \$30.00 per credit hour.

Instructional Design and Technology (IDT) students will pay a \$10 per credit hour site fee and a \$40 per course technology fee.

Professional Development School (PDS) students will pay fees as follows:

Block II Students will pay \$11 per credit hour site fee

Block III Students will pay a \$3 per credit hour site fee

### OTHER SITE FEES (Other than Metro Learning Center)

Students will be assessed a site facility fee not to exceed \$30.00 per credit hour at sites throughout the state when the University is charged for using that site.

### METRO LEARNING CENTER

Public educational entities governed/coordinated by the Kansas Board of Regents or under the auspices of the State Department of Education, may be allowed to use the Metro Learning Center on a space available basis by charging individuals the MLC fee equated to a credit hour basis. The revenue will be remitted from this collection to ESU.

### WORKSHOPS AND SHORT COURSES

Fees are assessed and collected as announced in official University publications.

### TUITION POLICY FOR POST-BACCALAUREATE STUDENTS

#### Degree Program students

Post-baccalaureate students pay graduate tuition rates. All tuition and fee charges listed on Page 1 will apply to this group of students.

#### Enrichment Program students (Certificate, Licensure or Non-Degree Seeking)

Post-baccalaureate students who are not in a degree seeking program may apply through the Graduate application process for consideration of undergraduate tuition for courses numbered 100 – 400. Courses numbered 500 and above will be charged at the graduate rates. The full-time tuition rate in the Fall and Spring semesters does not apply to these students. All courses are charged by the credit hour regardless of the number of enrolled hours.

### TUITION POLICY FOR UNDERGRADUATE STUDENTS RECEIVING GRADUATE CREDIT

An undergraduate student may apply a maximum of 12 hours of credit earned in courses numbered 500-699 to a degree program. Approval of the graduate dean prior to enrollment is required to receive graduate credit for those courses. The graduate faculty of each department determines whether graduate courses previously taken are appropriate for a given graduate degree program. Undergraduate students receiving graduate credit for graduate level courses will pay graduate fees.

### GRADUATE TEACHING ASSISTANTS AND GRADUATE RESEARCH ASSISTANTS

Applicable tuition is waived for graduate teaching and graduate research assistants if working 20 hours per week. Students will be responsible for campus privilege fees. In the event that a student cancels the graduate assistantship, the student must repay the tuition waiver based upon the number of days remaining in the semester.

### CONTRACTS AND COMPENSATORY CHARGES

This schedule does not limit the charges which may be collected under arrangements with other governmental or private agencies except that such arrangements may not provide for lesser charges. Tuition or other charges to more nearly cover the actual cost of instruction are specifically authorized. No tuition is charged to students enrolled in programs for which the entire cost is financed by governmental or private agencies. Students taking such courses on campus must pay all required campus privilege fees.

### KANSAS TEACHER OF THE YEAR TUITION WAIVER

Tuition will be waived for up to nine hours annually for any past or present Kansas Teacher of the Year. To be eligible, a person must be a past or present recipient of the award under the program administered by the Kansas Department of Education and be employed as a teacher in an educational institution accredited by the Kansas Department of Education.

### FEE WAIVER FOR PERSONS AGE 60 OR OVER

Residents of Kansas who are 60 years of age or over may take courses at the University without paying the regular fee. A course taken free cannot be counted toward a degree. The person will be considered an auditor in the class, and admission to the class will be by permission of the instructor and only if space is available. Interested individuals should consult with the Registrar or the Director of Admissions.

### EXTENDED PAYMENT AGREEMENT

The University makes available an Extended Payment Agreement for account balances. Under this plan, students make a \$150 account payment by the Friday before classes begin. This down payment, which can include financial aid, will retain the student's class schedule. If a student can not pay the account balance in full by the first day of class, a \$50 administrative fee will be applied to the account for an automatic payment extension of 25 calendar days. If charges are not paid on or before the first extension, an additional \$50 administrative fee will be automatically applied for an additional 25 calendar day extension. Any account balance remaining after the second payment extension is considered past due. A late fee of \$25 will be assessed each month the balance remains outstanding. An Extended Payment Agreement can be completed in person or on-line. The form must be completed and returned along with payment to the Office of Cashiering Services prior to the Friday before classes begin.

In the summer, the University requires that students pay all charges in full prior to the first day of class. An Extended Payment Agreement is available *only* to students receiving Pell financial aid. A \$150 payment and the Extended Payment agreement form must be received prior to 4:00 pm on Monday of the week the class begins. A late fee of \$25 will be assessed for each month the account balance remains past due after the disbursement of Pell aid.

### INTENSIVE ENGLISH FEES

| <u>Fall 2008/Spring 2009</u>  | <u>1 Course</u>   | <u>2 Courses</u>  | <u>3 Courses</u>  | <u>4 Courses</u>  |
|---|-------------------|-------------------|-------------------|-------------------|
| IEP Fees  | \$1,450.00        | \$2,900.00        | \$4,350.00        | \$5,800.00        |
| Campus Privilege Fees   | <u>153.00</u>     | <u>306.00</u>     | <u>459.00</u>     | <u>421.00</u>     |
| Totals  | <u>\$1,603.00</u> | <u>\$3,206.00</u> | <u>\$4,809.00</u> | <u>\$6,221.00</u> |
| <u>Fall 2008/Spring 2009 (In-state, includes Paraguay Partners)</u> |                   |                   |                   |                   |
| IEP Fees  | \$725.00          | \$1,450.00        | \$2,175.00        | \$2,900.00        |
| Campus Privilege Fees   | <u>153.00</u>     | <u>306.00</u>     | <u>459.00</u>     | <u>421.00</u>     |
| Totals  | <u>\$878.00</u>   | <u>\$1,756.00</u> | <u>\$2,634.00</u> | <u>\$3,321.00</u> |
| <u>Summer 2009 (Regular)</u>  |                   |                   |                   |                   |
| IEP Fees  | \$960.00          | \$1,920.00        | \$2,880.00        | \$3,840.00        |
| Campus Privilege Fees   | <u>102.00</u>     | <u>204.00</u>     | <u>306.00</u>     | <u>408.00</u>     |
| Totals  | <u>\$1,062.00</u> | <u>\$2,124.00</u> | <u>\$3,186.00</u> | <u>\$4,248.00</u> |
| <u>Summer 2009 (In-state, includes Paraguay Partners)</u>           |                   |                   |                   |                   |
| IEP Fees  | \$480.00          | \$960.00          | \$1,440.00        | \$1,920.00        |
| Campus Privilege Fees   | <u>102.00</u>     | <u>204.00</u>     | <u>306.00</u>     | <u>408.00</u>     |
| Totals  | <u>\$582.00</u>   | <u>\$1,164.00</u> | <u>\$1,746.00</u> | <u>\$2,328.00</u> |

### MILITARY REFUND POLICY

Students serving in the National Guard or Reserves who are called to active duty during an academic term are entitled to receive a full refund for tuition and fees. Students who are drafted and must report for active duty during an academic term are entitled to receive a full refund of tuition and fees. All refunds are subject to presentation of official documentation. Students who volunteer for military service will be subject to the University's non-military refund policy. Room and board charges will be prorated to the extent that services have been provided.

### NON- MILITARY REFUND POLICY

Refunds for students are based on the following:

| <u>Withdrawal Date</u>   | <u>Refund Percentage</u> |
|--|--------------------------|
| 1 <sup>st</sup> calendar day through 15 <sup>th</sup> calendar day | 100%                     |
| 16 <sup>th</sup> calendar day through end of semester              | None                     |

For short term classes of 4 weeks or less, students must process the official drop on or before the Monday of the week in which the class begins in order to receive a refund. For classes 5 to 8 weeks, students will receive a refund if the official drop is processed on the Friday of the week in which the class begins. For classes 9 to 11 weeks, the official drop must be completed by the Monday following the first week of class. If the class duration is 12 or more weeks, the official drop must be completed by the schedule listed above.

### WITHHOLDING OF STUDENT INFORMATION

When necessary, the University may withhold academic information of students for the nonpayment of tuition and fees, loans, other charges, and for failure to return University property.

## COLLECTION POLICY

A student's records may be held and/or permission to re-enroll denied for failure to pay any indebtedness or return any property to the University. Students may be required to pay collection agency and attorney fees and all other charges necessary for the collection of any amount not paid when due.

## DEPARTMENTAL COST-RECOVERY FEES

All departmental charges for specific goods and services (i.e., may include but will not be limited to mediated instructional costs, building use, special equipment) not explicitly identified herein will be priced at an amount that approximates actual cost. Appropriate campus administrative procedures are to be followed for approval and collection of these charges.

## TESTING COST-RECOVERY FEE

Testing fees will be assessed at a rate that includes the direct cost recovery of the test plus an administration fee of up to \$25.00 per test. Appropriate campus administrative procedures are to be followed for approval and collection of these fees.

## SPONSORSHIP OF STUDENT TEACHING FEE

Student teaching fee of \$125.00 will be charged each semester for those students enrolled in Professional Development School (PDS) studies.

## SPECIAL FEES

Undergraduate Paper Application Fee \$30.00

Undergraduate Online Application Fee \$30.00

Graduate Degree Program or Certification Application Fee \$40.00

**NOTE:** One time fee, charged the first time a student enrolls in a course numbered 600 or above, who is not in pursuit of a baccalaureate degree. Students applying for a 2<sup>nd</sup> certification at the graduate level will pay the fee.

Ph.D. Program Application Fee \$50.00

Advanced Standing Examination Fee \$5.00

Admissions Processing Fee \$10.00

International Student Application Processing Fee \$50.00

Graduate International Student Application Processing Fee \$75.00

### Study Abroad Programs

Courses not taught by ESU faculty will not have tuition and fees assessed. Courses taught by ESU faculty will be assessed tuition and fees at the regular rates. Additional fees for study abroad programs will be assessed as follows:

#### International Student Exchange Program (ISEP) Fee

Per Academic Semester \$200.00

Per Short-Term Exchange, longer than one month, less than a semester \$50.00

Any program less than 4 weeks \$0.00

#### ESU Academic Agreements Fee

Per Academic Semester \$100.00

Per Short-term exchange, longer than one month, less than a semester \$25.00

Any program less than 4 weeks \$0.00

### CAAP Test Administrative Fee

One Subject Area Tested \$25.00

Two Subject Areas Tested (taken on same day) \$45.00

Three Subject Areas Tested (taken on same day) \$60.00

### Transcript Fee (per copy)

Mail \$8.00

In person \$8.00

By FAX \$10.00

Transcript Change Fee \$12.00

SPECIAL FEES (Continued)

Commencement Fee

|   |         |
|---|---------|
| Associate, Undergraduate or Graduate degree | \$15.00 |
| Students receiving two degrees              | \$20.00 |

Reading and Academic Success Center

|                             |         |
|-----------------------------|---------|
| Less than one-half semester | \$10.00 |
| One-half semester or more   | \$15.00 |

Student Health Usage Fee

|   |         |
|---|---------|
| Summer Fee (effective June 1, 2006)               |         |
| Based on number of credit hours, usage fee up to: | \$41.00 |

Student Health usage fee for a less than full-time student is assessed prorata up to the full-time student health fee.  
Fall and Spring – Part-Time:

|               |                |                |                |                |                |                  |
|---------------|----------------|----------------|----------------|----------------|----------------|------------------|
| <u>1 hour</u> | <u>2 hours</u> | <u>3 hours</u> | <u>4 hours</u> | <u>5 hours</u> | <u>6 hours</u> | <u>7 + hours</u> |
| \$54.40       | \$44.55        | \$34.70        | \$24.85        | \$15.00        | \$5.15         | \$64.25          |

Graduate Office Thesis Binding

|                      |         |
|----------------------|---------|
| One unbound copy     | \$45.00 |
| Each additional copy | 21.36   |

**NOTE:** The unbound copy will be submitted by the Library to ProQuest for submission to the Library of Congress.

Student Identification Card \$15.00

Loans and Related Interest and Charges As appropriate when authorized.

Music Lessons – Academy of Music See separate fee schedule

Returned Check Fee (per check) \$30.00

Strong Interest Test (includes tax) \$8.01

COPS/CAPS Test (includes tax) \$5.34

Counselor Education Lab Fee

The detailed schedule below is applicable to individual, couple or family counseling. A fee of \$10 will be charged of clients in Group Counseling.

| Household Income | \$0 - \$10,000 | \$10,001 - \$20,000 | \$20,001 - \$30,000 | \$30,001 - \$40,000 | \$40,001 - \$50,000 | \$50,001 + |
|------------------|----------------|---------------------|---------------------|---------------------|---------------------|------------|
| Household Size   |                |                     |                     |                     |                     |            |
| 1                | \$5            | \$10                | \$15                | \$20                | \$25                | \$30       |
| 2                | \$4            | \$9                 | \$14                | \$19                | \$24                | \$29       |
| 3                | \$3            | \$8                 | \$13                | \$18                | \$23                | \$28       |
| 4                | \$2            | \$7                 | \$12                | \$17                | \$22                | \$27       |
| 5                | \$1            | \$6                 | \$11                | \$16                | \$21                | \$26       |

Career Services

|   |              |
|---|--------------|
| Alumni credentials service for 12 months from date of first request   | \$15.00/year |
| Credentials service fee for mailing maximum of 10 sets of credentials | \$40.00      |

**NOTE:** If sets are ordered individually, a fee will be charged.

University Catalog Fee (per copy) \$2.00

Distribution of free copies will be determined by the Office of the University Registrar  
No charge for Graduate Bulletin

SPECIAL FEES (Continued)

SWARM (New Student Program)

|                                 |         |
|---------------------------------|---------|
| Student Fee                     | \$50.00 |
| First Guest or Parent Fee       | \$25.00 |
| Each Additional Guest or Parent | \$5.00  |

Extended Payment Agreement (for eligible students)

Fall Semester

|  |          |
|--|----------|
| Friday, August 15, 2008 (account down payment)   | \$150.00 |
| Note: Amount is applied to tuition               |          |
| Wednesday, August 20, 2008 – Administrative fee  | \$50.00  |
| Friday, September 12, 2008 – Administrative fee  | \$50.00  |
| Wednesday, October 8, 2008 (account balance due) |          |

Spring Semester

|  |          |
|--|----------|
| Friday, January 9, 2009 (account down payment)   | \$150.00 |
| Note: Amount is applied to tuition               |          |
| Wednesday, January 14, 2009 – Administrative fee | \$50.00  |
| Friday, February 6, 2009 – Administrative fee    | \$50.00  |
| Wednesday, March 4, 2009 (account balance due)   |          |

Summer Session (Pell eligible students only)

|   |          |
|---|----------|
| Monday of the week the class begins           | \$150.00 |
| Wednesday, July 1, 2009 (account balance due) |          |

Penalty for Late Payment of Fees

All students must be paid in full or make the \$150 account down payment by the Friday before classes begin in order to retain the student's class schedule. If a student can not pay the account balance in full by the first day of class, a \$50 administrative fee is applied for an automatic payment extension. If charges are not paid on or before the due date, an additional \$50 administrative fee will be added to the account to automatically extend the payment due date. All account balances are considered past due after the second payment extension.

The first official day of the semester is identified in the Academic Calendar. Monthly billing statements will be delivered via mail and/or e-mail to students with unpaid balances. Late fees will be charged monthly if balance is unpaid by the due date indicated on the billing statement.

Late fees \$25.00 monthly

Center for Early Childhood Education Fees

| <u>Classroom</u>             | <u>Age</u>    | <u>Student Rate*</u> | <u>Faculty/Community Rate</u> |
|------------------------------|---------------|----------------------|-------------------------------|
| Toddler Classroom            | 1 – 2.9 years | \$23.25/day          | \$25.25/day                   |
| Preschool Classroom          | 3 – 3.9 years | \$20.00/day          | \$22.00/day                   |
| Preschool Classroom          | 4 – 6 years   | \$20.00/day          | \$22.00/day                   |
| Summer School Age I Program  | 4 – 6 years   | \$20.00/day          | \$22.00/day                   |
| Summer School Age II Program | 6 – 10 years  | \$20.50/day          | \$22.50/day                   |

Full time staff members of the Center for Early Childhood Center will pay rates at a 20% discount of the Faculty/Community rate.

\* Student rate applies to parent/guardian enrolled in at least 12 undergraduate hours, 8 hours in summer semester, or 7 graduate hours. Students enrolled in their final semester before graduating are an exception. Please inquire with the director if this situation applies. *The student's current ESU class schedule must be on file in order to receive this discount.*

|                                    |         |  |
|------------------------------------|---------|--|
| Reservation Deposit (refundable**) | \$45.00 | Required to reserve enrollment slot.   |
| Scheduling Processing Fee          | \$10.00 | Charge if there is more than one change in a child's schedule during the semester.       |
| Administrative Fee                 | \$ 2.00 | Charge for additional copies of year-end account statement. One is printed at no charge. |

SPECIAL FEES (Continued)

Center for Early Childhood Education Fees – continued

Center for Early Childhood Education Fees & Deposit amounts subject to change.

\*\* Reservation deposit is refundable or applied to the next semester UNLESS:

- child's scheduled hours are reduced at any time during the semester
- child is withdrawn from CECE before the end of the semester
- monthly bill is not paid in full after the 3<sup>rd</sup> late notice due date
- tuition fees are not paid in full before the end of the semester

Please see the Director of the Center for Early Childhood Education for information regarding the deposit refund policy if withdrawal occurs before the semester starts and the overall withdrawal policy. Also, contact the Director for specific information concerning pick up and drop off service, late payment penalties and returned check policy and fines for early drop off and late pick up times.

Library Fees

|  |   |
|--|---|
| Fines for overdue books (maximum of \$50.00) | \$ .30/day  |
| Interlibrary loan fines                      | \$1.00/day  |
| Course reserves fines                        | \$1.00 first hour + \$.60/each additional hour    |
| Academic printing from computers/laptops     | 30 pages or fewer is free                         |
| Academic printing from computers/laptops     | More than 30 pages is \$.10 per page              |
| Laptop overdue fines (maximum of \$150.00)   | \$15.00/hour                                      |
| Lost laptop charges                          | \$3000.00 replacement cost + \$100 processing fee |
| Lost book charges (per book or item)         |   |
| General Collection materials                 | Replacement Cost + \$25 processing fee            |
| Mary White Room materials                    | Replacement Cost + \$25 processing fee            |
| Government documents                         | Replacement Cost + \$25 processing fee            |

**NOTE: If book is no longer in print there may be additional charges.**

Copy Fees (per copy)

|                            |        |
|----------------------------|--------|
| Library Services           | \$ .10 |
| ESU Archives               | \$ .10 |
| Instructional Media Center | \$ .10 |
| Word Processing Center     | \$ .10 |
| Microform reader/printer   | \$ .10 |
| Library Science            | \$ .10 |
| Copies of Public Documents | \$ .10 |

ESU Archives

|                                 |   |
|---------------------------------|---|
| Scanning Fee                    | \$1.00 per page (\$5.00 minimum charge) |
| Photocopy on photographic paper | \$5.00 per page                         |

Kansas Resident Library Use Card Annual Fee

\$15.00

Printing fee for KR card holders

\$.05 per page

Psychology Lab Fee

Actual Cost of Supplies Needed

Psychology Test Material Fee

Actual Amount to Cover Cost of Tests

Nursing Test Fee

Actual Amount to Cover Cost of Tests

Art Supply Fee

Actual Cost of Supplies Needed

Music Fees

See Department of Music Student Handbook for Detailed List of Charges

Physical Education Supply Fee

Supply Fee up to \$30 to cover Cost of Supplies

Physical Education Building Facility Use Fees\*

|                           |               |
|---------------------------|---------------|
| Facility Reservation Fees | <u>Hourly</u> |
| Gymnasium                 | \$30.00       |
| Swimming Pool             | \$30.00       |
| Classrooms                | \$15.00       |
| Dance Studios             | \$15.00       |



**SPECIAL FEES (Continued)**

Physical Education Building Facility Use Fees\* - continued

| Outdoor Facilities Fees       | <u>Hourly</u> |
|-------------------------------|---------------|
| Tennis Courts (per court fee) | \$10.00       |
| Soccer Field                  | \$20.00       |
| Practice Field                | \$20.00       |
| Softball Field                | \$20.00       |

\*All Physical Education Building use fees subject to tax at 6.8%

Student Recreation Center Fees\*

|  |                             |
|--|-----------------------------|
| Exclusive Use (Campus Affiliates Only) | \$50.00/hour minimum charge |
| ESU Alumni                             | \$16.35/month + Tax         |
| ESU Employees                          | \$10.50/month + Tax         |
| ESU Students – Summer                  | \$10.50/month + Tax         |
| Guest Fee Per Day                      | \$ 4.00 (Tax Included)      |
| Guest Fees – 20 Visit Pass             | \$40.00 (Tax Included)      |

Swimming Pool Fees\*

|                         |                        |
|-------------------------|------------------------|
| Adults (19 and over)    | \$ 10.50/month + Tax   |
| Children (18 and under) | \$ 8.50/month + Tax    |
| Guest Fee Per Day       | \$ 2.00 (Tax Included) |

\*All Student Recreation Center Building use fees subject to tax at 6.8%

|                     | <u>Academic</u> |                 | <u>Summer</u>  |
|---------------------|-----------------|-----------------|----------------|
| Parking Permit Fees | <u>Year</u>     | <u>Semester</u> | <u>Session</u> |
| Gold lots           | \$125.00        | \$95.00         | \$55.00        |
| Orange lots         | 95.00           | 65.00           | 40.00          |
| Violet lots         | 75.00           | 50.00           | 30.00          |
| Gray lots           | 50.00           | 30.00           | NC             |
| Green lots          | 75.00           | 50.00           | 30.00          |
| Brown lots          | 95.00           | 65.00           | 40.00          |
| M lots              | 10.00           | 10.00           | 10.00          |

Parking Misuse Fees\*\*

|                             |         |
|-----------------------------|---------|
| Handicap                    | \$50.00 |
| Orange Lot                  | \$25.00 |
| Gold Space                  | \$25.00 |
| Fire Zone                   | \$25.00 |
| No Parking                  | \$25.00 |
| Green Lot                   | \$15.00 |
| Violet Lot                  | \$15.00 |
| Gray Lot                    | \$10.00 |
| Service Vehicle             | \$10.00 |
| Backwards in the stall      | \$10.00 |
| Parking over white lines    | \$10.00 |
| Against the flow of traffic | \$10.00 |
| Improper use of permit      | \$10.00 |
| Expired Meter               | \$ 5.00 |
| Immobilized                 | \$25.00 |

\*\*A \$5.00 late fee is added to each citation after 14 days.

**RESIDENCE HALL EXTENDED PAYMENT AGREEMENT**

Room and board charges are due and payable at the beginning of each semester. If a student is unable to pay their account balance in full at the beginning of the semester, they may enter into the Extended Payment Agreement. Under this plan, students make a \$150 account payment by the Friday before classes begin in order to retain class schedule. If a student can not pay the account balance in full by the first day of class, a \$50 administrative fee is applied for an automatic payment extension. If charges are not paid on or before the extended due date, an additional \$50 administrative fee will be added to the account to automatically extend the payment due date. All account balances are considered past due after the second payment extension due date. Holds will be placed on any account with a balance after the final payment extension due date. A late fee of \$25 will be assessed each month the balance remains outstanding. An Extended Payment Agreement can be completed in person or on-line. The form must be completed and returned with payment to the Office of Cashiering Services prior to the Friday before classes begin.

**RESIDENCE HALL EXTENDED PAYMENT AGREEMENT(Continued)**

Extended Payment Agreement (for eligible students)

**Fall Semester**

|  |          |
|--|----------|
| Friday, August 15, 2008 (account down payment)   | \$150.00 |
| <b>Note:</b> Amount is applied to tuition        |          |
| Wednesday, August 20, 2008 – Administrative fee  | \$50.00  |
| Friday, September 12, 2008 – Administrative fee  | \$50.00  |
| Wednesday, October 8, 2008 (account balance due) |          |

**Spring Semester**

|  |          |
|--|----------|
| Friday, January 9, 2009 (account down payment)   | \$150.00 |
| <b>Note:</b> Amount is applied to tuition        |          |
| Wednesday, January 14, 2009 – Administrative fee | \$50.00  |
| Friday, February 6, 2009 – Administrative fee    | \$50.00  |
| Wednesday, March 4, 2009 (account balance due)   |          |

**Summer Session (Pell eligible students only)**

|   |          |
|---|----------|
| Monday of the week the class begins           | \$150.00 |
| Wednesday, July 1, 2009 (account balance due) |          |

**NOTE:** A \$25.00 late fee will be charged monthly if the balance is not paid by the due date indicated on the billing statement. .

**RESIDENTIAL HALL ASSIGNMENT**

Contracts and applications will be processed when the \$45.00 processing fee (non-refundable) and the \$100.00 housing payment (non-refundable) are received. Room assignments are not made until the Department of Residential Life has received this payment along with a completed contract and application.

**RESIDENTIAL HALL RATES**

|                                       | <u>Semester*</u> | <u>Twin Towers</u> |
|---------------------------------------|------------------|--------------------|
| Two person rooms                      |                  |                    |
| Two in a room                         | \$1,513.00       | \$1,676.00         |
| One in a room (maximum)               | \$1,970.00       | \$2,130.00         |
| Four person rooms with four in a room | \$1,513.00       | ---                |
| Suite                                 | ---              | \$1,756.00         |

\*Includes a \$15.00 semester program fee

**EMPORIA STATE APARTMENT RATES**

Emporia State Apartments are designed as unfurnished one and two bedroom efficiency apartments. Availability for a furnished apartment is limited, but can be requested. Utilities are not included in the rental fees. Tenants must activate the water, gas, and electric utilities. Cable television, internet access, and telephone can be connected, but are not required. Payment is due on the 1<sup>st</sup> of each month. A \$25.00 late fee will be charged if not paid by the 1<sup>st</sup> day of the month.

|                           |                    |
|---------------------------|--------------------|
| One bedroom - unfurnished | \$231.00 per month |
| One bedroom – furnished   | \$281.00 per month |
| Two bedroom – unfurnished | \$310.00 per month |
| Two bedroom – furnished   | \$378.00 per month |

**CONTRACT BOARD**

Contract board is required of all residence hall occupants, and is available to students living off-campus. The available plans and cost per semester are:

|                    |            |
|--------------------|------------|
| All Access plan    | \$1,415.50 |
| Fifteen Block plan | \$1,381.50 |
| Ten Block plan     | \$1,188.00 |
| Seven Block plan   | \$ 883.50  |

**NOTE:** A \$25.00 late fee will be added for room and board payments, apartment payments, and damage charges not made when due.

**RESIDENCE HALL SUMMER RATES**

| Summer School Housing Costs | <u>Daily</u> | <u>Weekly*</u> |
|-----------------------------|--------------|----------------|
| Two – Four Person Occupancy | \$11.00      | \$77.00        |

*Summer rates may be adjusted based upon the activity of the Board of Regents.*

## EMPORIA STATE APARTMENTS-SUMMER RATES

A limited number of apartments may be available for rent during the summer. Weekly rates for the summer, if available, are (June 1, 2008-August 9, 2008):

Summer Session (10 week contract)

|                         |          |
|-------------------------|----------|
| One bedroom-unfurnished | \$578.00 |
| One bedroom-furnished   | 703.00   |
| Two bedroom-unfurnished | 775.00   |
| Two bedroom-furnished   | 945.00   |

## APARTMENT RESERVATIONS AND CANCELLATION

For occupancy in the Emporia State Apartments, an \$80.00 deposit and \$45.00 processing fee are required. The deposit will be returned if there are no damages beyond normal wear. A \$25.00 fee will be assessed for change of apartment assignment (if requested by tenant), and for approved early cancellations in the Emporia State Apartments. Deposits will not be refunded if the reservation is canceled or not fulfilled. Reservations are not transferable. There is \$250.00 cancellation fee for canceling an apartment contract. The \$250.00 cancellation fee will be waived if the student cancels the apartment lease for any of the following reasons:

- 1) withdraw from the University
- 2) marry after contract is signed
- 3) graduate
- 4) participation in an academically sponsored program outside the Emporia area
- 5) service in military
- 6) significant medical/health conditions
- 7) subject to an approved waiver of charges from the Director of Residential Life

## RESIDENCE HALL CONTRACT CANCELLATION

Persons who cancel their residence hall contracts are assessed contract breakage fees according to the schedule below:

| <u>Fall/Spring Notification Date</u>                     | <u>Charge</u>                            |
|--|--|
| Postmarked after July 1 until August 16, 2008            | 100.00                                   |
| Approved cancellation on or after August 17, 2008        | 40% of remaining amount owed on contract |
| <u>Spring Only Notification Date</u>                     | <u>Charge</u>                            |
| Postmarked after December 1, 2008 until January 10, 2009 | 100.00                                   |
| Approved cancellation on or after January 11, 2009       | 40% of remaining amount owed on contract |

**NOTE:** The \$145.00 processing fee and housing pre-payment is non-refundable.

Freshman who will be under the age of 19 by their first day of fall semester and taking 12 or more hours at Emporia State University must live on campus.

After the move in date, the student will be released from this contract only for the following reasons:

- 1) Not attending the University (graduation, withdraw, transfer);
- 2) Marriage, or domestic partnership agreement, if living with significant other in the community (documentation required for verification);
- 3) Participation in an academically-sponsored program such as study abroad, student teaching, or an internship outside of the Emporia area;
- 4) Called to military service;
- 5) Significant and unforeseen health reason occurring during the contract period. A request for release for this reason must be documented by the student and reviewed and approved by the Director of Residential Life;
- 6) Received an approved waiver of charges from the Director of Residential Life
  - a. If a release is approved, the student is entitled to a refund of room and board charges in accordance with the refund policy. If any overpayment has occurred, the student's University bill will be credited on a pro rata basis according to the date of cancellation. No room and board credit will be given for cancellations effective four (4) weeks before the close of each semester.
  - b. If a contract release request is not approved, the student is eligible to cancel his or her contract upon payment of 40 percent of the remaining contract cost.
  - c. A student who has a contract for the academic year and receives approval to cancel his or her contract due to not attending the University, but subsequently registers for the spring semester is obligated to the remainder of their contractual obligation.
  - d. A student must vacate an assigned space within 24 hours after his/her withdrawal or eviction from the university/residence halls, or as directed by University Housing personnel.
  - e. A student who is evicted from the residence hall for disciplinary reasons is responsible for paying 40 percent of the remaining contract. Appeals may be made to the Director of Residential Life.

CAMPUS PRIVILEGE FEES DETAIL-PER SEMESTER

Full-time Undergraduate Students in 10 or more Semester Credit Hours and Graduate Students in 7 or more Semester Credit Hours:

|   |                 |
|---|-----------------|
| Educational Opportunity Fund                      | \$ 5.00         |
| Student Health                                    | 64.25           |
| Student Union Operating                           | 39.60           |
| Student Union Improvement                         | 57.88           |
| Student Union Refurbishing                        | 15.00           |
| Recreational Services/Physical Education Building | 24.40           |
| Recreational Facility                             | 29.00           |
| Athletic Activity Fee                             | 122.87          |
| Sports Clubs                                      | .60             |
| Special Events                                    | 2.00            |
| Associated Student Government                     | 9.15            |
| Performing Arts                                   | 15.85           |
| <i>Sunflower</i>                                  | 9.25            |
| <i>Bulletin</i>                                   | 8.10            |
| Center for Early Childhood Education              | 5.00            |
| Union Activities Council                          | 8.60            |
| Marching Band Stipend                             | 2.95            |
| Quivera   | .25             |
| Visual Arts Board                                 | <u>1.25</u>     |
| Total Campus Privilege Fees                       | <u>\$421.00</u> |

Part-time Undergraduate Students in less than 10 Semester Credit Hours and Graduate Students in less than 7 Semester Credit Hours: (per credit hour)

|   |                |
|---|----------------|
| Educational Opportunity Fund                      | \$ .35         |
| Student Health                                    | 9.85           |
| Student Union Operating                           | 4.05           |
| Student Union Improvement                         | 6.17           |
| Student Union Refurbishing                        | 1.25           |
| Recreational Services/Physical Education Building | 5.18           |
| Athletic Activity Fee                             | 14.02          |
| Sports Clubs                                      | .15            |
| Special Events                                    | .35            |
| Associated Student Government                     | .85            |
| Performing Arts                                   | 2.68           |
| <i>Sunflower</i>                                  | .75            |
| <i>Bulletin</i>                                   | 1.15           |
| Center for Early Childhood Education              | .35            |
| Union Activities Council                          | .95            |
| Marching Band Stipend                             | .25            |
| Visual Arts Board                                 | .15            |
| Recreation Facility Fee                           | <u>2.50</u>    |
| Total Campus Privilege Fees (per credit hour)     | <u>\$51.00</u> |

# PITTSBURG STATE UNIVERSITY

New Rates Effective Fall 2008

## GRADUATE & UNDERGRADUATE STUDENT FEES

| Per Semester (16 weeks or more)            | Resident           |                    | Non-Resident       |                    |
|--|--------------------|--------------------|--------------------|--------------------|
|  | Undergrad.         | Graduate           | Undergrad.         | Graduate           |
| Tuition                                    | \$ 1,710.00        | \$ 1,990.00        | \$ 5,837.00        | \$ 5,514.00        |
| Campus Privilege Fees                      | 451.00             | 451.00             | 451.00             | 451.00             |
| <b>Total Required Fees per Semester</b>    | <b>\$ 2,161.00</b> | <b>\$ 2,441.00</b> | <b>\$ 6,288.00</b> | <b>\$ 5,965.00</b> |
| <br><b>Per Credit Hour</b>                 |                    |                    |                    |                    |
| <i>Tuition for Undergraduate Students</i>  |                    |                    |                    |                    |
| Enrolled in 9 credit hours or less         | \$ 114.00          |                    | \$ 389.00          |                    |
| Campus Privilege Fees                      | 40.00              |                    | 40.00              |                    |
| <b>Total Required Fees per Credit Hour</b> | <b>\$ 154.00</b>   |                    | <b>\$ 429.00</b>   |                    |
| <br><i>Tuition for Graduate Students</i>   |                    |                    |                    |                    |
| Enrolled in 6 credit hours or less         |                    | \$ 166.00          |                    | \$ 460.00          |
| Campus Privilege Fees                      |                    | 40.00              |                    | 40.00              |
| <b>Total Required Fees per Credit Hour</b> |                    | <b>\$ 206.00</b>   |                    | <b>\$ 500.00</b>   |
| <br><b>Per Summer Session</b>              |                    |                    |                    |                    |
| Same as Per Credit Hour above              | \$ 154.00          | \$ 206.00          | \$ 429.00          | \$ 500.00          |

### Instructional Equipment Fee

Beginning with the Fall 2005 semester, as part of the tuition assessed each student, \$4 per credit hour are collected for the acquisition, maintenance, repair, and replacement of instructional equipment (including software). \$1 per credit hour is matched by the State of Kansas and allocated to Academic Affairs. \$3 per credit hour are allocated to the individual colleges based upon annual credit hour production. In addition to this assessment, the College of Technology assesses \$14 per credit hour for all courses not offered through Continuing Studies with a cap of \$140 per semester (the actual total approved fee of \$14 per credit hour and \$140 per semester was originally assessed for the fall 2000 semester).

### Library Fee

As part of the tuition assessed each student, \$1 per credit hour is collected for the on-going support of the university library. The fee supports the acquisition of periodicals, books, and related library materials. This includes printed materials and electronic information resources.

### Continuing Studies Courses (per credit hour rate)

| <u>Undergraduate</u> |          | <u>Graduate</u> |           |
|----------------------|----------|-----------------|-----------|
| Tuition              | \$114.00 | Tuition         | \$ 166.00 |
| Area Fee             | 42.00    | Area Fee        | 42.00     |
| Distance Fee         | 18.00 *  | Distance Fee    | 18.00 *   |

\* The Distance Fee applies only to classes held an extended distance from campus. This fee compensates for additional travel costs associated with the delivery of instruction.

### Special Fees (Non-Refundable)

**Late Enrollment Fees:** For enrollment or payment of fees after the last day for late enrollment as listed in the University Catalog and Schedule of Classes \$ 30.00

Exception: Classes not scheduled to begin at the time of regular classes or enrollment delay due to University procedures as determined by the Registrar.

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If a student is enrolled on campus and pays full fees, no additional charge will be made for continuing studies credit hour courses. Fees are assessed on a resident credit hour basis for staff members employed 40% time or more; these employees are not required to pay Campus Privilege Fees.

# PITTSBURG STATE UNIVERSITY

New Rates Effective Fall 2008

## Special Fees (Non-Refundable)

### Student Health Center Fee (includes University Counseling Center)

|   |          |
|---|----------|
| A. Regular Semester (included in fees)  | \$ 79.00 |
| B. Student Spouse Fee (regular semester)  | 112.00   |
| "      "      " (summer session)  | 56.00    |
| (Student spouses are eligible if fee is paid within ten days of the start of classes.)  |          |
| C. Summer Service   | 42.00    |
| (Students who were full-time for the spring semester, not attending in the summer session, but planning on returning full-time in the fall semester, are eligible for Health Center services if fee is paid anytime during the summer session.) |          |

|  |          |
|--|----------|
| <b>Tuition Payment Plan Fee</b> (Payable upon signing of contract) | \$ 25.00 |
| Late fee for each tuition payment made after the due dates         | 25.00    |

### Admission Application Fees

|   |          |
|---|----------|
| First Time Undergraduate Application Fee                            | \$ 30.00 |
| First Time Undergraduate Application Fee for International Students | 50.00    |
| Graduate Application Fee for Degree Seeking Students                | 35.00    |
| Graduate Application Fee for International Students                 | 60.00    |

|   |           |
|---|-----------|
| <b>Enrollment Deposit for 2-year Technology Program</b> | \$ 100.00 |
|---|-----------|

Deposit is applied to tuition at enrollment. If not enrolled by specified date, deposit is forfeited.

### Transcript Fee (Each)

|                         |         |
|-------------------------|---------|
| Registrar Window Pickup | \$ 4.00 |
| Mail Request            | 5.00    |

### Commencement Fees

|  |          |
|--|----------|
| Associate Degree, Baccalaureate Degree, Technical Education Center Certificate | \$ 45.00 |
| Masters and Specialist in Education Degrees                                    | 55.00    |
| Students receiving two undergraduate degrees                                   | 55.00    |
| Duplicate Diploma  | 25.00    |
| Graduate Degree requiring a thesis, binding for four copies                    | 32.00    |
| Binding for additional thesis \$8.00 per copy                                  |          |

### Career Service Fees – One (1) Year Basic Registration Charge

|               |         |
|---------------|---------|
| A. Students   | \$ 0.00 |
| B. PSU Alumni | 50.00   |
| C. All Others | 60.00   |

|                               |  |
|-------------------------------|--|
| <b>Credential Service Fee</b> | \$ 5.00 per mailed set   |
|                               | \$5.00 per request for emailed credentials (up to 5 per request) |

### Continuing Studies Fees

|   |          |
|---|----------|
| A. Fees will be established for non-credit activities or workshops based on cost. |          |
| B. Media Instructional Fee - per credit hour                                      | \$ 14.00 |
| C. Reinstatement Fee  | \$ 45.00 |

|                                 |          |
|---------------------------------|----------|
| <b>Freshman Orientation Fee</b> | \$ 20.00 |
| Per Parent/Guest                | \$ 10.00 |

# PITTSBURG STATE UNIVERSITY

New Rates Effective Fall 2008

## Special Fees (Non-Refundable)

### Intensive English Program Tuition & Fees

|   | <u>Tuition</u> | <u>Fees</u> | <u>Total</u> |
|---|----------------|-------------|--------------|
| <b>Fall and Spring Semesters<br/>(2 sessions/16 weeks)</b>  |                |             |              |
| Regular Students  | \$ 4,389.00    | \$ 451.00   | \$ 4,840.00  |
| Agreement Students  | 3,511.20       | 451.00      | 3,962.20     |
| One Course  | 1,097.25       | 112.75      | 1,210.00     |
| <b>(1 session/8 weeks)</b>  |                |             |              |
| Regular Students  | \$ 2,194.50    | \$ 225.50   | \$ 2,420.00  |
| Agreement Students  | 1,755.60       | 225.50      | 1,981.10     |
| One Course  | 548.62         | 56.37       | 604.99       |
| <b>Summer (1 session)</b>   |                |             |              |
| Regular Students  | \$ 2,194.50    | \$ 240.00   | \$ 2,434.50  |
| Agreement Students  | 1,755.60       | 240.00      | 1,995.60     |
| One Course  | 548.62         | 60.00       | 608.62       |
| First Time Intensive English Application Fee  |                |             | \$ 50.00     |
| Kansas/Paraguay students are charged in-state undergraduate full-time PSU tuition and fees.         |                |             |              |
| <b>Music Instrument Rental Fee</b> (per semester)   |                |             |              |
| Rental fee for University owned instruments<br>(Instruments used for techniques classes are exempt) |                |             | \$ 25.00     |
| <b>Student Photo I.D. Replacement Fee</b>   |                |             |              |
|   |                |             | \$ 10.00     |
| <b>Returned Check Fee</b>   |                |             |              |
|   |                |             | \$ 30.00     |
| <b>Student Recreation Center</b>  |                |             |              |
| Summer fees (not enrolled for summer but pre-enrolled for fall semester)                            |                |             | \$ 15.00     |

**PITTSBURG STATE UNIVERSITY**  
New Rates Effective Fall 2008

**Special Fees (Non-Refundable)**

**Analysis of Student Transcripts for Teaching License** (No fee for the initial review of enrolled students)

|  |          |
|--|----------|
| Out-of-State Transcripts   | \$ 20.00 |
| Foreign Transcripts  | 30.00    |
| Recertification or Endorsement for In-State Practicing Professionals | 10.00    |

**Kansas Open Records Act - Reimbursement Cost Fee Schedule**

A. Public records in print:

1. Access: \$20/hour of staff time necessary to obtain records; no charge for requests requiring less than 30 minutes of staff time to obtain.
2. Copying: \$0.10/page - \$1.00/page for certified copy
3. Mailing: \$1.00/letter (single letter wt.)
4. Faxing: \$1.00/page

B. Public record/s kept in computer files:

1. Copy of registry of University software: \$50
2. Access to public record/s available on computer printout/s at the time of the request: \$10/hour of staff time necessary to obtain the printout/s: no charge for request/s requiring less than 30 minutes of staff time to obtain
3. Copy of public record/s available at the time of the request: \$200/CPU hour
4. Access to and copy of public record/s requiring new programming to separate files containing both public record information and information not subject to inspection: \$40/hour of staff time required for programming; plus \$200/CPU hour

**Department Cost/Recovery Fees** - All departmental charges for specific goods and services not explicitly identified herein will be priced at an amount that approximates actual cost.

Students are required to reimburse the institution for the cost of (a) excess breakage and wastage of materials and (b) materials used in excess of those required for completion of course work.

Loan repayments and related interest charges; Library misuse fees; ROTC property; Testing fees, non-student as appropriate when authorized.

**Contracts and Tuition Charge**

This schedule does not limit the charges which may be collected under arrangements with other governmental or private agencies, except that such arrangements may not provide for lesser charges. Tuition or other charges to more clearly cover the actual cost of instruction are specifically authorized.

No tuition is charged to students, including faculty, enrolled in instructional programs for which the entire cost is financed by governmental or private agencies. Students enrolled in such programs on campus must pay all required campus privilege fees.



**PITTSBURG STATE UNIVERSITY**  
New Rates Effective Fall 2008

**REFUND POLICIES**

**General Refund Policy**

The refund policy shall apply to fall and spring semesters. Classes meeting for periods shorter than a semester will have refunds prorated accordingly. Refund dates shall be based on (class) days including registration, examinations and commencement. Special fees as listed in the fee schedule and fees for private lessons are non-refundable.

1. A student who withdraws during the first week of the semester will be refunded, upon application, all their fees, except those fees listed in the fee schedule as non-refundable.
2. A student who withdraws after the first week but during the first one-third of a semester will be refunded upon application, one-half of their fees, except those fees listed in the fee schedule as non-refundable.
3. A student who withdraws after the first one-third of a semester is not entitled to any refund.
4. Students must withdraw through the Registrar's Office. Withdrawals must be processed by several offices before refunds can be processed by the University Cashier's Office; therefore, students should expect a delay of three weeks.
5. An appeals process is available to the student who feels their situation warrants an exception from the stated fee refund policy. Students should direct written appeals to the University Registrar. The Petition for Refund form can be found on the Registrar's web page at <http://www.pittstate.edu/registrar/forms.html>.
6. No refund will be given for short courses (1-2 days) or travel courses once the program has begun.

In the event that PSU is responsible for a fee assessment or calculation error, the error will be corrected.

**AUDITING OF COURSES**

Each auditor must have a permit to audit provided by University Registrar and authorized by the course instructor. A permit may be issued to regularly enrolled students, as well as students enrolled to audit only. Auditors will be charged a \$1.00 per credit hour fee when the permit is issued. This fee is not refundable. Persons over 60 years of age may audit, on a space available basis at no charge. All persons who audit courses are admitted as listeners only and are not entitled to participate in class activities except as listeners. No transcript or record is made of audit enrollments.

Courses offered by Continuing Studies are not offered for auditing purposes.

**PITTSBURG STATE UNIVERSITY**  
New Rates Effective Fall 2008

**REFUND POLICIES**

**Military Tuition Refund Policy**

Students serving in the National Guard or Reserves who are called to active duty during an academic term are entitled to receive a full refund of tuition and fees. Students who are drafted and must report for active duty during an academic term are entitled to receive a full refund of tuition and fees. All refunds are subject to presentation of official documentation. Students who volunteer for military service will be subject to the University's non-military refund policy. Room and board charges will be prorated to the extent that services have been provided.

**Title IV Recipient Refund Policies**

Students need to be cautioned under this new policy. Students who totally withdraw after receiving Title IV assistance in many cases will have to repay a portion of the funds received. The Financial Aid Office recalculates federal\* financial aid eligibility for students who withdraw, drop out, or are dismissed prior to completing 60% of a semester. Recalculation is based on the percent of earned aid using the following formula:

Percent earned = Number of days completed up to the withdrawal date\*\* divided by total days in the semester.

Federal financial aid is returned to the federal government based on the percent of unearned aid using the following formula:

Aid to be returned = (100% - percent earned above) times the amount of aid disbursed toward institutional charges. Institutional charges are: tuition, fees, on-campus room and board.

When aid is returned, the student may owe a debit balance to the University and/or the Department of Education Title IV Programs. If a student owes a debit balance to the Department of Education, payment arrangements will have to be made directly with that federal agency.

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\*Federal financial aid includes the Federal Pell Grant, SEOG Grant, Perkins Loan, FFEL Stafford Student Loan, and PLUS Loan.

\*\*Withdrawal Date is defined as the actual date the student began the institution's withdrawal process through the Registrar's Office, the student's last date of recorded attendance, or the midpoint of the semester for a student who leaves without notifying the institution.

# **PITTSBURG STATE UNIVERSITY**

New Rates Effective Fall 2008

## **TUITION WAIVER FOR KANSAS TEACHER OF THE YEAR**

Any Kansas Teacher of the Year recipient may enroll for up to nine credit hours annually at any Regents institution without payment of tuition or fees if the individual is actively pursuing a teaching career in Kansas. To be eligible, a person must be (1) a past or present recipient of the Kansas Teacher of the Year award under the program administered by the Kansas Department of Education and (2) employed as a teacher in an educational institution accredited by the Kansas Department of Education.

## **TUITION FOR KANSAS MILITARY AND PUBLIC SAFETY OFFICER FAMILIES**

The state board of regents shall authorize the following class of persons to pay an amount equal to resident fees: Any dependent or spouse of a person in military service who is reassigned from Kansas to another duty station so long as such dependent or spouse continues to reside in Kansas.

Every Kansas educational institution shall provide for enrollment without charge of tuition or fees for: (1) Any dependent or spouse of a public safety officer who died as the result of injury sustained while performing duties as a public safety officer so long as such dependent or spouse is eligible; (2) any dependent or spouse of any resident of Kansas who died on or after September 11, 2001, while, and as a result of, serving in military service; and (3) any prisoner of war. Any such dependent or spouse and any prisoner of war shall be eligible for enrollment at a Kansas educational institution without charge of tuition or fees for not to exceed 10 semesters of undergraduate instruction, or the equivalent thereof, at all such institutions.

## **PITTSBURG STATE UNIVERSITY EMPLOYEE DEPENDENT TUITION WAIVER PROGRAM**

The purpose of the Dependent Tuition Waiver Program is to provide an opportunity for dependent children of eligible employees to receive a partial or full tuition waiver at PSU while seeking an undergraduate degree. An eligible employee is an employee appointed to a benefits-eligible position at PSU with 12 continuous months, or one academic year for faculty, of service to PSU in a benefits-eligible position. For a dependent of an eligible employee to qualify the dependent must meet the eligibility requirements approved by the Kansas Board of Regents at the May 2006 meeting. The amount of tuition waived is determined based on the eligible employee's length of service.

## **KANSAS FOSTER CHILD EDUCATIONAL ASSISTANCE ACT**

The purpose of this act is to establish an educational assistance program under which payment of tuition and required fees charged to eligible foster children shall be waived (see Senate Bill 85 or inquire at the Registrar's Office to determine eligibility). A tuition and required fee waiver would be provided for the undergraduate enrollment of an eligible foster child, through the semester or until attaining the age of 23, who enrolls in a Kansas educational institution on or after July 1, 2006.

To remain eligible for participation in the program, an eligible foster child shall remain in good standing at the Kansas educational institution where the eligible foster child is enrolled and shall make satisfactory progress toward completion of the requirements of the educational program in which they are enrolled. An eligible foster child shall not have waived the amount of tuition waived for any course repeated or taken in excess of the requirements for completion of the educational program in which they are enrolled. Each eligible foster child who is enrolled in a Kansas educational institution and who is participating in the program shall be responsible for all fees charged by the institution that are not directly related to and required for the courses in the educational program of the eligible foster child (SB 355 removed the expiration date on SB 85).

**PITTSBURG STATE UNIVERSITY**  
New Rates Effective Fall 2008

| <u>Residence Halls</u>   | <u>Academic Year</u> |
|--|----------------------|
| Double Room/Seven Day Access   | \$ 5,394             |
| Double Room/Any 14 Access  | 5,070                |
| Double Room/Any 10 Access  | 4,762                |
| Additional charge for single room (where space is available)         | 806                  |
| Willard Hall room surcharge  | 440                  |
| Application fee and programming fee (not refundable) per application | 45                   |
| Installment fee (payment surcharge)                                  | 32                   |
| Late payment fee   | 30                   |

Spring semester contracts are 50% of the academic year contract.

Summer rates determined by length of occupancy and services provided.

Residents with special circumstances may request special consideration of room and board policy requirements.

Semester payments are due the first day of September and February. Installment payments are due the first of each month, September through May (no January installment). A late payment fee of \$30 is assessed if not paid by the fifth.

Special assessments authorized for replacement of lost or damaged items.

| <u>Student Family Apartments</u>  | <u>Monthly Rates for Academic Year</u> |
|-----------------------------------|--|
| Two Bedroom                       | \$ 470                                 |
| Three Bedroom                     | 535                                    |
| Processing Fee for each new lease | 45                                     |

# PITTSBURG STATE UNIVERSITY

New Rates Effective Fall 2008

## PARKING PERMIT FEES AND FINES

Parking fees for students are included in student fees. Students are charged a parking fee of \$3.50 per credit hour for part-time enrollment or \$24.00 per semester for full-time enrollment. Permits shall be good for the duration of the school year for which it is issued or for a lesser period of time if so designated.

Parking fees for faculty and staff are as follows:

|                    | Academic<br><u>Year</u> * | Spring<br><u>Semester</u> * | Summer<br><u>Sessions</u> |
|--------------------|---------------------------|-----------------------------|---------------------------|
| Blue Zone          | \$ 66.00                  | \$ 44.00                    | \$ 22.00                  |
| Red Zone           | \$ 96.00                  | \$ 64.00                    | \$ 32.00                  |
| Gold Zone          | \$ 127.00                 | \$ 86.00                    | \$ 43.00                  |
| Brown Zone         | \$ 48.00                  | \$ 32.00                    | \$ 22.00                  |
| Motorcycle Permits | \$ 48.00                  | \$ 32.00                    | \$ 22.00                  |

### Replacement Stickers (Duplicates)

Must purchase a new permit at full fee.

## TRAFFIC VIOLATIONS AND FINES

Traffic and parking violation charges are as follows:

|                     |          |
|---------------------|----------|
| Timed Zones         | \$ 10.00 |
| No Permit           | 12.00    |
| Wrong Zone          | 15.00    |
| Fire Lane           | 25.00    |
| Yellow Zones        | 25.00    |
| Handicapped Zone    | 50.00    |
| Tampering or Misuse | 50.00    |

Failure to pay a violation before the tenth (10th) day after issuance shall result in a \$5.00 penalty. A wheel-lock (boot) fee of \$25.00 will be charged where it has been necessary to use this device for flagrant violators who do not respond to citations. Such fees shall be paid at the University Police and Parking Services Office, Shirk Hall.

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\*Includes summer session.

**FORT HAYS STATE UNIVERSITY  
COMPREHENSIVE FEE SCHEDULE  
(Effective Fall Semester 2008)**

**TUITION AND FEES**

**Per Semester or Summer Session**

1. Undergraduate students and graduate students pay a per credit hour charge as follows:

|                                 | Resident           |             | Non-Resident       |             |                    |             |
|---------------------------------|--------------------|-------------|--------------------|-------------|--------------------|-------------|
|                                 | Under-<br>Graduate | Graduate    | Under-<br>Graduate | Graduate    | Contiguous States  |             |
|                                 |                    |             |                    |             | Under-<br>Graduate | Graduate    |
| Tuition                         | \$ 91.35           | \$ 136.50   | \$ 344.15          | \$ 404.50   | \$ 137.02          | \$ 204.75   |
| Educational Opportunity         | .37                | .37         | .37                | .37         | .37                | .37         |
| Student Health                  | 3.92               | 3.92        | 3.92               | 3.92        | 3.92               | 3.92        |
| Student Union                   | 4.26               | 4.26        | 4.26               | 4.26        | 4.26               | 4.26        |
| Student Union Bond Fee          | 6.00               | 6.00        | 6.00               | 6.00        | 6.00               | 6.00        |
| Student Activity                | 4.97               | 4.97        | 4.97               | 4.97        | 4.97               | 4.97        |
| Lewis Field Renovation Bond Fee | 1.00               | 1.00        | 1.00               | 1.00        | 1.00               | 1.00        |
| Parking Fee                     | .80                | .80         | .80                | .80         | .80                | .80         |
| Student Athletic Fee            | <u>5.33</u>        | <u>5.33</u> | <u>5.33</u>        | <u>5.33</u> | <u>5.33</u>        | <u>5.33</u> |
|                                 | \$ 118.00          | \$ 163.15   | \$ 370.80          | \$ 431.15   | \$ 163.67          | \$ 231.40   |

2. Undergraduate fees for 15 hours and graduate fees for 12 hours are:

\$1,770.00 \$ 1,957.80    \$ 5,562.00 \$ 5,173.80    \$ 2,455.05    \$ 2,776.80

Tuition and fees charged will be calculated based on two factors: the type of course (On-campus or Virtual College) and the student's residency status (Resident, Non-Resident, Contiguous, or MSEP).

- A Resident student will be charged On-campus tuition and fees for On-campus courses and Virtual College tuition and fees for Virtual College courses.
- A Non-Resident student will be charged Non-Resident tuition and fees when taking both On-campus and Virtual College courses. A Non-Resident Student taking Virtual College courses *only* will pay the Virtual College tuition and fees.
- Students who are residents of Colorado, Missouri, Nebraska, or Oklahoma qualify for the Contiguous State rate for On-campus courses. A Contiguous State student will be charged Contiguous State tuition and fees when taking both On-campus and Virtual College courses. A Contiguous State student taking Virtual College courses *only* will pay the Virtual College tuition and fees.

**VIRTUAL COLLEGE CREDIT AND NONCREDIT COURSE FEES**

A specific course fee of \$161.00 (undergraduate) or \$214.00 (graduate) per credit hour is assessed for students taking Virtual College courses only. A graduate fee of \$400 per credit hour will be assessed for Virtual College MBA courses. Fees for noncredit courses, workshops, conferences and seminars are based on direct and indirect operating costs and are not subject to refund.

**PARKING PERMIT FEES AS AUTHORIZED**

|                        | ANNUAL  | FALL/SPRING | SUMMER           |
|------------------------|---------|-------------|------------------|
| Faculty/Staff*         | \$75.00 | \$45.00     | \$10.00          |
| Zone 1                 | \$25.00 | \$13.00     | \$5.00/\$10.00** |
| Zone 2-Regular/Wooster | \$13.00 | \$ 7.00     | \$5.00/\$10.00** |

## Fort Hays State University

NOTE: Zone 3 permits are \$5.00 any time of year. Cost of replacement permits is \$5.00 each.

\*Faculty are also eligible to purchase a Zone 1 permit--\$60.00 annual fee; \$35.00 semester fee; \$10.00 summer fee.

\*\*\$5.00 to park on campus if enrolled in a class scheduled for a week or less; \$10.00 for complete summer term.

### APPLICATION FEES

Undergraduate student application fee: \$30.00

All applicants enrolling for the first time as an undergraduate student at Fort Hays State University must pay a one-time nonrefundable application fee.

International Graduate Student Admission Application Fee: \$35.00

A non-refundable application fee will be required for all new graduate, degree-seeking applicants.

Domestic Graduate Student Application Fee: \$35.00

A non-refundable application fee will be required for all new graduate, degree-seeking applicants. If a second graduate or specialist degree is pursued, a new application fee will be assessed.

### SPECIAL FEES

|   |  |
|---|--|
| Virtual College Special Instructional/Student Materials             | Actual Direct Costs  |
| Student Health (Doctor's Appointment-per call)                      | \$20.00  |
| Student Identification Card (New issue)                             | \$ 5.00  |
| Student Identification Card (Replacements)                          | \$10.00  |
| Orientation/Registration Fee  | \$30.00  |
| Advanced Standing Examination Fee                                   | \$25.00  |
| Laboratory Courses  | Cost of excess materials/breakage  |
| Transcript (in excess of 3 per semester to enrolled students)       | \$ 2.00  |
| Fax charge (in addition to above fee)                               | \$ 4.00  |
| Priority Mail (in addition to above fee)                            | actual mailing costs   |
| Degree Completion Fee   |  |
| Graduate Degree   | \$50.00  |
| Undergraduate Degree  | \$50.00  |
| Binding of Master's Thesis or Report                                | \$10.00 per copy for first 4 copies<br>\$15.00 for student copies            |
| Placement Fee for Alumni Services-FHSU Graduates                    | \$25.00  |
| Placement Fee for Alumni Services-Non FHSU Graduates                | \$25.00  |
| Placement Credentials Beyond 5                                      | \$ 3.00 per set  |
| Library   |  |
| Copies of Public Documents  | \$ 0.10 per copy   |
| Library Fines or Lost Material                                      | Cost per fine schedule or cost replacement of material plus a processing fee |
| Traffic Fines   | Per Ticket Issued  |
| Child Care Services for Dependents of Students                      |  |
| Full-day (4.5-9.5 hours)  | \$18.00 subject to change  |
| Half-day (0-4.5 hours)  | \$16.00 subject to change  |
| Child Care Services for Dependents of Faculty/Staff (Full Day Only) | \$23.50 subject to change  |
| Returned Check Fee  | \$30.00  |
| Installment Administrative Fee                                      | \$25.00  |
| Late Payment Fee  | \$25.00  |
| Collection Agency Fee   | Per Contract   |

## **Fort Hays State University**

All charges for goods and services not explicitly identified herein will be priced at an amount that approximates actual cost. Campus administrative procedures are to be followed for approval and collection of these charges.

### **FEE RATE EXCEPTIONS**

**Staff and Faculty.** Tuition Assistance is provided for employees, their spouses and dependents based on length of service and approved Board of Regents eligibility criteria.

**Students 60 Years of Age or Older.** In accordance with the Kansas Board of Regents policy, students who are 60 years of age or older may enroll as auditors (noncredit) in any academic credit course in which space is available without paying tuition and fees.

### **Return of Title IV Funds for Financial Aid Recipients**

**Return of Title IV Funds policy.\*** Using the last date of attendance, the percentage of payment period the student attended will be used to determine the amount of Title IV aid earned by the institution and by the student. The institution will return unearned Title IV funds that had been originally applied to institutional charges to the appropriate federal programs. The student will be responsible for return of unearned Title IV funds that had been originally disbursed directly to him/her. The institutional charges no longer covered by financial aid funds will be reinstated and the student will be responsible for immediate payment of any balance owed.

*\*Based on the most current federal return of Title IV policy. Changes mandated by the Department of Education will be implemented.*

**Military Refund Policy.** Students serving in the National Guard Reserves who are called to active duty during an academic term are entitled to receive a full refund of tuition and fees. Students who are drafted and must report for active duty during an academic term are entitled to receive a full refund of tuition and fees. All refunds are subject to presentation of official documentation. Students who volunteer for military service will be subject to the University's non-military refund policy. Room and board charges will be prorated to the extent that services have been provided.

### **CONTRACTS AND COMPENSATORY CHARGES**

This schedule does not limit the charges that may be collected under arrangements with other governmental or private agencies. Tuition or other charges to more nearly cover the actual cost of instruction are specifically authorized.

### **REFUNDS-CHANGE OF PROGRAM**

**Payment of Fees.** Fees for a semester or term are payable at the time of enrollment for a semester or term. Students may use a check, money order, University Card, or VISA/MasterCard/Discovery/American Express for the exact amount of fees. Students who add classes after the start of the semester must remit payment when adding the class.

**Refunds.** (Total Withdrawal from University). To officially withdraw from University coursework and to be eligible for a refund, a student must submit a request for a schedule drop through TigerEnroll within the scheduled dates of the authorized refund period. The University will determine the method of refund.



**Fort Hays State University**

**Withdrawal Policy Statement**

(Fall and Spring Semesters, 16 Weeks)

Students may withdraw full-semester (16-week) courses through 11:59:59 PM CT on the 35th calendar day of the semester. Students withdrawing during this time period will not receive any notation on their transcript. Students who withdraw after this period and through 11:59:59 PM CT on the 70th calendar day of the semester will receive a notation on their transcript of withdrawal (W). No withdrawals allowed after the 70th calendar day of the semester. Students who withdraw completely will receive a notation on their transcript of the date withdrawn. Students receiving financial aid have additional responsibility and should contact the Office of Student Financial Assistance in Custer Hall, 785-628-4408.

Appeal requests for withdrawal must be submitted to the Academic Appeals Committee. To initiate this process, contact the Office of the Registrar for the appeal form.

**Fee Refunds for Course Withdrawals**  
(Fall and Spring Semesters, 16 Weeks)

|                         | Refund Percentages |          |          |          |          | Last Calendar Day to Withdraw (No Transcript Record) | Last Calendar Day to Withdraw |
|-------------------------|--------------------|----------|----------|----------|----------|--|-------------------------------|
|                         | 100%               | 60%      | 40%      | 25%      | 10%      |  |                               |
| Less than 1 week course | None               | None     | None     | None     | None     | 2nd day  | None                          |
| One week course         | 2nd day            | None     | None     | None     | None     | 2nd day  | None                          |
| Two week course         | 1st week           | None     | None     | None     | None     | 7th day  | None                          |
| Three week course       | 1st week           | None     | None     | None     | None     | 7th day  | 14th day                      |
| Four week course        | 1st week           | None     | None     | 2nd week | None     | 14th day   | 21st day                      |
| Five week course        | 1st week           | None     | None     | 2nd week | None     | 14th day   | 21st day                      |
| Eight week course       | 1st week           | None     | 2nd week | None     | 3rd week | 21st day   | 28th day                      |
| Ten week course         | 1st week           | 2nd week | None     | 3rd week | 4th week | 28th day   | 35th day                      |
| Full semester course    | 1st week           | 2nd week | 3rd week | 4th week | 5th week | 35th day   | 70th day                      |

One week equals seven calendar days.

All deadlines are effective at 11:59:59 PM CT

**Fort Hays State University**

**Withdrawal Policy Statement**

(Summer Term, 8 Weeks)

Students may withdraw full-term (8-week) courses through 11:59:59 PM CT on the 21st calendar day of the term. Students withdrawing during this time period will not receive any notation on their transcript. Students who withdraw after this period and through 11:59:59 PM CT on the 28th calendar day of the term will receive a notation on their transcript of withdrawal (W). No withdrawals allowed after the 28th calendar day of the term. Students who withdraw completely will receive a notation on their transcript of the date withdrawn. Students receiving financial aid have additional responsibility and should contact the Office of Student Financial Assistance in Custer Hall, 785-628-4408.

Appeal requests for withdrawal must be submitted to the Academic Appeals Committee. To initiate this process, contact the Office of the Registrar for the appeal form.

**Fee Refunds for Course Withdrawals**  
(Summer Term, 8 Weeks)

|                         | Refund Percentages |      |          |          |          | Last Calendar Day to Withdraw (No Transcript Record) | Last Calendar Day to Withdraw |
|-------------------------|--------------------|------|----------|----------|----------|--|-------------------------------|
|                         | 100%               | 60%  | 40%      | 25%      | 10%      |  |                               |
| Less than 1 week course | None               | None | None     | None     | None     | 2nd day  | None                          |
| One week course         | 2nd day            | None | None     | None     | None     | 2nd day  | None                          |
| Two week course         | 1st week           | None | None     | None     | None     | 7th day  | None                          |
| Three week course       | 1st week           | None | None     | None     | None     | 7th day  | 14th day                      |
| Four week course        | 1st week           | None | None     | 2nd week | None     | 14th day   | 21st day                      |
| Six week course         | 1st week           | None | None     | 2nd week | 3rd week | 21st day   | 21st day                      |
| Eight week course       | 1st week           | None | 2nd week | None     | 3rd week | 21st day   | 28th day                      |

One week equals seven calendar days.

All deadlines are effective at 11:59:59 PM CT

## Fort Hays State University

### RESIDENCE HALL AND APARTMENT RATES

An application fee of \$35 is charged each resident. This payment is not refundable unless facilities cannot be provided.

**Residence Hall Total Cost for BOTH FALL AND SPRING SEMESTERS is as follows:**

| Room Option | Open Access | 15 Meal Plan | 10 Meal Plan | Room Only |
|-------------|-------------|--------------|--------------|-----------|
| Double      | \$6,252     | \$6,113      | \$6,073      | \$3,178   |
| Single      | \$7,282     | \$7,143      | \$7,103      | \$4,208   |

#### Daily Rates

|               | (Student Room) | (Guest Room) |
|---------------|----------------|--------------|
| 1 person/room | \$15           | \$25         |
| 2 person/room | \$30           | \$40         |

#### Weekly Rates

Student Room, between terms not continuing contract: \$90

Guest Room, single or double: \$120

#### Summer Session Rates

|                           |  |
|---------------------------|--|
| Rooms with meals: Single: | \$135 per week (includes \$30 meal plan) |
| Double:                   | \$110 per week (includes \$30 meal plan) |

|                              |                      |
|------------------------------|----------------------|
| Summer Camper: 1 person/room | \$ 22 per day        |
| 2person/room                 | \$ 11 per day (each) |

#### Apartment Rental Rates

|                            |                               |
|----------------------------|-------------------------------|
| Wooster Place: One bedroom | \$480 per month               |
| Two bedroom                | \$558 per month               |
| Shared Two bedroom         | \$408 per month, per contract |

Stadium Place: 10 month contract

|              |                               |
|--------------|-------------------------------|
| Two Bedroom  | \$425 per month, per contract |
| Four Bedroom | \$400 per month, per contract |

Summer contract

|              |                               |
|--------------|-------------------------------|
| Two Bedroom  | \$325 per month, per contract |
| Four Bedroom | \$300 per month, per contract |